

## Submission of Letter of Compliance Affirmation for Submission of SAP Data and Requirements for SAP 1 Rolled-Over Members from CY2025 within the Prescribed Deadline

In addition to PhilHealth Advisory (PA) No. 2025-0072, 2026-0005, and 2026-0008, all YAKAP Clinics are hereby advised to submit a formal letter on their compliance affirmation with the submission of SAP data for CY 2025 and the documentary requirements for SAP 1 rolled-over members from CY 2025 within the prescribed deadline.

The submission confirms the facility's commitment to mandatory requirements, including the attachment of Mutual Care Agreement (MCA)/YAKAP Empanelment Slip (YES) and the conduct of PhilHealth Check Utility (PCU) Liveness Checks for claims validation and payment for SAP 1 rolled-over members from CY2025. Additionally, following PA No. 2025-0072, the deadline for compliance with the PCU and YES requirements for rolled-over members from CY 2025 has been extended until **December 15, 2026**.

Furthermore, it acknowledges that while the deadline for uploading accurate SAP data for CY 2025 is extended until March 31, 2026, any data submitted after this final date will no longer be accommodated for computation.

**The signed letter of compliance affirmation must be submitted to your respective Local Health Insurance Office (LHIO) on or before February 13, 2026.**

The required template for this submission may be downloaded from the following link: <https://bit.ly/LetterofComplianceAffirmation>.

For the immediate compliance and guidance of all concerned.

**(Sgd.) EDWIN M. MERCADO, MD, MHA, MMSc**  
 President and Chief Executive Officer

Date signed: January 23, 2026

### ANNEX A: LETTER OF COMPLIANCE AFFIRMATION TEMPLATE

[NAME OF RELEVANT PHILHEALTH REGIONAL VICE PRESIDENT]  
 PhilHealth Regional Office - [Region]  
 [Address]

Dear [Salutation and Last Name of RVP],

In accordance with **PhilHealth Advisory (PA) No. 2025-0072, 2026-0005, and 2026-0008**, our facility, [Name of YAKAP Clinic], with PhilHealth Accreditation Number of \_\_\_\_\_, and office address \_\_\_\_\_, submits this letter of compliance affirmation for **Statement of Account Payable (SAP) data from CY 2025 and Requirements for SAP 1 Rolled-over Members from CY2025**.

#### I. SAP GENERATION & EXTENDED DEADLINE FOR CY 2025

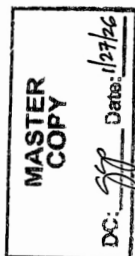
We acknowledge that the submission of SAP data for CY 2025 has been extended until **March 31, 2026**. Thereof,

- We shall ensure all required data is complete and accurately uploaded on or before this extended deadline;
- We understand that any data **submitted after March 31, 2026, shall no longer be accommodated** and will not be included in the SAP generation and computation;
- We further acknowledge that any disputes regarding the generated SAP data are subject to reconciliation.

#### II. SAP 1 ROLLED-OVER MEMBERS FROM CY 2025

In line with the processing of payment for rolled-over members from CY 2025, we hereby acknowledge and affirm the following:

1. **Mandatory Attachments:** I understand that **SAP 1 claims** submissions must have an attached **Mutual Care Agreement (MCA)/YAKAP Empanelment Slip (YES)**. I acknowledge that failure to comply with these requirements will likely encounter delays in processing or result in non-payment.
2. **PhilHealth Check Utility (PCU) Liveness Check:** We commit to ensuring that the PCU Liveness Check is conducted for every patient encounter to validate member identity and service eligibility as a prerequisite for claims validation.
3. **Refund and Recovery:** I further understand that beyond the prescribed deadline, we shall return SAP 1 payments for every rolled-over beneficiary with no signed MCA, subject to the **PhilHealth Payment Recovery (PC 2021-0011)** policy.



\_\_\_\_\_  
 (Name and Signature of the Head of Facility/ Medical Director/ Chief of Hospital)  
 Date: \_\_\_\_\_