



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

Citystate Centre, 709 Shaw Boulevard, Pasig City
 Healthline 637-9999 www.philhealth.gov.ph

PHILHEALTH CIRCULAR

No.32, s. 2009

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TO : ALL ACCREDITED HOSPITALS AND ALL CONCERNED

SUBJECT : AMENDMENT TO CIRCULAR No. 35, s.2006 re: REVISED SURVEY TOOLS AND ADDITIONAL ACCREDITATION REQUIREMENTS

In view of the implementation of Phil health Benchbook Standards as the basis for accreditation of hospitals in the year 2010, whereby the "Staff to bed ratio for licensed doctors, registered nurses, and midwives/nursing aides shall follow the DOH prescribed ratio", the Corporation hereby amends item I of Circular No. 35, s. 2006 as follows:

I. Personnel

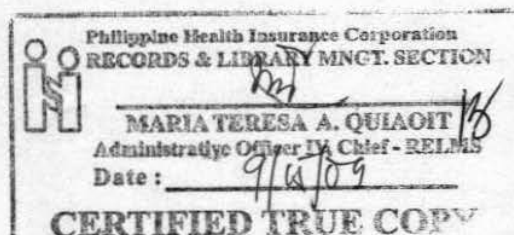
A. Human Resource Complement for Clinical and Nursing Service

	Level 1	Level 2	Level 3	Level 4
Chief of Clinics			1	1
Department Head			1/department	1/department
Physician*	1 at any time plus 1 reliever	1:20 beds at any time plus 1 reliever On Call = 1	50 beds & below = 6 For every 50 additional beds = additional 2	100 beds & below = 8 For every additional 50 beds = additional 3
Chief Nurse		1	1	1
Assistant chief nurse				100 beds & above = 1
Supervising nurse			50 beds & below = 1 ; 51-100 beds = 2; 101 -150 beds = 3; 151 beds & above = 4	50 beds & below = 1 ; 51-100 beds = 2; 101 -150 beds = 3; 151 beds & above = 4 Critical Care = 2
Head nurse			1:15 staff nurses	1:15 staff nurses
Staff Nurse **	1:12 beds at any time	1:12 beds at any time	1:12 beds at any time Critical Care = 1: 3 beds at any time	1:12 beds at any time Critical Care = 1: 3 beds at any time
Midwife/ Nursing Attendant***	1:24 beds at any time	1:24 beds at any time	1:24 beds at any time Critical care (1:15 beds at any time)	1:24 beds at any time Critical care (1: 15 beds at any time)

*No physician should go on duty for more than 48 hours

**For every three nurses, there must be one reliever

***For every three nursing attendants/midwives, there must be one reliever



The hospital is required to submit to the Corporation a copy of the Memorandum of Agreement or contract of services of a replacement physician or nurse who will go on duty, whenever, the only nurse or physician takes a leave of absence from the hospital, to ensure continuous presence of a physician and nurse in the hospital at all times.

B. Exemption

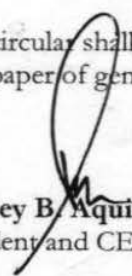
A level 1 hospital may request for exemption from the minimum requirement for physician or nurse, if it is located in any of the following areas, as determined by the Corporation:

1. Poor municipalities; or
2. Areas with security problems; or
3. Hard-to-reach areas

Such request for exemption shall be validated by the PhilHealth Regional Office and approved by the President of the Corporation.

All other issuances not inconsistent with the provisions of this issuance shall remain in full force and effect.

This circular shall take effect fifteen (15) days after its publication in the Official Gazette or in a newspaper of general circulation.



Dr. Rey B. Aquino
President and CEO

Date signed: 26 Aug 09

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