

INVITATION TO BID (IB) NO. 2025-003

BIDDING FOR THE PROCUREMENT OF MARKETING COLLATERALS AND INFORMATION MATERIALS FOR PRO XI C.Y 2025.

The Philhealth Regional Office XI wishes to invite distributors/supplier/ contractor to apply for eligibility and to bid for the **PROCUREMENT OF MARKETING COLLATERALS AND INFORMATION MATERIALS FOR PRO XI C.Y 2025.**

The Government of the Philippines, through Philhealth had provided funds for which this invitation is issued. The Approved Budget for the Contract (ABC) to be bid is **P 1,818,600.00.**

PARTICULARS	QTY.	UNIT COST	TOTAL	BID BOCS PRICE
Vacuum Flask	500	420.00	210,000.00	5,000.00
Hand Fan	1,000	73.50	73,500.00	
Katsa Bag	1,500	262.50	393,750.00	
Open Date Planner	500	210.00	105,000.00	
Notebook	1,000	236.25	236,250.00	
USB Flash Drive	300	325.50	97,650.00	
Ref Magnet	1,000	89.25	89,250.00	
Retractable Ballpoint Pen	2,000	17.85	35,700.00	
3 Fold Umbrella	1,000	336.00	336,000.00	
Marketing Shirts for Participant	1,000	241.50	241,500.00	
GRAND TOTAL			1,818,600.00	5,000.00

All interested parties are invited for the **PRE-BID CONFERENCE** at the Philhealth Regional Office XI Conference Room, 2nd Floor Valgosons Building, Bolton Extension, Davao City **MAY 13, 2025 at 1:30 P.M.**

The bid documents shall be available at Room 202 Management Services Division, Valgosons Building, through **MR. GARY E. SAMONTE**, PRO XI BAC Secretariat, starting **MAY 2, 2025 to MAY 23, 2024**, from **8:00 AM to 5:00 PM** and **MAY 26, 2025** from **8:00 AM to 10:00 AM**, upon payment of non-refundable fee of the bidding documents in the abovementioned table schedule.

The bidders shall drop their duly accomplished bid documents namely: (1) eligibility requirements and technical proposal and (2) financial proposal in two separate sealed envelopes in the bid boxes located at **PHILHEALTH REGIONAL OFFICE XI, ROOM 202 2nd FLOOR VALGOSONS BUILDING, BOLTON EXTENSION, DAVAO CITY.** Deadline for submission and receipt of bids shall be on **MAY 26, 2025 UNTIL 10:00 AM.**

The official time clock shall be the Automated Daily Time Management (ADTMS) located at the 2nd Floor of Valgosons Building, Bolton Extension, Davao City. **Any bid submitted after the cut-off time will not be accepted. OPENING OF BIDS SHALL BE ON MAY 26, 2025 at 11:00 AM.** Any bidder who comes late will not be entertained.

The BAC shall determine if each prospective bidder is eligible to participate in the bidding by examining the completeness of each prospective bidder's eligibility requirements or statements against a checklist of requirements, using the **NON-DISCRETIONARY "PASS/FAIL" CRITERIA**.

The acceptable forms of bid security that bidders may opt to use, which include the **NOTARIZED BID SECURING DECLARATION** or at **LEAST ONE (1) OTHER FORM**, the amount of which shall be equal to a percentage of the ABC in accordance with the following schedule:

FORMS OF SECURITY	MINIMUM AMOUNT IN % OF APPROVED BUDGET FOR THE CONTRACT TO BE BID	AMOUNT OF BID SECURITY
Cash, Manager's Check, Cashier's Check, Bank Guarantee confirmed by a Universal or Commercial Bank	Two percent (2%)	P 36,372.00
Irrevocable letter of Credit issued by a Universal or Commercial Bank	Two percent (2%)	P 36,372.00
Surety Bond callable upon demand issued by surety or insurance company duly certified by the Insurance Commission as authorized to issue such security	Five percent (5%)	P 90,930.00

For more information, please call the BAC Secretariat at telephone no. (082) 295-2133 local 6319.

We look forward to your participation in this worthwhile endeavor.

Philhealth Regional Office XI Bids and Awards Committee (BAC) reserves the right to waive any formality in the responses to the eligibility and to this invitation. PRO XI BAC further reserves the right to reject any and all proposal, or declare a failure of bidding, or not to award the contract and makes no assurance that a contract shall be entered as a result of this invitation.

Certified for Posting



GARY E. SAMONTE
BAC Secretariat Chairperson



JOSE CLEO H. BAÑES, DMD
BAC Chairperson