

# Annex A2: Preauthorization Checklist-Rectal CA

Revised as of December 2022



## Republic of the Philippines PHILIPPINE HEALTH INSURANCE CORPORATION

Citystate Centre, 709 Shaw Boulevard, Pasig City  
Call Center: (02) 8441-7442 | Trunkline: (02) 8441-7444  
[www.philhealth.gov.ph](http://www.philhealth.gov.ph)



Case No. \_\_\_\_\_

HEALTH FACILITY (HF)		
ADDRESS OF HF		
A. PATIENT	1. Last Name, First Name, Suffix, Middle Name	SEX <input type="checkbox"/> Male <input type="checkbox"/> Female
	2. PhilHealth ID Number	<input type="text"/> - <input type="text"/> - <input type="text"/>
B. MEMBER	(Answer only if the patient is a dependent; otherwise, write, "same as above")	
	1. Last Name, First Name, Suffix, Middle Name	2. PhilHealth ID Number

**Fulfilled selections criteria** ☐ **Yes** If yes, proceed to pre-authorization application  
☐ **No** If no, specify reason/s \_\_\_\_\_

### PRE-AUTHORIZATION CHECKLIST

#### Rectal Cancer

Stages I to III (clinically T1-T4, N0-2, M0)

Place a check mark (✓)

QUALIFICATIONS	Yes
Biopsy proven tissue diagnosis of rectal cancer	
No evidence of systemic metastasis from chest x-ray and abdominal ultrasound or CT scan of whole abdomen	
No previous pelvic radiation	

#### SITE OF CANCER (check applicable site)

- ☐ cecum ☐ ascending colon ☐ hepatic flexure ☐ transverse colon  
☐ splenic flexure ☐ descending colon ☐ sigmoid  
☐ for synchronous tumor, specify sites \_\_\_\_\_

#### CLINICAL STAGE (Choose one stage)

- ☐ Stage I ☐ Stage II ☐ Stage III

OTHER QUALIFICATIONS	Yes
1. Normal or with mild systemic disease (ASA I or II)	
2. Fully active, able to carry on all pre-disease performance without restriction, OR restricted in physically strenuous activity but ambulatory and able to carry out work of a light or sedentary nature, e.g. light house work, office work, OR ambulatory and capable of all self-care but unable to carry out any work activities. Up and about more than 50% of waking hours. (ECOG Performances 0-2)	

HEALTH FACILITY (HF)		
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	2. PhilHealth ID Number	<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/>
B. MEMBER	(Answer only if the patient is a dependent; otherwise, write, "same as above")	
	1. Last Name, First Name, Suffix, Middle Name	
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Certified correct by Attending Surgeon:

Certified correct by Attending Medical Oncologist:

Conforme by Patient:

Printed name and signature  
PhilHealth Accreditation No.  
   -         -

Printed name and signature  
PhilHealth Accreditation No.  
   -         -

Printed name and signature

**Note:**

Once approved, the contracted HF shall print the approved pre-authorization form from the HCI Portal and have this signed by the patient, parent or guardian and health care providers, as applicable. This form shall be submitted to the Local Health Insurance Office (LHIO) or the PhilHealth Regional Office (PRO) when filing the first tranche.

There is no need to attach laboratory results. However, these should be included in the patient's chart and may be checked during the field monitoring of the Z Benefits. Please do not leave any item blank.



**PRE-AUTHORIZATION REQUEST**  
**Rectal Cancer**

DATE OF REQUEST (mm/dd/yyyy):

This is to request approval for provision of services under the Z benefit package for

\_\_\_\_\_ in \_\_\_\_\_  
(Patient's last, first, suffix, middle name) (Name of HF)  
under the terms and conditions as agreed for availment of the Z Benefit Package.

The patient is aware of the PhilHealth policy on co-payment and agreed to avail of the benefit package (please tick appropriate box):

- ☐ Without co-payment  
☐ With co-payment, for the purpose of: \_\_\_\_\_

Certified correct by:

(Printed name and signature)  
Attending Surgeon

PhilHealth  
Accreditation No.

Certified correct by:

(Printed name and signature)  
Attending Medical Oncologist

PhilHealth  
Accreditation No.

Conforme by:

(Printed name and signature)  
Patient

Certified correct by:

(Printed name and signature)  
Executive Director/Chief of Hospital/  
Medical Director/ Medical Center Chief

PhilHealth  
Accreditation No.

(For PhilHealth Use Only)

☐ APPROVED

☐ DISAPPROVED (State reason/s) \_\_\_\_\_

\_\_\_\_\_  
(Printed name and signature)

Head or authorized representative, Benefits Administration Section (BAS)

INITIAL APPLICATION			COMPLIANCE TO REQUIREMENTS		
Activity	Initial	Date	<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED (State reason/s)		
Received by LHIO/BAS:					
Endorsed to BAS (if received by LHIO):					
<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved			Activity	Initial	Date
Released to HF:			Received by BAS:		
This pre-authorization is valid for sixty (60) calendar days from date of approval of request.			<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved		
			Released to HF:		