

**PHILIPPINE HEALTH INSURANCE CORPORATION**

**ACCREDITATION DEPARTMENT**

12/F City State Centre, 709 Shaw Blvd Oranbo, Pasig City

Tel Nos. 637-99-99 loc 1214, 1215 / 637-25-27 / Fax: 637-62-65

**PHILHEALTH CIRCULAR**

No. 012 series of 2000

**TO : All Accredited Professional Health Care Providers**

**SUBJECT : Renewal of Accreditation of Physicians and Dentists for the Period 2001 to 2003**

**DATE : 31 May 2000**

Please be informed that the accreditation of all Professional Health Care Providers will expire on December 31, 2000. For the accreditation period 2001 to 2003, renewal on birth month will be implemented.

In this regard, please be guided by the following schedule of renewal of accreditation of professional health care providers :

<b>BIRTH MONTH</b>	<b>DEADLINE FOR FILING</b>	<b>PERIOD OF VALIDITY</b>
January	October 31 , 2000	January 01, 2001 to birth date 2003
February	November 30 ,2000	- do -
March	December 31 , 2000	- do -
April	January 31 , 2001	- do -
May	February 28 , 2001	- do -
June	March 31 , 2001	- do -
July	April 30 , 2001	- do -
August	May 31 , 2001	- do -
September	June 30 , 2001	- do -
October	July 31 , 2001	- do -
November	August 31 , 2001	- do -
December	September 30 , 2001	- do -

We encourage applicants to file before the deadline to avoid gaps in their accreditation.

The requirements for application for accreditation are as follows :

1. Notarized application form
2. Photocopy of updated PRC license (back to back) or certificate of renewal
3. Photocopy of updated PMA / PDA Card (back to back) ,  
And for life members : certificate of good standing from component society / local chapter of PMA
4. Photocopy of TIN Card or W-2 indicating TIN
5. For Medical Specialists :
  - a. Specialty Board / DOH Certificate ( Photocopy)
  - b. Updated certificate of good standing from specialty society
6. Two 1x1 photo signed at the back

7. Processing fee in cash or Postal Money Order payable to PHIC , Pasig City in the amount of P1,000.00 for general practitioners and dentists and P1,500.00 for medical specialists. Express lane service is available for accredited professionals without additional fee.

The increase in fees is mandated by the government per DOF- DBM Joint Circular # 2000-2 dated April 04 , 2000 , implementing EO # 197 dated January 13, 2000.

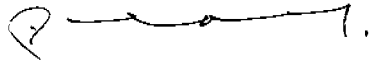
Approved applications for accreditation of professionals for the accreditation period 2001 to 2003 shall expire on the date of their birth anniversary in 2003. Subsequent applications for renewal must be filed not later than ninety (90) days before such expiration to avoid gaps in accreditation at PHIC Central Office or may be sent by mail to :

The Accreditation Department  
12 /F Rm. 1202 / 1203 City State Centre  
709 Shaw Blvd., Brgy. Oranbo  
Pasig City

Application forms are available at PHIC Central Office, The Accreditation Department and our Regional Health Insurance Offices.

Applications not completely filled out and / or lacking in requirements shall be returned without any action. To re-apply, another application with complete requirements and another processing fee must be submitted.

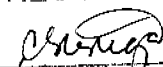
Please be guided accordingly.



ENRIQUE M. ZALAMEA  
President and CEO /



The Accreditation Department  
NDT / rlm / 05/16/00

PHILHEALTH CENTRAL RECORDS
Received by 
Date <u>6/5/00</u> <u>10:40</u>