



PHILHEALTH CIRCULAR

No. 18, s, 2007

Day

TO : ACCREDITED INSTITUTIONAL HEALTH CARE PROVIDERS AND ALL OTHERS CONCERNED

SUBJECT : Documents Required in Availing of Benefits for Individually Paying Members (IPMs) Enrolled by Organized Group Through the KASAPI Program

All Individually Paying Members (IPMs) enrolled by organized groups through the KaSAPI Program and their dependents are required to submit the following documents in availing of National Health Insurance Program (NHIP) benefits:

- Duly accomplished PhilHealth Claim Form 1
- Clear copy of Certificate of Premium Payment issued by PhilHealth to individual KaSAPI members showing payment of at least three (3) monthly contributions within six (6) months prior to confinement **or** one full quarter payment within six months prior to the quarter of availment. Attached is a sample Certificate of Premium Payment for a KaSAPI member for your reference.
- Clear copy of Member Data Record (MDR)

In case the member has not yet secured his/her MDR or there is a discrepancy in the member/dependent's information provided in PhilHealth Claim Form 1 and the MDR such as different first/middle/last name or change of civil status, or the dependent is not yet reflected in the MDR, the member shall submit/attach to Claim Form 1 a clear copy of the appropriate supporting document/s as prescribed in PhilHealth Circular No. 26, series of 2006 re: "*Updated Summary of Documentary Requirements*".

Please be guided accordingly.

Lorna O. Fajardo
LORNA O. FAJARDO
 Acting President and CEO

Date signed: NOV 06 2007





Republic of the Philippines

PHILIPPINE HEALTH INSURANCE CORPORATION

PhilHealth Regional Office VI

Telephone No. 322-45 67

CERTIFICATE OF PREMIUM PAYMENT

Name of Member:	JUAN DELA CRUZ		
PhilHealth Identification No. (PIN)	123456789012		
Membership Category	IPM - KaSAPI		
Premium Contributions			
Amount Paid	Date Paid	OR No.	Period Covered
300.00	APRIL 5, 2007	123456	APRIL - JUNE 2007

This certification is issued as proof that the abovementioned member and his qualified dependents are eligible to avail the Hospitalization and Regular Outpatient Benefits of PhilHealth.

Given this 5th day of April 2007, at Pasig City.

(Signature over printed name)

Authorized Signatory
PhilHealth Regional Office VI