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CLARIFICATIONS ON PHILHEALTH CIRCULAR NO. 2019-0002

In view of the recent release of PhilHealth Circular No. 2019-0002 entitled “Documentary Requirements for Claims Reimbursements and Medical Prepayment Review of Claims (*Revision 2*)” dated 8 February 2019, PhilHealth is reiterating the following critical points to ensure proper implementation of the said policy:

1. Service Providers (SP), formerly known as Health Information Technology Providers or HITPs, have been advised on the Claim Form 4 (CF4) since October 2018. In line with this, the hospitals are advised to ensure that their SPs are able to transmit CF4 following PhilHealth requirements.
2. For Health Care Institutions (HCIs) whose eClaims system is not yet ready for full implementation of the electronic submission of CF4, the use of the interim system application Claim Form 4 (CF4 Generator) developed by PhilHealth that allows off-line encoding and generation of CF4 is further extended until May 31, 2019.
3. HCIs that still need this offline application should coordinate with their respective PhilHealth Regional Office (PRO) for the URL and their SPs for installation and integration with their information system, as applicable.
4. HCIs need not submit/retain/store a hard copy or printed version of the CF4. For any issues or problems related to the transmitted CF4 and its attachment/s, PhilHealth may request a copy of the clinical chart to facilitate claims processing.
5. The signature of the attending physician (AP) in the CF4 does not apply to electronic submissions. However, the Claim Signature Form (CSF) where his/her name and signature appears shall be used as reference relative to the CF4.
6. Information materials on CF4 (Tamang Sagot, CF4 for Health Care Providers, and Guidelines on Accomplishing the CF4) may be found in our website at www.philhealth.gov.ph.

Further inquiries pertaining to this Advisory may be referred to our Corporate Action Center Hotline (02) 441 7442 or through email at actioncenter@philhealth.gov.ph.



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