

REQUEST FOR QUOTATION


SVP RFQ NO 2025-063

PhilHealth Region III, through its Bids and Awards Committee intends to procure the following:

Project Title	CONDUCT OF EMPLOYERS FORUM
Approved Budget for the Contract	Php111,930.00
Mode of Procurement	SMALL VALUE PROCUREMENT
Deadline of Submission	MAY 19, 2025

GENERAL CONDITIONS:

1. All entries must be typewritten or written legibly in print.
2. Price validity shall be for a period of **90 calendar days**
3. Mandatory Requirements:
 - a. 2025 Mayor's Permit or Business Permit
 - b. PhilGEPS' Proof of Registration or PhilGEPS Certificate
 - c. PhilHealth Certificate of Updated Contribution
 - d. DTI or SEC Registration Certificates (whichever is applicable)
 - e. BIR 2303 Registration Certificate
 - f. TAX Clearance Certificate
 - g. Omnibus Sworn Statement (if applicable)
 - h. Annual Income / Business Tax Return for ABC 500k
 - i. The completed form shall serve as your formal quotation. Please submit your proposal to PhilHealth Region 3, City of San Fernando(P) or through electronic mail at macalinoa@philhealth.gov.ph


ARNAIZ M. MACALINO
 Official Canvasser

Date: _____

After having carefully read and accepted the general conditions in your Request for Quotation, hereunder is our quotation valid until _____


Qty.	Unit	Item Description / Specification	Approved Budget for the Contract	Total Cost
164	Pack	CONDUCT OF EMPLOYERS FORUM AM Snacks: congee/lugaw with egg & shredded chicke, sandwich & drinks Lunch: vegetable, fish viand, chicken/pork viand, rice banana & drinks PM Snacks: noodles/pancit, softbread/mamon & drinks 2 Batches @82 pax/batch	Total Cost: ₱111,930.00	
		See attached technical specifications		

Company Name: _____
 Business Address: _____
 Name and Signature of Authorized Representative: _____
 Contact Number of Authorized Representative: _____
 Email Address: _____

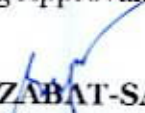
TECHNICAL SPECIFICATIONS

TITLE OF THE PROJECT	:	CONDUCT OF EMPLOYERS FORUM
OBJECTIVES	:	To find a supplier/caterer in the province of Pampanga that can deliver the required meals within the prescribed period.
DETAILS		
ACTIVITY	:	Conduct of Employers Forum
DATE	:	Within April to June 2025 To be conducted in four (4) Batches (1 st and 2 nd Batches in May 2025; 3 rd and 4 th Batches in June 2025)
TIME	:	8 AM – 4 PM
VENUE	:	LHIO San Fernando Conference Room San Agustin, City of San Fernando, Pampanga
FOOD	:	AM Snacks (Congee/Lugaw with Egg and Shredded Chicken, Sandwich, Drinks) Lunch (Vegetable, Fish Viand, Chicken/Pork Viand, Rice, Banana, Drinks) PM Snacks (Noodles/Pancit, Softbread/Mamon, Drinks)
TARGET PARTICIPANTS	:	Employers
BUDGET REQUIREMENT	:	Meals for 164 pax @ Php 750.00 each (41 pax per Batch x 4 Batches)
TOTAL BUDGET	:	Php 123,000.00
MODE OF PAYMENT	:	Payment in Two (2) Tranches: <u>For the 1st & 2nd batches, 15 Days after the delivery of the 2nd batch; and</u> <u>For the 3rd & 4th batches, 15 Days after the delivery of the 4th batch.</u>

Prepared by:


MA. ELIZABETH B. CAPULI
CSIO, LHIO San Fernando

Recommending Approval:


ROWENA S. ZABAT-SAN MATEO, MD.
Acting Branch Manager, PRO III-A

Approved by:

HENRY V. ALMANON
Acting Vice President, PRO III

By the Authority of the Acting Vice President:

ANNA MARIE LUCCHERYL M. ACEJO, M.D.
MS IV / AQAS Head
DIC for the QVP (Procurement)
Date: **19 MAR 2025**

TITLE OF THE PROJECT: CONDUCT OF EMPLOYERS FORUM

