

## Continuous/Renewal of Accreditation of Health Facilities (HFs) for CY 2022

PhilHealth is now accepting application of health facilities applying for continuous or renewal of accreditation until December 31, 2021. This will provide ample time to process and approve the applications and ensure continuous processing of claims. The following shall serve as a guide of health facilities (HFs) applying for continuous accreditation for CY 2022:

1. HFs shall submit the following applicable documentary requirements:

Type of HF	Documentary Requirements (Scanned copies and fully-accomplished forms)					
	Provider Data Record (PDR)	Performance Commitment (PC rev.3)	Proof of Payment of Accreditation Fee	DOH LTO/ other applicable licenses (Valid for 2022)	DOH Certification (Valid for 2022)	Others, as applicable
Hospitals	✓	✓	✓	✓	X	1. CGS from PHA 2. MOA, MOU or other contracts entered into by the hospital with relevance to reimbursement of claims (e.g. hemodialysis, ARSP, etc.) 3. if with HEF, submit LTO
Infirmaries	✓	✓	✓	✓	X	
Ambulatory Surgical Clinics	✓	✓	✓	✓	X	
Free-standing Dialysis Clinics	✓	✓	✓	✓	X	
Birthing Homes/ MCP Providers	✓	✓	✓	✓	X	If with CHIBP, see below requirements
Outpatient HIV-AIDS Treatment Centers	✓	✓	✓	X	✓	
Free-standing Family Planning Clinics	✓	✓	✓	X	✓	
TB DOTS Facilities	✓	✓	✓	X	✓	
Animal Bite Treatment Centers	✓	✓	✓	X	✓	
Drug Abuse Treatment and Rehabilitation Centers	✓	✓	✓	X	✓	
Community Isolation Units	✓	✓	X	X	✓	
Free-standing or Non-hospital based SARS-CoV-2 Testing Laboratories	✓	✓	X	✓	X	
Konsulta Providers (facility based or free standing)	✓	✓	✓	✓	X	Certificate/s of Service Delivery Support for Laboratory and Diagnostic Services and/or Medicines
Hospital Extension Facilities	✓	✓	✓	✓	X	
Outpatient Malaria Package Provider	✓	✓	X	X	X	Certificate of Training in Malaria of an HCI staff issued by DOH/CHD.
COVID-19 Home Isolation Benefit Package Providers (CHIBP)	X	X	X	X	X	Submit LOI, SAT and Service Delivery Agreements and/or Authorization Letter

- HFs shall submit the application either **online** or **by mail/courier/walk-in** (original documents) to their respective PhilHealth Regional Offices (PROs)/ Local Health Insurance Offices. (Annex A- email addresses of the PROs)
- Only applications with **complete** requirements including proof of payment of accreditation fee, as applicable, will be accepted/ processed. HFs with incomplete applications shall be notified of the deficiencies.
- The original documents of applications submitted **online** shall be submitted within 30 days from the date of online submission.
- The accreditation of the head of the facility/medical director/chief of hospital/medical center chief shall be valid during the accreditation period applied for. However, if the accreditation of the head of the facility will be expiring within the first quarter of 2022, the health care professional shall likewise submit application for continuous accreditation together with the application of the health facility.
- Health Facilities shall ensure remittance of updated premium contributions of their employees to PhilHealth.
- The accredited HFs may submit the audited financial statement (FS) for CY 2021 on or before June 30, 2022, as applicable.
- Applications for initial accreditation may be filed anytime.

Requirements for application for accreditation may be downloaded from PhilHealth website – <https://www.philhealth.gov.ph/downloads> under Accreditation Documents. For clarification, please coordinate with your respective PhilHealth Regional Offices.