

**INVITATION TO BID
 BIDDING FOR THE SALE OF TWO (2) LOTS VARIOUS PROPERTY
 PLANT AND EQUIPMENT (PPE)
 CONTROL # IIRUP-2023-PPE-001
 CONTROL # IIRUP-2023-PPE-002
 ITB No. DC-2023-001-C
 “AS IS WHERE IS” BASIS**

LOT NO.	DESCRIPTION	MINIMUM BID PRICE	LOCATION
1	IT Equipment and Communication Equipment Control # IIRUP-2023-PPE-001	₱ 23,358.00	PhilHealth Warehouse, Marilao Bulacan
2	Office Furniture and Equipment Control # IIRUP-2023-PPE-002	₱1,972.00	
	TOTAL	₱25,330.00	

REQUIREMENTS FOR ISSUANCE OF BID DOCUMENTS:

The Bid Documents shall be issued to bidders upon application and payment of a non-refundable fee of ₱ 300.00 per set.

Obtainment of bid documents shall be from December 4-6, 2023 (8:00 AM to 2:00 PM) at 15th Floor, Room 1504, CityState Center Bldg., 709 Shaw Blvd., Brgy. Oranbo, Pasig City. For further information, please call Disposal Committee Secretariat at 8441-7444 local 7569. Only those who obtained bid documents shall be allowed to inspect the properties from December 4-6, 2023 (8:00 AM to 2:30 PM only).

Sealed bids in the prescribed form shall be received until 10:00 AM on December 12, 2023 at 10th Floor, Room 1004 Citystate Center Bldg., Pasig City and shall then and there be opened and publicly read.

Interested buyers are required to submit the following documents in sealed envelope/s:

Corporate	Individual
1. Photocopy of the latest Financial Statement with Income Tax Return by the bidder duly received by BIR or its duly accredited and authorized institution / Certificate of Registration (BIR Form 2303) for new companies;	1. Photocopy of the latest ITR duly received by BIR or its duly accredited and authorized institution
2. Photocopy of Certificate of Business / DTI Registration;	2. Photocopy of one (1) valid ID issued by the government

Corporate	Individual
3. Instruction to Bidders and Terms & Conditions of Sale (duly signed on the conforme portion);	
4. Bidder's Inspection Certificate duly signed by PSMD personnel;	
5. Premium Payment (current month payment) – for company Note: Will consider the payment deadline of the last digit of PEN (PhilHealth Employer Number) such that if the opening of bids is before the payment deadline, the previous month's payment is acceptable	5. Photocopy of Official Receipt of current / previous quarter PhilHealth Premium Payment for IPM Certificate of Contributions covering the latest / previous quarter – for employed
6. Original copy of Authorization Letter or Special Power of Attorney (SPA), if being represented;	
7. Bidder's bond in the form of cash in an amount equivalent to at least ten (10%) of the bid. (Note: Bidder's bond shall form part of the payment);	
8. Duly signed Bidder's proposal in the prescribed Price Quotation Form	

Cash payment, cashier's check or manager's check shall be accepted and must only be paid through PhilHealth's Cashier at 16th Floor, Room 1612 CityState Center Bldg., Pasig City. **NO PAYMENT NO HAULING** policy shall apply.

Schedule of hauling shall be not more than five (5) *calendar days* after full payment and the execution of perfected contract. The buyer shall shoulder the transportation, facilities and manpower needed in the hauling of the property from PhilHealth Warehouse, Marilao Bulacan.

PhilHealth reserves the right to reject any or all bids, to waive any formality found therein and to accept such proposals as may be advantageous to its interest.


CHERIE CARMEN B. DIVINA, CPA, MBA, CSEE
Chairperson, Disposal Committee