



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**


Citystate Centre 709 Shaw Boulevard, Pasig City  
Healthline 637-9999 www.philhealth.gov.ph



July 30, 2002

**PHILHEALTH CIRCULAR**

NO. 27, s. 2002

TO  : **ALL ACCREDITED PROFESSIONAL AND INSTITUTIONAL HEALTH CARE PROVIDERS, CLAIMS PROCESSING DEPARTMENTS – NATIONAL CAPITAL REGION AND PHILHEALTH REGIONAL OFFICES AND ALL OTHERS CONCERNED**

SUBJECT : **CLARIFICATION ON THE DOCUMENTARY REQUIREMENTS FOR CLAIMS WITH SURGICAL PROCEDURES**

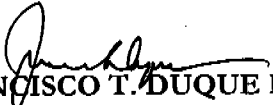
---

In accordance with the implementing rules of the **Relative Value Scale (RVS) 2001** as stated in PHIC Circular No. 3, s.2002, the following guidelines should be observed in filing for claims with surgical procedures:

1. The operating room record (including the operative/surgical technique) should be submitted for all surgical procedures done in the operating room, delivery room, labor room, emergency room, and OPD minor operating room of the accredited facility.
2. Anesthesia records should be attached to all claims for surgical procedures under sedation, regional-nerve block, and general anesthesia.
3. The operating room and anesthesia records requirements are waived for repetitive procedures such as dialysis, chemotherapy, radiotherapy, and radioactive iodine therapy. Procedures involving creation of AV fistula and insertion of cannula for hemodialysis still require submission of both documents.
4. Doctor's order and/or nurse's notes indicating performance of the procedure may be presented in lieu of the required operating room and anesthesia records in the following bedside procedures: thoracentesis, closed-tube thoracostomy, tracheostomy, lumbar tap, abdominal paracentesis, cutdown, minor suturing and bone marrow biopsy.
5. In cases of ESWL, laser surgeries, and endoscopic procedures, the official report may be submitted as an alternative to the operating room record.
6. For vaginal deliveries, any OR/DR document (e.g. OB sheet, DR record, LR record or anesthesia record) may be submitted in lieu of the OR record, *provided*, that such document contain the following pertinent information: patient profile, OB score, name of procedure performed, date and time of the procedure, type of anesthesia administered, name of surgeon and anesthesiologist. Moreover, a separate obstetrical history must be submitted indicating the OB score unless the same is specified in the operating room record or in the final diagnosis in PHIC Claim Forms 2 or 3.

This guideline is being issued to ensure correct assignment of codes, relative value units & case type classification, hasten claims processing time and reduce return of claims. All claims filed with incomplete documentary requirement shall be returned for completion and should be complied within 60 days from receipt.

Please be guided accordingly.

  
FRANCISCO T. DUQUE III, MD, MSc  
President and CEO