



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

Citystate Centre, 709 Shaw Boulevard, Pasig City  
Call Center (02) 8441-7442 Trunkline (02) 8441-7444  
[www.philhealth.gov.ph](http://www.philhealth.gov.ph)



**PHILHEALTH CIRCULAR**

No. 2021-0019

**FOR : ALL MEMBERS OF THE NATIONAL HEALTH INSURANCE PROGRAM AND ALL OTHERS CONCERNED**

**SUBJECT : System Validated Statement of Premium Account (SPA) and PhilHealth Premium Payment Slip (PPPS) as PhilHealth Official Receipts for Premium Contribution Payment Transactions at PhilHealth Offices**

**I. RATIONALE**

This PhilHealth Circular is issued pursuant to the Implementing Rules and Regulations of Republic Act No. 11032 otherwise known as the “Ease of Doing Business (EODB) and Efficient Government Service Delivery Act of 2018”, particularly in the automation of processes and reduction in the processing time.

**II. OBJECTIVES**

This PhilHealth Circular aims to standardize the use of SPA and PPPS as PhilHealth Official Receipts when validated through PhilHealth’s Over-the-Counter Collection System (OTCCS).

**III. SCOPE**

This PhilHealth Circular defines the use of system validated SPA and PPPS as PhilHealth Official Receipts for premium contribution payment transactions at PhilHealth Offices from members with billing reference number or SPA number.

**IV. DEFINITION OF TERMS**

- A. **Electronic PhilHealth Acknowledgement Receipt (ePAR) Numbers** – a set of system-generated numbers which forms part of the validation data that serves as evidence of receipt of premium contribution.
- B. **Electronic Premium Remittance System (EPRS)** – online platform that allows updating of employee list, premium remittance and reporting of employee contribution to PhilHealth.

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- C. **Over-The-Counter Collection System (OTCCS)** – system designed to support and monitor the collections of PhilHealth offices that perform collection function, providing a “point-of-sales” terminal for accepting NHIP premium and other payments due to PhilHealth.
- D. **PhilHealth Member Portal** – is a software tool that provides exclusive online access on membership and contribution services for individuals.
- E. **PhilHealth Premium Payment Slip (PPPS)** – a form to be accomplished by PhilHealth member in the payment of premium contribution through over the counters of PhilHealth offices (Annex A).
- F. **Statement of Premium Account (SPA)** – a system-generated billing statement which indicates the reference number and total amount of premium due for the covered period including applicable interest and discount. It is used to facilitate processing of payment (Annexes B and C).

**V. POLICY STATEMENTS**

- A. A member may either present a valid SPA billing statement or a PPPS [Annex A: PhilHealth Premium Payment Slip (PPPS)] indicating the SPA Reference Number in making premium contribution payment at PhilHealth Offices.
- B. Valid SPA and PPPS shall serve as PhilHealth Official Receipts once validated through the OTCCS with a set of validation data including the ePAR number. The validation details shall be printed at the back of SPA while for PPPS, it shall be printed at the front.
- C. SPA for self-paying members [Annex B: Statement of Premium Account (SPA) for Self-Paying Member] may be generated through the PhilHealth Members Portal or through the assistance of PhilHealth’s Local Health Insurance Offices for walk-in members.
- D. SPA for employed members [Annex C: Statement of Premium Account (SPA) for Formal Sector/ Employed Member] shall be generated from PhilHealth Electronic Premium Remittance System.
- E. PPPS is downloadable from PhilHealth’s website and available at PhilHealth’s Local Health Insurance Offices.

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**VI. PENALTY CLAUSE**

Violations of any provision of this PhilHealth Circular on the use of either SPA or PPPS as PhilHealth Official Receipt shall be dealt with accordingly in accordance with relevant and applicable laws.



VII. REPEALING CLAUSE

All issuances inconsistent with this PhilHealth Circular are hereby repealed or modified accordingly.

VIII. DATE OF EFFECTIVITY

This PhilHealth Circular shall take effect after fifteen (15) days of complete publication in a newspaper of general circulation and shall thereafter be deposited with the Office of National Administrative Register (ONAR) of the University of the Philippines Law Center.

