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## Premium Contribution Payments by Employers in the Private and Government Sectors to Accredited Collecting Agents

1. Pursuant to Section 6.e and f of the Revised Implementing Rules and Regulations (IRR) of the National Health Insurance Act of 2013, PhilHealth is mandated to establish an efficient premium collection mechanism and to maintain an updated membership and contribution database.
2. PhilHealth Circular No. 2016-0008 prescribed that all PhilHealth Accredited Collecting Agents (ACAs) shall require all employers to present their Statement of Premium Account (SPA) before accepting premium contribution payments. Thus, ACAs must strictly observe the following:
  - a. Only premium payments supported by a SPA shall be accepted;
  - b. Ensure that the amount to be paid is equal to the total amount due in the SPA presented;
  - c. One PhilHealth Agents Receipt (PAR) or other authorized payment receipt shall be issued for every SPA paid; and
  - d. The SPA Number (Prefix SPA and the 12-digit number) in lieu of the employer's name should be indicated in the Abstract of Daily Collection Report submitted to PhilHealth.
3. Non-compliance by the ACAs shall result to non-posting of payments including reports of both the employer and the ACA, subject to corresponding applicable penalties.
4. Further inquiries pertaining to this advisory may be referred to our 24/7 Corporate Action Center Hotline (02) 441-7442 or through email: [actioncenter@philhealth.gov.ph](mailto:actioncenter@philhealth.gov.ph).



**DR. CELESTINA MA. JUDE P. DE LA SERNA**

Interim/OIC, President and CEO