



DELETION OF CLAIMS ATTACHMENTS FROM SERVICE PROVIDER'S STORAGE FOR PAID CLAIMS

The deletion of documentary attachments of PhilHealth paid claims in the Service Provider's (SP) repository should be approved by the Health Care Institution (HCI), subject to the data retention agreements between the HCI and SP, with due consideration to wit:

1. such deletion will not affect PHIC claims records;
2. any reconciliation procedure between PHIC claim record and hospital claims record will not be affected. Hospital records (patient and financial) should remain intact and available for monitoring and reconciliation.

In addition, all deletion procedure should comply with policies and guidelines of the Data Privacy Act.

All SPs are deemed responsible for the data storage used for Unified PhilHealth eClaims System using Electronic Medical Record (UPECS-EMR), thus PhilHealth shall not be held responsible for any data loss or misuse.

For your proper guidance.



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