  
ATTY. DANTE A. GIERRAN, CPA  
President and Chief Executive Officer (PCEO)

Date signed: 10/14/2021

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Philippine Health Insurance Corporation  
PHILHEALTH PREMIUM PAYMENT SLIP

VALIDATION DETAILS:

(This is your PhilHealth Official Receipt when system validated)

SPA No.: \_\_\_\_\_ AMOUNT: \_\_\_\_\_  
MEMBER'S/ AGENCY NAME: \_\_\_\_\_ PIN/ PEN: \_\_\_\_\_  
CERTIFIED CORRECT: \_\_\_\_\_ CONTACT NO./ EMAIL: \_\_\_\_\_  
MEMBER'S/ AGENCY NAME/ REPRESENTATIVE  
(PRINTED NAME & SIGNATURE/ DATE)

**PAYOR'S COPY**



Philippine Health Insurance Corporation  
PHILHEALTH PREMIUM PAYMENT SLIP

VALIDATION DETAILS:

MASTER  
COPY  
DC: Ben Date: 10/26/21

(This is your PhilHealth Official Receipt when system validated)

SPA No.: \_\_\_\_\_ AMOUNT: \_\_\_\_\_  
MEMBER'S/ AGENCY NAME: \_\_\_\_\_ PIN/ PEN: \_\_\_\_\_  
CERTIFIED CORRECT: \_\_\_\_\_ CONTACT NO./ EMAIL: \_\_\_\_\_  
MEMBER'S/ AGENCY NAME/ REPRESENTATIVE  
(PRINTED NAME & SIGNATURE/ DATE)

**PHILHEALTH'S COPY**

Annex B: Statement of Premium Account  
(SPA) for Self-Paying Member



Philippine Health Insurance Corporation  
STATEMENT OF PREMIUM ACCOUNT (SPA)

Date generated: 03/15/2021

Member Category: DIRECT CONTRIBUTOR - SELF EARNING INDIVIDUAL  
- INDIVIDUAL

PIN:

Member:

**CURRENT CHARGE :**

Applicable Period: JUN 01, 2020 - AUG 31, 2020

Premium Rate: 2,700.00  
Interest: 0.00

**TOTAL AMOUNT DUE : 2,700.00**

Remittance Due Date : March 31, 2021



SPA232100000246



**IMPORTANT REMINDER:**

Please present this SPA upon payment. Remit the EXACT amount as prescribed in this SPA.  
Remit your premium contributions on or before the remittance due date.

ACCREDITED COLLECTING AGENT.

cut off here

**PHILHEALTH PREMIUM PAYMENT SLIP**

for Informal Economy Members

Date generated: 03/15/2021

Member Category: DIRECT CONTRIBUTOR - SELF EARNING INDIVIDUAL  
- INDIVIDUAL

PIN:

Member:

**CURRENT CHARGE :**

Applicable Period: JUN 01, 2020 - AUG 31, 2020

Premium Rate: 2,700.00  
Interest: 0.00

**TOTAL AMOUNT DUE : 2,700.00**

Remittance Due Date : March 31, 2021



SPA232100000246



**NOTICE TO ALL CASHIERS/ACCREDITED COLLECTING AGENTS:**

Please present this SPA upon payment. Remit the EXACT amount as prescribed in this SPA.  
DO NOT ACCEPT PAYMENT IF SPA IS PRESENTED AFTER THE DUE DATE.  
Accept only the EXACT amount as prescribed in the TOTAL AMOUNT DUE  
Please ensure recording the correct SPA Number to avoid delay of the posting of member's contributions.

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# Annex C: Statement of Premium Account (SPA) for Formal Sector/ Employed Member



*Republic of the Philippines*  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
 Citystate Centre Building, 709 Shaw Boulevard, Pasig City  
 Healthline: 441-7444 Website: www.philhealth.gov.ph

## STATEMENT OF PREMIUM ACCOUNT (SPA) - FORMAL SECTOR

		Date generated : April 23, 2021
PEN:		 <b>EMPLOYER'S COPY</b> 
Employer Type:	<b>PRIVATE</b>	
Business/Agency Name:		
Group Name:		
<b>CURRENT CHARGES :</b>		
Applicable Month:	May 2021	
No. of Employees :	5	
<b>Amount of Premium:</b>		
Employee Share :	825.00	
Employer Share :	825.00	
Premium Due for the Current Applicable Period	1,650.00	
<b>TOTAL AMOUNT DUE</b>		<b>1,650.00</b>
		Due Date: On or Before 15 June 2021

**IMPORTANT REMINDER**

Per available records, it appears that your account has deficiencies as follows:

Please settle the above deficiencies immediately as indicated. All reports must be posted within five (5) days after payment. For assistance, coordinate with the PAIMS assigned to your account or visit the nearest PhilHealth Office. Thank you.

		Date generated : April 23, 2021
PEN:		 <b>AGENCY'S COPY</b> 
Employer Type:	<b>PRIVATE</b>	
Business/Agency Name:		
Group Name:		
<b>CURRENT CHARGES :</b>		
Applicable Month:	May 2021	
No. of Employees :	5	
<b>Amount of Premium:</b>		
Employee Share :	825.00	
Employer Share :	825.00	
Premium Due for the Current Applicable Period	1,650.00	
<b>TOTAL AMOUNT DUE</b>		<b>1,650.00</b>
		Due Date: On or Before 15 June 2021

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