

Updated Access to the HCP Portal and Instructional Video on How to Register and Generate the Electronic Accreditation ID

Through PhilHealth Circular (PC) No. 2023-0024¹ and PhilHealth Advisory No. 2024-0039², the Corporation announced the implementation of the electronic accreditation ID for PhilHealth-accredited health care professionals (HCProfs) through the HCP Portal.

The HCP Portal can now be accessed in the PhilHealth website. Annex A provides the updated steps on how to access it. In addition, the Corporation created an instructional video to assist our partner HCProfs on how to register to the Portal and how to generate their electronic IDs. Please find the video in this link: <https://tinyurl.com/EIDHCPROFVAVP>.

All HCProfs who may encounter any error during the registration process can continue to get assistance by sending a screenshot of the error to accresup.hcprofsid@gmail.com.

For further inquiries, kindly reach us through your respective PhilHealth Regional Offices or the following designated communication channels³:

- Hotline : (02) 866 225 88
- “Click-to-Call” : Visit <https://www.philhealth.gov.ph> and click the corresponding icon.
- Mobile Hotline : (Smart) 0998-857-2957; 0968-865-4670
(Globe) 0917-127-5987; 0917-110-9812
- Email : actioncenter@philhealth.gov.ph
- Facebook : <https://www.facebook.com/PhilHealthofficial>
- X (formerly Twitter) : @teamphilhealth

(Sgd.) EMMANUEL R. LEDESMA, JR.
 President and Chief Executive Officer
 Date signed: January 12, 2025

¹ PhilHealth Circular No. 2023-0024: Accreditation of Health Care Professionals (HCProfs) (Revision 1)
² PhilHealth Advisory No. 2024-0039: Implementation of Electronic Accreditation ID of PhilHealth-Accredited Health Care Professionals
³ PhilHealth Advisory No. 2024-0003: 24/7 Contact Center Services

Annex A

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A. HCP Portal Registration

1. Access the portal thru mobile device or computer by doing the following:
 a. Visit our website: www.philhealth.gov.ph
 b. Go to the Online Services tab.



c. Scroll down to the Accreditation section and click the link for Health Care Professionals.

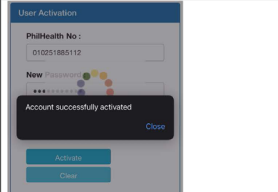


2. For HCProfs that are not yet registered in the Online Member Inquiry, register to the HCP Portal by doing the following:
 a. Access the menu by clicking/tapping on the three bar on the upper right portion of the screen
 b. Click the Register button.




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f. On the User Activation Page, input the PIN and set the password to log into the portal. Please remember the password used. This shall be used in succeeding transactions.



B. Electronic ID Generation

1. Access the portal thru mobile device or computer by doing the following:
 a. Visit our website: www.philhealth.gov.ph
 b. Go to the Online Services tab.



c. Scroll down to the Accreditation section and click the link for Health Care Professionals.

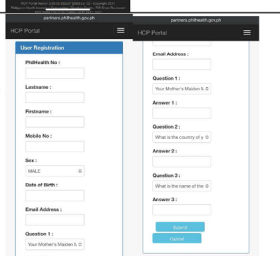


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c. Read, review and accept the Terms and Conditions.



d. Input the details requested in the User Registration page.
 c.1. The PhilHealth No. refers to the PhilHealth Identification Number (PIN).
 c.2. The HCProf shall indicate his/her email address as the nominated email address. This shall be used as the username in logging in to the HCP Portal. The activation link will also be sent in this email address, so the HCProf should have access to this email address.



e. Click the activation link sent to the email address.



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2. Log in using the nominated email address and password.
 a. Access the menu by clicking/tapping on the three bar on the upper right portion of the screen
 b. Click the Sign in button.



3. Under the Health Care Professional menu, click the Generate ID option.



4. Download the ID generated, or click Show PDF to view the actual electronic ID.
 The electronic ID may be saved in the HCProf's smart phones.

