

April 29, 2025

**NOTICE OF AWARD****JAIZEL JOY A. PACPACO**

Authorized Representative

Sotogrande Iloilo Hotel Inc.

Green Meadows, Tacas Jaro, Iloilo City

Dear Ms. Pacpaco:

This has reference to your bid proposal to this office for the **1 Lot Lease of Venue With Meals and Accommodation for the Conduct Midyear Performance Assessment among PhilHealth Cares for CY 2025** which was received last April 25, 2025.

Please be informed that your bid was declared the Lowest Calculated Responsive Bid, hence, you are hereby awarded to supply the following amounting to **One Hundred Twelve Thousand Thirty-Two Pesos (Php 112,032.00)**;

QUANTITY	UNIT	ITEM DESCRIPTION
1	LOT	<b><u>Lease of Venue with Meals and Accommodation for the Conduct of Midyear Performance Assessment among PhilHealth Cares for CY 2025</u></b>
<b>May 21, 2025</b>		
40	Pax	AM Snacks (Noodles w/ toasted bread and Drinks)
		Lunch (Rice, Soup, Side Dish, 3 Main Dish, Dessert and Drinks)
		PM Snacks (Sandwich and Drinks)
23	Pax	Dinner (Rice, Soup, Side Dish, 3 Main Dish, Dessert and Drinks)
<b>May 22, 2025</b>		
40	Pax	AM Snacks (Soup w/ toasted bread and Drinks)
		Lunch (Rice, Soup, Side Dish, 3 Main Dish, Dessert and Drinks)
		PM Snacks (Sandwich and Drinks)
23	Pax	Accommodation with Breakfast
<i>See attached Terms of Reference</i>		

We look forward to a strong partnership with you.

Sincerely,

  
**LAZARO T. TABSING**

Acting Regional Vice – President, PRO VI

**Date signed :** \_\_\_\_\_

I acknowledge receipt of this Notice on ( Date ) \_\_\_\_\_

Name of the representative of the Bidder: PACPACO, JAIZEL JOY

Authorized Signature: \_\_\_\_\_

Cc: Supplier  
File

**RESOLUTION NO. 2025DJG-112**

**BAC RESOLUTION RECOMMENDING THE APPROVAL OF THE AWARD OF  
CONTRACT FOR THE PROCUREMENT OF 1 LOT LEASE OF VENUE WITH  
MEALS AND ACCOMMODATION FOR THE CONDUCT OF MIDYEAR  
PERFORMANCE ASSESSMENT AMONG PHILHEALTH CARES FOR CY 2025  
THROUGH NEGOTIATED PROCUREMENT- LEASE OF REAL PROPERTY  
AND VENUE**

**WHEREAS**, on April 28, 2025, the BAC, thru its Secretariat, received the Purchase Request (PR) No. 0208-2025 with an Approved Budget for the Contract (ABC) of One Hundred Eighteen Thousand Two Hundred Twenty-Four Pesos and 75/100 (P 118,224.75) for the procurement of 1 Lot Lease of Venue with Meals and Accommodation for the Conduct of Midyear Performance Assessment among PhilHealth Cares for CY 2025 through Negotiated Procurement- Lease of Real Property and Venue;

**WHEREAS**, attached to the PR are the following: (1) Annual Procurement Plan; (2) Approved Terms of Reference; (3) Abstract of Market Survey with three (3) Request for Market Survey; and, (4) Approved Budget for the Contract (ABC);

**WHEREAS**, Section 53.10 of the IRR of RA 9184 allows Negotiated Procurement in cases of Lease of Venue for the procurement covering Lease of Real Property and Venue for official use, *may include Meals and Accommodation depending on the requirements of the Procuring Entity as prescribed in Annex "H" of this IRR*;

**WHEREAS**, four (4) suppliers responded to the Request for Quotation namely: (1) Sotogrande Iloilo Hotel Inc.; (2) Westown Hotel; (3) Grand Xing Imperial Hotel; and (4) District 21 Hotel;

**WHEREAS**, the offer of **SOTOGRADE ILOILO HOTEL INC.** was found to be compliant with the Terms of Reference and declared as Lowest Calculated Responsive Bidder per End-user recommendation and rated with 99.30% Factor Value per Table of Rating Factors for Lease of Venue;


**WHEREAS**, the winning bidder was able to comply with the submission of mandatory requirements such as valid Business Permit, PhilGEPS Platinum Registration (valid until August 01, 2025), Annual Income Tax Return and Certificate of Good Payment Standing (CGPS) covering the period April 2024 to March 2025 as proof of latest PhilHealth Contribution;

**WHEREAS**, the BAC found the Recommendation of the Admin-GSU to be with merit, thus unanimously ruling to accept said recommendation.

**NOW, THEREFORE**, We, the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a. To accept the recommendation of the End-User on the procurement 1 Lot Lease of Venue with Meals and Accommodation for the Conduct of Midyear Performance Assessment among PhilHealth Cares for CY 2025 through Negotiated Procurement- Lease of Real Property and Venue; and
- b. To recommend to the Regional Vice President as the Head of the Procuring Entity (HoPE) the approval of the award of contract to **SOTOGRADE ILOILO HOTEL INC.** being the Lowest Calculated Responsive Bidder.

**RESOLVED** at the PhilHealth Conference Room, this 29<sup>th</sup> day of April 2025, Gaisano City Mall, Luna St., La Paz, Iloilo City, Philippines.

  
**ATTY. DENNIS D.J. GUEVARA**  
Chairperson

  
**GENALINE C. AGUIRRE, MD**  
Vice-Chairperson

*Absent*  
**BIEN PAUL S. OBORDO**  
Member

  
**FE G. ESPINOSA**  
Member

*On leave*  
**ORNE T. DIGNADICE, JR.**  
Member

**Approved/ Disapproved:**

  
**LAZARO T. TABSING**  
Acting Regional Vice-President, PRO VI