

Philippine Health Insurance Corporation

# ADVISORY

No. 2020 - 029



## Submission of Itemized Billing Statements for Claims Application for COVID-19 Benefit Packages

As stipulated in PhilHealth Circulars 2020-0009, 0011 and 0012, all Health Care Providers (HCPs) are required to submit the itemized billing statements of patients managed as COVID – 19. These itemized billing statements should reflect all emergency room and hospital charges, including professional and readers’ fees that shall be submitted to PhilHealth on a weekly basis, every Friday at 2:00 PM.

To facilitate submission of patients’ itemized billing statements, the HCPs should assign an authorized personnel to submit the itemized billing statement to PhilHealth. The said personnel should fill out the PhilHealth Cloud Storage Service Application Form (PCSSAF) which may be downloaded from the following link: [https://www.philhealth.gov.ph/downloads/eclaims/PCSS\\_ApplicationForm.pdf](https://www.philhealth.gov.ph/downloads/eclaims/PCSS_ApplicationForm.pdf)

The authorized personnel creates an account and logs in at the IT Support Center by accessing the link <https://itsupport.philhealth.gov.ph>, where the personnel will open a new ticket under the “HELP TOPIC: UPECS-EMR/Benefit Costing.” The personnel will then input “SUBMISSION OF PCSSAF FOR BENEFIT COSTING FROM <NAME OF FACILITY>” in the box “ISSUE SUMMARY” and then attaches the electronic form of the accomplished PCSSAF.

For further clarification and other inquiries pertinent to the submission of itemized billing statement of COVID-19 patients, kindly email the Benefits Development and Research Department (BDRD) at [benefits.costing2020@gmail.com](mailto:benefits.costing2020@gmail.com) or you may call Ms. Abigail Estrada at 0966-3404645 during office hours, Mondays-Fridays.

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