



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

Citystate Centre, 709 Shaw Boulevard, Pasig City
 Healthline 637-9999 www.philhealth.gov.ph



September 20, 2010

PHILHEALTH CIRCULAR

No. 30, s-2010

TO : ALL EMPLOYERS IN THE PUBLIC AND PRIVATE SECTORS,
 PHILHEALTH REGIONAL OFFICES, BRANCH AND SERVICE
 OFFICES, AND ALL OTHERS CONCERNED

SUBJECT : Online Submission of Employer's Remittance Report (RF1)

To achieve PhilHealth's objectives of ensuring the viability, adequacy and responsiveness of the National Health Insurance Program, Title III Rule I Section 6 of the Implementing Rules and Regulations of the National Health Insurance Act (RA 7875) as amended by RA 9241, mandates PhilHealth to establish an efficient premium collection mechanism and maintain an updated membership and contribution database.

Consequently, in its continued effort to provide Online Services to its clients, PhilHealth is introducing the Electronic Premium Reporting System (EPRS), a web-based application for use of employers in the preparation and submission of monthly remittance reports.

Employers who will adopt the EPRS must enroll in the reporting scheme and attend the scheduled training for the activation and creation of their user accounts. For schedules on the conduct of trainings and other details, interested employers may coordinate with the PhilHealth Office in their localities.

Among the basic requirements that the employer must comply with are:

1. They must have Internet access and email address;
2. They should have their own PhilHealth Employer Number (PEN);
3. The baseline must contain an active list of employees with PhilHealth Identification Numbers (PIN); and
4. They should be directly remitting to PhilHealth through the Over-the-Counter Collection System (OTCCS).

The EPRS Certificate will be provided by PhilHealth upon activation of user account, to enable the employer to access the system. The EPRS will be available starting October 1, 2010.

DR. REY B. AQUINO
 President and CEO

Date signed: 27/28/10



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