



March 6, 2006

PHILHEALTH CIRCULAR
 No. 10, s-2006

TO : ACCREDITED HOSPITALS, AMBULATORY SURGICAL CLINICS(ASCs), NON-HOSPITAL BASED FACILITIES AND ALL OTHERS CONCERNED

SUBJECT : Amendment to PhilHealth Circular No. 25, s-2005 (Revised and Updated Guidelines on Logbooks)

For a more detailed recording in the manual and/or computerized admission logbooks, the following field number/data (*in italics*) are added/inserted therein:

I. For Hospitals

Field Number/Data	Description
<i>10 Date and Time of Discharge</i>	<ul style="list-style-type: none"> the complete discharge date (month, day and year) including AM (for morning) and PM (for afternoon)
<i>11 Disposition</i>	<ul style="list-style-type: none"> the status of the patient upon discharged
<i>12 Final Diagnosis</i>	<ul style="list-style-type: none"> the physician's final diagnosis after other diseases have been eliminated through further investigations or consultations

II. For Non-Hospital Based Facilities

Field Number/Data	Description
1 Case Number	<ul style="list-style-type: none"> the unique number assigned by the hospital to each patient regardless of the number of confinements
<i>2 Date and Time of Admission</i>	<ul style="list-style-type: none"> the date and time of admission to be entered in chronological order
3 Name of Patient	<ul style="list-style-type: none"> the complete first, middle and last names of patients (middle initial is not allowed)
4 Date of Birth	<ul style="list-style-type: none"> the complete year, month and day of birth
5 Address	<ul style="list-style-type: none"> the complete residential address of the patient
6 Membership	<ul style="list-style-type: none"> "NH" for NHIP beneficiaries whether members or dependents "NN" for Non-PhilHealth beneficiaries
7 Admitting Diagnosis	<ul style="list-style-type: none"> the physician's initial impression upon admission (chief complaint should not be indicated in lieu of diagnosis upon admission)
<i>8 Date and Time of Discharge</i>	<ul style="list-style-type: none"> the complete discharge date (month, day and year) including AM (for morning) and PM (for afternoon)

It is also reiterated that the revised and updated guidelines on logbooks including the addendum/insertion shall take effect on **April 1, 2006**.

All previous issuances inconsistent with the above are hereby considered repealed or amended.

(Sgd.) **LORNA O. FAJARDO, CESO III**
 Officer-in-charge
 Office of the President and Chief Executive Officer