



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

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PHILHEALTH - SAT – F16

Self- Assessment/Survey Tool for Z Benefit Package Providers for Children with Disabilities Mobility Impairment

Name of HCI: _____

Date of Survey: _____ Time started: _____ Time ended: _____

Directions for the HCI:

1. Put a check (✓) in the box if the service is available or an (✗) if the same is not available in the HCI.
2. For outsourced services, put an (✗) in the "no" box and state in the remarks that the service is outsourced and write the name of the outsourced service provider.

REQUIREMENTS		HCI		PHIC		REMARKS
		Yes	No	Yes	No	
1	Hospital License and Accreditation					
1.1	The HCI has an updated DOH License to Operate					
1.2	The HCI has an updated PhilHealth Accreditation					
2	Minimum Service Capability					
2.1	Mandatory Services as stated in PhilHealth Circular 2017-0031 OR with formal referral process to a licensed referral facility:					
2.1.1	General					
	i. Outpatient consultation for mobility disabilities					
	ii. Physical examination and neurologic examination for mobility					
	iii. Pre- and post-prosthetic evaluation for limb loss and deficiency					
	iv. Provision of prosthesis, orthosis, seating device, and wheelchair					
2.1.2	Rehabilitation Medicine Unit with service areas for:					
	i. Pediatric area for mobility & seating assessment					
	ii. Therapy area for Physical Therapy and Occupational therapy management					
	iii. Prosthetic/orthotic wheelchair and seating devices workshop for casting, fabrication, assembly, fitting & repairs					
	iv. Mobility training area with even/uneven surface, ramp and stairs.					
	v. Accessible toilet and bath compliant to BP 344					

REQUIREMENTS		HCI		PHIC		REMARKS
		Yes	No	Yes	No	
	vi. Referral system in place for other rehabilitation needs					
	vii. Patient and caregiver's waiting area					
2.1.3	Diagnostics					
	i. Musculoskeletal x-ray for hip, extremities and spine (or referral for x-ray services)					
	ii. EMGNCV, CT-Scan, MRI (or with existing MOA for referral for these)					
2.1.4	Workshop and Storage Area					
	i. For prosthetic/orthotic workshop for screening, casting, fabrication, assembly, fitting and repairs					
	ii. Wheelchair assembly, modifications, maintenance & repair					
	iii. Storage Area for prosthetic & orthotic wheelchair, seating devices' components, tools, supplies and wheelchairs					
2.1.5	Accessibility Features					
	Compliant to BP 344 "An Act To Enhance The Mobility Of Disabled Persons By Requiring Certain Buildings, Institutions, Establishments And Public Utilities To Install Facilities And Other Devices" especially: i. Ramps ii. Restroom for PWDs					
3	Equipment and tools					
3.1	Equipment for Prosthetic and Orthotic Workshop					
	Assessment, Casting and Fitting Tools - Plinth - Basin - Stepping stool - Goniometer - Steel and flexible tape measure - Flexible tape measure - Bandage & tailor scissors - Stump / body calipers - Rulers: 12 inch-ruler + 1 meter steel ruler - Cutter with replaceable blade - Pencil markers/indelible pencils - Cling wrap - Casting tubes - Plaster of Paris rolls/bandage (4 and 6 inches) - Stockings/Cling wrap to be applied on residual limb for casting - Vaseline - Disposable gloves - Disposable masks					

REQUIREMENTS		HCI		PHIC		REMARKS
		Yes	No	Yes	No	
	<p>Rectification</p> <ul style="list-style-type: none"> - Metal table with mandrel holder - Sandbox for setting plaster molds - Sink with plaster trap - Plaster of Paris powder with container - Bucket - Heavy duty balloon wisp for mixing plaster - Plaster mixing bowl - Spatula - Staple gun - Surfoms for shaping/shaving positive mold (flat, half round, and round) - Wire screen/mesh Sandpaper p240 - Tubes for positive mold <p>Fabrication</p> <p>Equipment and tools</p> <ul style="list-style-type: none"> - Oven with socket frame - Router - Vacuum Forming Stations (Vacuum Pump & Connection Kit & Enveloping Suction Tubes) - Air Compressor - Dust aspirator and filter - Work benches with bench vise & vise grip - Sewing machine - Hand Drill - Cast cutter - Jigsaw and steel hacksaw - Heat Gun - Anvil - Riveting bar - Soldering iron - Pipe Cutter Heavy Duty for Steel Pipes 1/8" To 2" - Deburring Tool - Ballpen Hammer ½ - 1Lb - Set of metric Allen keys - Rubber Mallet M10 450G - Center/hole punch - Contouring Instruments for orthoses 4-6Mm 7-9mm - Halfround, round & flat files W/ Handle - Protective eyeglass - Ear muffs/ plugs - Thermal gloves - Sanding Cone & Drum - Pliers 					

