

TAMANG SAGOT

PhilHealth Circular No. 004-2015

Payment and Reporting of Premium Contributions of Employers and Employees

1. What is the legal basis for this Circular?

The Circular is pursuant to Section 6.f of the Revised Implementing Rules and Regulations of the National Health Insurance Act of 2013 which mandates PhilHealth to *“establish and maintain an updated membership and contribution database.”*

2. What is the coverage of this Circular?

This Circular shall apply to all employers in the government and private sectors.

3. What are the main points of the Circular?

There are two salient points in the Circular:

- a. First on payment of premium contributions, all employers in the government and private sectors are strongly encouraged to pay at PhilHealth’s accredited collecting agents (ACAs) or through e-Payment facilities.
- b. Second, on the reporting of premium payments, the Circular reiterates PC No. 25 s. 2012 on the mandatory adoption of the Electronic Premium Reporting System (EPRS) as the mode of preparation and transmission of all remittance reports (RF-1) of all employers in the Formal Economy except for Kasambahay employers.

4. What are the preparatory activities for the implementation of this Circular?

During the transition period, the PhilHealth Employer Engagement Representatives (PEERs) are advised to coordinate with the PhilHealth Accounts Information Management Specialists (PAIMS) or the nearest PhilHealth office for the orientation, training and registration for the said systems.

5. When is the effectivity of the two provisions?

The provisions of the Circular will be effective on the applicable period of April 2015 or the payment and report submission on May 2015. The existing deadlines remain as per existing policies.