



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

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PHILHEALTH CIRCULAR

No. 24, s. 2010

July

TO : ALL INDIVIDUALLY PAYING MEMBERS

SUBJECT : **Implementation of the New Premium Contribution of Self-Employed Professionals/Individuals under the Individually Paying Program**

Pursuant to Section 28 of Republic Act 7875, s. 1995, as amended by Republic Act 9241, s. 2004, to wit

"All members of the National Health Insurance Program (NHIP) shall contribute to the Fund, in accordance with a reasonable, equitable, and progressive contribution schedule..."

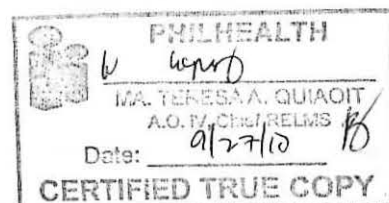
In consonance with the provisions of the law, PhilHealth Board Resolution No. 886 and 887, s. 2006, dated February 23 and March 24, 2006, respectively, was issued to implement segmentation of the Individually Paying Program in accordance to the following:

1. Registration

- 1.1 Existing Individually Paying Members (IPMs) and new enrollees shall register and accomplish the PhilHealth Member Registration Form (PMRF) to reflect the member's profession and income.
- 1.2 Professionals shall attach the photocopy of their Professional Regulation Commission (PRC) ID while other professionals shall attach a photocopy of their Business Permit. Should the declared monthly family income is P25,000 and below, a photocopy of the Income Tax Return (ITR) shall be attached to the PMRF.

2. Documentary Requirements

- 2.1 Existing IPMs need not submit required documents for dependents, provided said documents have already been submitted to PhilHealth. Should there be additional dependents, the IPM shall be required to accomplish and submit the PMRF and check the box for updating purpose and attach the documentary requirements for declared dependents as stipulated under the Omnibus Guidelines on Member Registration and Enrollment (*Annex A*).
- 2.2 New enrollees shall be required to present and attach a photocopy of their Birth/Baptismal Certificate of any one of the valid IDs listed in *Annex B*. Likewise, the documentary requirements for dependents, as stipulated under Omnibus Guidelines on Member Registration and Enrollment, shall be attached to the accomplished PMRF.



3. Premium Contribution

- 3.1 Premium contribution may be paid quarterly, semi-annually and annually.
- 3.2 For the first year of policy implementation, members/new enrollees whose professions are included under the List of Professionals/Other Professionals (*Annex C*) shall pay P600 per quarter or P2,400 per year. However, for those whose monthly family income in the last 12 months is P25,000 and below shall pay **P300 per quarter or P1,200 per year.**
- 3.3 For succeeding years, the said members shall pay **P900 per quarter or P3,600 per year.** However, for those whose average monthly family income in the last 12 months is P25,000 and below shall continue to pay **P300 per quarter or P1,200 per year.**
- 3.4 Members/new enrollees whose profession is not included in the said list shall pay **P300 per quarter or P1,200 per year.**

4. Venue

All existing Individually Paying Members (IPMs) and new enrollees whose professions are included under the List of Professionals/Other Professionals are required to register at the nearest Service Office.

5. Effectivity

- 5.1 For existing members, the policy on the new premium contribution for professionals shall take effect after completion of payment for the current year membership period.
- 5.2 For inactive and new members, the policy shall take effect immediately.
- 5.3 The new premium contribution of the Individually Paying Program for self-employed professionals shall take effect on October 1, 2010 which is after the required 15-day period after publication.

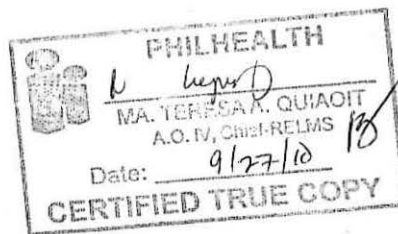
DR. REY B. AQUINO
President and Chief Executive Officer

PhilHealth

Your Partner in Health



OP-S10-32837



Documentary Requirements for Declared Dependents:

