

REQUEST FOR QUOTATION

SVP RFQ NO 2025-069

PhilHealth Region III, through its Bids and Awards Committee intends to procure the following:

Project Title	CONDUCT OF EMPLOYER'S FORUM
Approved Budget for the Contract	Php123,337.50
Mode of Procurement	SMALL VALUE PROCUREMENT
Deadline of Submission	MAY 28, 2025

GENERAL CONDITIONS:

1. All entries must be typewritten or written legibly in print.
2. Price validity shall be for a period of **90 calendar days**
3. Mandatory Requirements:
 - a. 2025 Mayor's Permit or Business Permit
 - b. PhilGEPS' Proof of Registration or PhilGEPS Certificate
 - c. PhilHealth Certificate of Updated Contribution
 - d. DTI or SEC Registration Certificates (whichever is applicable)
 - e. BIR 2303 Registration Certificate
 - f. TAX Clearance Certificate
 - g. Omnibus Sworn Statement (if applicable)
 - h. Annual Income / Business Tax Return for ABC 500k
 - i. The completed form shall serve as your formal quotation. Please submit your proposal to PhilHealth Region 3, City of San Fernando(P) or through electronic mail at macalino@philhealth.gov.ph


ARNAIZ M. MACALINO
 Official Canvasser

Date: _____

After having carefully read and accepted the general conditions in your Request for Quotation, hereunder is our quotation valid until _____

Qty.	Unit	Item Description / Specification	Approved Budget for the Contract	Total Cost
165	Pack	CONDUCT OF EMPLOYER'S FORUM AM Snacks: rice, porridge, chicken sandwich with sago at gulaman LUNCH: 1 chicken viand, 1 pork viand, 1 vegetable viand, rice, bottled water and dessert PM Snacks: pasta, burger and bottled soda	Total Cost: *123,337.50	
		See attached technical specifications		

Company Name: _____
 Business Address: _____
 Name and Signature of Authorized Representative: _____
 Contact Number of Authorized Representative: _____
 Email Address: _____

TECHNICAL SPECIFICATIONS

TITLE OF THE PROJECT	:	CONDUCT OF EMPLOYERS' FORUM
OBJECTIVES	:	To find a supplier/caterer in the province of Zambales, preferably from the Municipality of Iba, that can deliver the required meals within the prescribed period.
DETAILS		
ACTIVITY	:	Provide updates to Employers on membership, contribution and benefits, address Employers' issues and concerns and encourage employers to have their employees assigned to a KPP and avail the Konsulta benefit package
DATE	:	First Batch –within April to June 2025 (55 participants) Second batch – within July to August 2025 (55 participants) Third batch – within September to October 2025 (55 participants)
TIME	:	9:00 AM – 4:00 PM
VENUE	:	Within the Municipality of Iba, Zambales
FOOD	:	AM Snacks (<i>rice porridge, chicken sandwich with sago at gulaman</i>) Lunch (<i>1 chicken viand, 1 pork viand, 1 vegetable viand, rice, bottled water and dessert</i>) PM Snacks (<i>pasta, burger and bottled soda</i>)
DELIVERY PERIOD/TERM:		To be agreed upon with the Supplier
TARGET PARTICIPANTS	:	Employers, business owners, ACAs, LHIO Iba and PRO III Branch A Personnel

BUDGET REQUIREMENT : Meals (165 pax @ Php 750 each)

TOTAL BUDGET : Php 123,750.00

AM Snacks - 200.00

Lunch = 350.00

PM snacks - 200.00

Php 41,250.00 (First Batch)

Php 41,250.00 (Second Batch)

Php 41,250.00 (Third Batch)

Php 123,750.00


MODE OF PAYMENT : 15 Days after delivery of each activity

Prepared by:


CHONA A. VISCA


Acting Chief Social Insurance Officer, LHIO Iba

Recommending Approval:


ROWENA S. ZABAT-SAN MATEO, MD.

Acting Branch Manager, PRO III-A

Approved by:


HENRY V. ALMANON

Acting Vice President, PRO III

TITLE OF THE PROJECT : CONDUCT OF EMPLOYERS' FORUM