

USE OF ELECTRONIC COLLECTION REPORTING SYSTEM (ECRS) BY ACCREDITED COLLECTING AGENTS

The Electronic Collection Reporting System (ECRS) is a web-based application system that allows Accredited Collecting Agents (ACAs) to upload daily their collection report file (RF2) in the prescribed text file format.

PhilHealth Circular No. 2018-0006 prescribed that all ACAs with Over-the-Counter collection scheme shall use the ECRS to ensure the efficient posting of premium contribution payments.

The following steps and requirements must be complied with by the ACAs prior to the use of the ECRS:

1. Submission of completed and signed Non-Disclosure Agreement (NDA);
2. Submission of completed and signed PhilHealth Online Access Form (POAF) and copy of the company ID of the nominated user; and
3. Attendance to orientation on the use of ECRS being conducted by PhilHealth.

Copy of the NDA and POAF may be requested from the Treasury Department or at the nearest PhilHealth Regional Office. These can also be downloaded from www.philhealth.gov.ph.

Further inquiries pertaining to this advisory may be referred to our 24/7 Corporate Action Center at (02) 441-7442 or through actioncenter@philhealth.gov.ph.



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