

No. 07-02-2010

Timely, accurate and complete submission of Abstract of Daily Collections

Accredited Collecting Agents (ACAs) whose collection-remittance service includes regular reporting of premium payments of members are advised to submit the Abstract of Daily Collection (RF2) in textfile format, based on the agreed schedule and manner of submission. This is to ensure accurate reporting collections and immediate posting of premium payments of members and to facilitate processing of membership amendments and benefit eligibility.

The RF2 should include such details as the date of payment, amount paid and period covered, as well as the acknowledgment receipt number issued. It should also include the following data about the paying member:

- Complete registered name
- 12-digit PhilHealth Identification Number (PIN) / PhilHealth Employer Number (PEN)
- Correct Member Code, identified as:
 - V** - Voluntary / Individually Paying / Self-employed members
 - P** - Private Sector
 - G** - Government Sector
 - I** - Indigent / Sponsored Members
 - F** - Overseas Filipino Workers

The ACAs, however, are discouraged from accepting payments from members without PIN or from employers without PEN.



DR. REY B. AQUINO
President and CEO