Dependent	Documentary Requirements
1. Spouse	<ul style="list-style-type: none"> • Marriage Certificate/Contract • For Muslim spouse, Affidavit of Marriage issued by Office of the Muslim Affairs (OMA), shall pass through the Shari'a Court and must be registered/authenticated in the National Statistics Office (NSO).
2. Legitimate or illegitimate children below 21 years old	Birth Certificate/s
3. Adopted children below 21 years old	Court Decree of Adoption
4. Parent/s 60 years old and above	Birth Certificate of both registrant and parent (In the absence of Birth Certificate of parent, any proof attesting to the date of birth of the parent/s)
5. Stepchildren below 21 years old	Marriage Certificate between the natural parents and stepfather/stepmother and Birth Certificate/s of the stepchildren
6. Mentally or physically disabled children who are 21 years and above	<p>Birth Certificate and Medical Certificate issued by the attending physician stating and describing the extent of disability. The concerned Office shall observe the following procedures:</p> <ul style="list-style-type: none"> ➤ Transmit the Medical Certificate to the Medical Officer/s of the Claims Unit for evaluation ➤ Claims Unit to validate the result of the evaluation and ensure the certificate bears the signature of the Medical Officer, affirming the eligibility of disabled dependent ➤ Membership Unit to process the data and update the record of the member
7. Stepparents 60 years old and above	<ul style="list-style-type: none"> ➤ Marriage Certificate/Contract between biological parent of the member child and the stepparent; ➤ Birth Certificate of the stepparent (in its absence, a notarized affidavit of two disinterested persons attesting to the date of birth); ➤ Birth Certificate of the member-child indicating the name of his/her biological parent; and ➤ Death Certificate of member's deceased biological parent
8. Adoptive parents 60 years old and above	<ul style="list-style-type: none"> ➤ Court Decree/Resolution of Adoption or photocopy of Birth Certificate of the child in which the adoption is annotated thereto; and ➤ Birth Certificate/s of adoptive parents or in its absence, a notarized affidavit of two disinterested persons attesting to the date of the birth)

NOTE:

Affidavits administered by the following officials authorized to administer oath, as provided in Republic Act No. 6733, Section 41, shall be accepted as valid supporting documents:

- Members and Secretaries of both houses of the Legislative Body
- Members of the Judiciary
- Department Secretaries
- Governors and Vice Governors

- City/Municipal Mayors
- Bureau/Regional Directors
- Clerks of Court
- Registrars of Deeds
- Other Civilian Officers in the Public Service of the Philippine government whose appointments are vested upon the President and are subject to confirmation by the Commission on Appointments
- All other Constitutional Officers
- Public Notaries

OTHER ACCEPTABLE IDENTIFICATION CARDS

Aside from the Birth or Baptismal Certificate, **any** of the following valid identification cards may be attached to the accomplished PMRF by new enrollees/registrants:

1. Passport
2. Driver's License
3. Professional Regulation Commission ID
4. National Bureau of Investigation (NBI) Clearance
5. Police Clearance
6. Postal ID
7. Voter's ID
8. Barangay Certification
9. Government Service Insurance System (GSIS) e-Card
10. Social Security System (SSS) Card
11. Senior Citizens Card
12. Overseas Workers Welfare Administration (OWWA) ID
13. OFW ID
14. Seaman's Book
15. Alien Certification of Registration/Immigrant Certification of Registration
16. Government Office or GOCC ID
e.g. Armed Forces of the Philippines ID, Home Development Mutual Fund (HDMF) ID
17. Certification from the National Council for the Welfare of Disabled Persons (NCWDP)
18. Department of Social Welfare and Development (DSWD) Certification
19. Integrated Bar of the Philippines (IBP) ID
20. Company IDs issued by private entities or institutions registered with or supervised either by the Bangko Sentral ng Pilipinas (BSP), Securities and Exchange Commission (SEC) or Insurance Commission (IC)

Source: BSP Circular No. 608, series of 2008

LIST OF PROFESSIONALS/OTHER PROFESSIONALS

Professionals

1. Accountant
2. Architect
3. Criminologist
4. Customs Broker
5. Dentist
6. Dietician
7. Engineer
 - 7.1 Aeronautical
 - 7.2 Agricultural
 - 7.3 Chemical
 - 7.4 Civil
 - 7.5 Electrical
 - 7.6 Electrical Communications
 - 7.7 Geodetic
 - 7.8 Marine
 - 7.9 Mechanical
 - 7.10 Metallurgical
 - 7.11 Mining
 - 7.12 Sanitary
8. Geologists
9. Landscape architect
10. Law Practitioner
11. Librarian
12. Marine Deck Officer
13. Marine Engineer Officer
14. Master Plumber
15. Medical Technologist
16. Medical Doctor
17. Midwife
18. Naval Architect
19. Nurse
20. Nutritionist
21. Optometrist
22. Pharmacist
23. Physical and Occupational Therapist
24. Professional Teacher
25. Radiologist and X-Ray Technician
26. Social Worker
27. Sugar Technologist
28. Veterinarian

Other Professionals

29. Agriculturist
30. Artist
31. Businessman/Business Owner
32. Consultant
33. Environmental Planner
34. Fisheries Technologist
35. Forester
36. Guidance Counselor
37. Interior Designer
38. Industrial Engineer
39. Media
 - 39.1 Actor and Actress
 - 39.2 Director
 - 39.3 Scriptwriter
 - 39.4 News correspondent
40. Professional Athlete, Coach, Trainor, Referee, etc.