

CONTINUOUS ACCREDITATION OF HCIS FOR CY 2020

The following shall guide all **Hospitals, Infirmaries, Ambulatory Surgical Clinics, Free Standing Dialysis Clinics, Outpatient HIV-AIDS Treatment Centers, Free Standing Family Planning Clinics, Animal Bite Treatment Centers and Drug Abuse Treatment and Rehabilitation Centers** applying for continuous accreditation for CY 2020:

1. Submit applications together with the following documentary requirements within the last quarter of 2019:
 - a. Applicable issuance valid for CY2020:
 - o Photocopy of the DOH LTO (for hospitals, infirmaries, ambulatory surgical clinics, free standing dialysis clinics) and other applicable licenses, such as, but not limited to, Philippine Nuclear Research Institute (PNRI) license, etc.;
 - o Photocopy of the DOH certification for TB DOTS clinics, outpatient HIV AIDS Treatment (OHAT) clinics, standalone Family Planning (FP) clinics, animal bite treatment centers (ABTC) and drug abuse treatment and rehabilitation centers (DATRC);
 - b. Completely filled-out provider data record (PDR) for HCIs;
 - c. Completely filled-out Performance Commitment (PC rev3), duly signed and initialed on every page;
 - d. Proof of payment of accreditation fee;
 - e. Photocopy of Certificate of Good Standing (CGS) from the Philippine Hospital Association (for hospitals and infirmaries);
 - f. MOA or other contracts/MOU entered into by the HCI with relevance to reimbursement of claims, such as, but not limited to MOA with licensed diagnostic center/ imaging facility, pharmacy, dialysis service provider.
2. Incomplete applications, including **incompletely filled-out PDR/PC** shall not be accepted and shall be returned to the applicants for compliance.
3. HCIs shall present the original DOH LTO/ DOH certification, as applicable.
4. The accreditation of the head of the facility/medical director/chief of hospital/medical center chief shall be valid during the accreditation period applied for. However, if the accreditation of the head of the facility will be expiring within the first quarter of 2020, the professional provider shall likewise submit application for continuous accreditation together with the application of the HCI.
5. The accredited HCI shall submit the audited financial statement for CY 2019 on or before June 30, 2020.

Guidelines for continuous accreditation for PCB/ePCB, MCP and TB DOTS Providers shall be reflected in another advisory. Further clarification or inquiries may be referred to the Corporate Action Center Hotline at (02) 8441-7442 or through email at actioncenter@philhealth.gov.ph.



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