

REQUEST FOR QUOTATION

Date: April 24, 2025

RFQ No. 2025-10-107

The **Philippine Health Insurance Corporation (PhilHealth)** through its Secretariat for the Bids and Awards Committees (SBAC), intends to procure:

Procurement of Internet Fiber Connection for PhilHealth Regional Office IVA

Approved Budget	:	<u>Php 293,000.00</u>
Purchase Request No/s	:	<u>2025-01-101</u>
Mode of Procurement	:	<u>NP-Small Value Procurement</u>
Period of Submission	:	<u>April 26 – 29, 2025</u>
Delivery Period	:	<u>8 months</u>

Interested bidders/ suppliers of known qualifications are hereby invited to submit quotation signed by its authorized representative at the address below and/or thru email to the following addresses:

Secretariat or the Bids and Awards Committee (SBAC)/ Procurement Unit
PhilHealth Regional Office IVA
Brgy Ilayang Dupay Lucena City
Telephone: 02-84417444 local 5116
procurement.pro4a@gmail.com
bac.pro4a@philhealth.gov.ph


KELDY VINCENT L. CABANGON
Canvasser


MA. TERESITA R. OCADO
Head of Procurement Unit/ End-User

Supplier who will submit a proposal / offer with the **lowest calculated quotation** shall be selected. A copy of the following documentary requirements as prescribed in the IRR of RA9184 for NPSV (Sec 53.9) shall be submitted **within three (3) working days upon notification.**

1. Mayor's /Business Permit for CY2025;
2. PhilGEPs Registration Number;
3. Proof of PhilHealth Contribution (latest)
4. Omnibus Sworn Statement (50K and above)
5. ITR/Business Tax Return (ABC above 500K)

****INSTRUCTION TO SUPPLIERS****

- Submit your quotation using the prescribed **Quotation Form** (Annex A of the RFQ).
- Accomplish the **Quotation Form** and do not alter the contents of the form in any way.
- Non-compliance with the submission of the **accomplished prescribed/standard Quotation Form** and **Documentary Requirements** as stated above **within the prescribed deadline** shall automatically be disqualified.

"ANNEX A"

QUOTATION FORM

Name of Company: _____
Address: _____
Contact Person: _____
Contact Number: _____
Official Email Address: _____

After having carefully read and accepted the Terms and Conditions of this RFQ specified in Annex B, hereunder is our quotation/s for the item as follows:

Item No.	QTY	Approved Budget for the Contract (ABC)		ITEM Description and Technical Specifications	STATEMENT OF COMPLIANCE ("Comply" or "Not Comply")	Supplier's Offer Do not fill this out if you did not comply with the Tech Specs	
		Unit Price	Total Price			Unit Price	Total Price
1	8 months	6,700.00	293,000.00	Internet Fiber Connection for Local Health Insurance Offices: 1. LHIO Lucena City 2. LHIO San Pablo City 3. LHIO Calamba City 4. LHIO Dasmariñas City 5. LHIO Trece Martires City			
		+P 5,000.00 One- Time installation Fee		Speed	At least 200 Mbps		
				Public IP Address	1 Static IP with CIR		
				Internet Service Provider	Must have a solid record of ten (10) years in the industry.		
				Deliverables	Installation of cable for Internet connection of PhilHealth Regional Office IV-A including all materials needed for the project.		
				Warranty	The vendor shall ensure continuous inventory of all the hardware that handles the connectivity for the internet subscription. The following must be provided by the vendor FREE OF CHARGE for the duration of the subscription period: *Firmware updates and software upgrades of router *Parts replacement *Preventive maintenance at least twice a year *Assistance on service reconfiguration (on-site)		

				<p>After-sales Support and Maintenance subscription period:</p> <p>During the warranty period, the vendor shall provide highly technical personnel to service the internet connectivity and all of its components/peripherals whenever hardware and/or any related problem should occur.</p> <p>On-call and on-site support: 24 hours a day x 7 days a week and must have a response time of at least one (1) hour for on-call support and four (4) hours for on-site support.</p> <p>Should the equipment need to undergo repair the costs for labor, parts and courier (pull-out for repair and on-site delivery upon repair) shall be charged to the proponent.</p> <p>All components beyond repair shall be replaced at no cost during the subscription period.</p> <p>To monitor the actual bandwidth usage/utilization of the Internet, an online or web-based bandwidth usage monitoring tool must be provided. The tool should display the daily, weekly, monthly and yearly Internet traffic utilization. This must be viewable using a Tablet PC that can be viewed anytime and anywhere using the Internet.</p> <p>Service units should be available for the hardware and its peripherals within the day after testing and diagnosis for temporary replacement of the defective unit(s). The service unit will remain until such time that the defective unit has been repaired or replaced.</p>			
				<p>Delivery Address</p> <p>Phil Health Local Health Insurance Offices:</p> <ol style="list-style-type: none"> 1. LHIO Lucena City 2. LHIO San Pablo City 3. LHIO Calamba City 4. LHIO Dasmariñas City 5. LHIO Trece Martires City 			
						TOTAL:	

COMPLIANCE TO THE DELIVERY PERIOD UPON RECEIPT OF THE P.O / J.O.	Statement of Compliance ("Comply" or "Not Comply")
**Date of delivery period: -8 months	

I hereby certify to comply and deliver all the above requirements.

Signature over Printed Name

Position / Designation

Date

"ANNEX B"

TERMS AND CONDITION:

1. Suppliers/Bidders shall provide correct and accurate information required in this form.
2. **Suppliers/Bidders shall quote on Item.**
3. Price quotation/s must valid for **thirty (30) calendar days** from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/ or levies payable.
5. Quotation exceeding the Approved Budget for the Contract of the item shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure), passed the technical evaluation or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications and the official address of the corporation.
9. PhilHealth shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. In case of the two or more bidders are determined to have submitted to the Lowest Calculated Quotation/Lowest calculated and Responsive Quotation, PhilHealth shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with the GPPB Circular 06-2005.
11. **Payment shall be made via check (Land Bank) after delivery and upon the submission of the required supporting documents, inspection and acceptance.**
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be impose per day of delay. PhilHealth shall rescind the contract once the cumulative amount of the other courses of action and remedies open to it.
13. Warranty Security of 1% of the gross amount (for items with warranty) shall be automatically deducted from the contract for a minimum warranty period of (3) months for expendable goods or (1) year warranty for non-expendable goods and shall be returned after the lapse of the warranty period provided however that the goods delivered are free from defects an all the conditions imposed under the contract have been fully met.
14. The contracting parties shall comply with Office Order No. 0018-2015 "Reiteration of PhilHealth No Gift policy (Revision 1).
15. Each of the documents submitted in satisfaction of the requirements is an authentic copy of the original, complete, and al statements and information provided therein are true and correct.

I hereby declare that I understand and acknowledge the terms and conditions listed.

Signature over Printed Name

Position / Designation

Date