





No. 2016 - 0002

APPLICATION FOR ACCREDITATION OF HEALTH CARE INSTITUTIONS (HCIs) FOR 2016

To ensure continuous participation to the National Health Insurance Program, HCIs applying for continuous accreditation shall submit the following on or **prior to January 31 of each year:**

- 1. Updated DOH license/ certificate / business permit (as applicable);
- 2. Fully accomplished and signed Performance Commitment;
- 3. Latest Audited Financial Statement;
- 4. Valid Certificate of Good Standing from the Philippine Hospital Association (for hospitals and infirmaries only); and
- 5. Proof of payment of the accreditation fee.

A valid license to operate (LTO) from the Department of Health shall be mandatory for all maternity care providers (MCP) / birthing home (BH) applying for **initial** accreditation beginning January 1, 2016. However, MCP/BHs for continuous accreditation may still submit the business permit/mayor's permit in lieu of the DOH LTO until further notice.

Further, the Corporation reiterates PhilHealth Circular No. 17 s, 2006 "Submission of Memorandum of Agreement (MOA) of Hospitals with Outsourced Services". All MOAs and <u>other contracts/MOUs</u> entered into by the HCIs with relevance to reimbursement of claims shall be submitted together with the application for accreditation.

Resident and CEO