

REQUEST FOR QUOTATION


SVP RFQ NO. 2025-013

PhilHealth Region III, through its Bids and Awards Committee intends to procure the following:

Project Title	PROCUREMENT OF WHITEBOARD GLASSBOARD FOR LHIO SAN FERNANDO
Approved Budget for the Contract	Php26,016.67
Mode of Procurement	SMALL VALUE PROCUREMENT
Deadline of Submission	MARCH 27, 2025

GENERAL CONDITIONS:

1. All entries must be typewritten or written legibly in print.
2. Price validity shall be for a period of **90 calendar days**
3. Requirements to be submitted by the lowest calculated bidder:
 - a. 2024 Mayor's Permit or Business Permit
 - b. PhilGEPS' Proof of Registration or PhilGEPS Certificate
 - c. PhilHealth Certificate of Updated Contribution
 - d. DTI or SEC Registration Certificates (whichever is applicable)
 - e. BIR 2303 Registration Certificate
 - f. TAX Clearance Certificate
 - g. Omnibus Sworn Statement (if applicable)
 - h. Annual Income / Business Tax Return (if applicable)
 - i. The completed form shall serve as your formal quotation. Please submit your proposal to PhilHealth Region 3, City of San Fernando(P) or through electronic mail at macalinoa@philhealth.gov.ph



 Official Canvasser

Date: _____

After having carefully read and accepted the general conditions in your Request for Quotation, hereunder is our quotation valid until _____

Qty.	Unit	Item Description / Specification	Approved Budget for the Contract	Total Cost
1	Unit	Procurement of Whiteboard Glassboard for Lhio San Fernando	Total Cost: P26,016.67	
		-see attached technical specifications-		

Company Name: _____
 Business Address: _____
 Name and Signature of Authorized Representative: _____
 Contact Number of Authorized Representative: _____
 Email Address: _____

TECHNICAL SPECIFICATIONS SEMI EXPENDABLE FURNITURE AND FIXTURES FOR CY 2025

OBJECTIVE

To be able to find a supplier that will meet and provide the requirements needed by PhilHealth Regional Office III for the procurement of **Furniture and Fixtures** for CY 2025.

SPECIFICATIONS:

Quantity	Unit	Item Description
1	set	WHITEBOARD Glassboard Whiteboard Panel using 6mm tempered glass with white graphicoat paint (220cm x 120 cm)

WARRANTY:

- The item is free from defects in workmanship and materials for six (6) months from the date of purchase.

OTHER TERMS AND CONDITION:

- Fees and charges payable shall be paid within (15) calendar days from the date of Invoice or Statement of Account and completion of documentary requirements for the processing of payment.
- Cost shall be inclusive of VAT and other tax exemptions.

LIQUIDATED DAMAGES:

If the Service Provider fails to deliver any or all of the goods and/or to performance the services within the period specified in the contract, the Procuring Entity shall, without prejudice to its order remedies under the contract and under the applicable law, deduct from the contract price as liquidated damages, the applicable rate of one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay, provided that the maximum deduction shall be ten percent (10%) of the total amount of the contract price, the Procuring Entity reserves the right to rescind the contract, without prejudice to other courses of action and remedies available to it.

DELIVERY DATE:

- Within 30 Working Days upon Conforme on Purchase Order

MODE OF PROCUREMENT:

- Local Shopping

DELIVERY DATE:

- Within 30 Working Days upon Conforme on Purchase Order

MODE OF PROCUREMENT:

- Small Value

DISTRIBUTION LIST:

- SAN FERNANDO

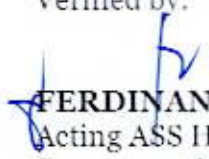
Prepared by:


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Reviewed by:


MA. ADELINDA M. MORALES
Acting Head of GSU

Verified by:



FERDINAND M. GUINTO
Acting ASS Head/
Concurrent HRU Head

Recommending Approval:


RUBY M. VITUG
Division Chief IV, MSD

Approved by:

HENRY V. ALMANON
Acting Vice President, PRO III

By the Authority of the Acting Vice President:
 NARIZZA M. PAEZ PRO III OIC for the DAP Procurement Date: 3.11.25