REQUIREMENTS		HCI		PHIC		REMARKS
		Yes	No	Yes	No	
	<ul style="list-style-type: none"> - Screwdrivers - Water/bubble Level 					
	Consumables <ul style="list-style-type: none"> - Sanding sleeve with varying grit - Polypropylene/polyethylene plastics - Different foams and sizes (3mm, 6mm, 12mm) - Ethylvinyl acetate - Rugby - Industrial mask - Industrial gloves - Velcros - Webbing/straps - Rivets - Buckles - Stockinettes (cotton and nylon, sizes: 2, 3, 4, 5, 6 inches) - Prosthetic components 					
3.2	For wheelchair assessment, prescription, and fitting: Clinical Area					
	Fixed equipment / gadget Low Assessment Bed and Foot blocks (set of 4, surface 400 mm x 300 mm. Heights: Varied from 15-150 mm) Workbench <ul style="list-style-type: none"> - Therapy Floor Mat - Metal Tape Measure - Goniometers - Privacy screen - Catalogue of sample wheelchairs 					
3.3	For Wheelchair assembly, modification, maintenance & repair					
	Set of metric combination spanners (8 mm to 22 mm) Set of imperial combination spanners Long-stem types are best – preferably with a T-bar handle Foam cutting instruments: Hacksaw blade/ kitchen knife/Electric kitchen knife Wrench Long nose Pliers Large scissors Safety glasses Hand wood and metal Saw Flat or Half round File Rubber Mallet Hammer Screwdrivers (Philips and Flat)					

REQUIREMENTS		HCI		PHIC		REMARKS
		Yes	No	Yes	No	
	Tire Pump Tire Gauge L-square (90°) ruler Spirit/bubble level Electric jigsaw Electric Drill Drill bit for wood & metal Pop riveter Spoke key Contact glue for wood and foam (for intermediate services) 1 sheet each of ¾ inch and 1 inch Marine Plywood (for intermediate services) 10 pcs Blocks of Firm/Chip Foam (for intermediate services) 10 Wedges of Firm/Chip Foam (for intermediate services) 10 webbing buckles that match 1 inch and 2 inches webbing straps (for intermediate services)					
	1 roll each of 1 inch and 2 inches webbing straps (for intermediate services) Metal Brackets (offset and L-brackets) (for intermediate services) Directory of wheelchairs available in the area that conform to the ISO 7176, 16840 standards Catalogue of available cushions in the area Wheelchair Repair Kit (Tire Pump, wrench, tire repair kit)					
4	Human Resources					
4.1	Rehabilitation Medicine Specialist who is a Diplomate of the Philippine Board of Rehabilitation Medicine with:					
	i. Valid PRC License					
	ii. PhilHealth Accreditation					
4.2	Occupational Therapist/Physical Therapist					
	Valid PRC License					
4.3	Prosthetist and Orthotist Clinician graduate of a 4-5 year BS Prosthesis & Orthosis course)					
4.4	Prosthetic and Orthotic Non-clinician (Technician)					
4.5	Wheelchair Professional certified by the Philippine Society of Wheelchair Professionals as an Intermediate Wheelchair Assessor and Provider)					
4.6	Wheelchair Technician under supervision of Wheelchair Professional					
4.7	Z-Benefit Coordinator					
4.8	Medical Social Service					
5	General algorithm of care					
	Presence of policy adopting the general algorithm of care					
6	Z Benefit Program Implementation					

REQUIREMENTS		HCI		PHIC		REMARKS
		Yes	No	Yes	No	
6.1	Full awareness of the PhilHealth Z benefit program including No Balance Billing (NBB) and maximum co-payments					
6.2	Action plan/ commitment of the HCI to abide with the NBB policy					
6.3	Conduct advocacy programs/seminars at least annually					
6.4	Submit report on patient outcomes, and other statistical report					
6.5	Costing for maximum co-pay					
6.6	Process for the provision of services					

PhilHealth Survey Team

Surveyor's Name	Designation	Signature

HCI Management Team

Names of Management Team	Designation	Signature