

Republic of the Philippines PHILIPPINE HEALTH INSURANCE CORPORATION

5th Floor VCP Building, No. 68 Kalayaan Avenue, Teacher's Village West, Quezon City Call Center: (02) 441-7442 | Trunkline: (02) 441-7444 www.philhealth.gov.ph



May 24, 2019

Notice of Vacancies

(Job Order Contractors)

Attached is the Notice of Vacancies for the vacant Job Order Contractor positions in the Corporation with the minimum qualification standards for filling-in.

Application form together with, fully accomplished Personal Data Sheet with recent passport-sized picture and Work Experience Sheet (CS Form No. 212-revised 2017), authenticated certificate of eligibility or board rating certificate Diploma, Transcript of Records, Sworn Declaration / Identification of Relatives in PhilHealth, Certification of No Conflict of Interest, and Non-Disclosure Agreement Form shall be submitted to Human Resource Development Unit (HRDU) at 5th Floor VCP Building, 68 Kalayaan Avenue, Teacher's Village West, Quezon City.

Application period: May 24 to June 2, 2019

Only applications submitted within the application period and with complete documents shall be considered for evaluation.

You may contact HRU at 441-5677 or 441-5680 for queries.

By authority of Gilda Salvacion A. Diaz Vice President PhilHealth Regional Office NCR

JANICE GEM P. PERLAS, M.D.

Officer In Charge
PhilHealth Regional Office NCR





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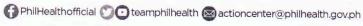
PhillHealth@24: Tungo sa Kalusugan Para sa Lahat

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LIST OF VACANCY (Job Order Contractor)

Position, SG:	Legal Researcher III /Special Investigator III/ SG-18
Organizational Unit:	Legal Services Unit, PhilHealth Regional Office NCR
(Place of Assignment)	15 vacant positions
Minimum Qualification Standards:	 Education: Bachelor's degree relevant to the job Experience: One year relevant experience Training: Eight hours of relevant training Eligibility: None required
Additional Qualification Requirement / Preference:	Preferably a graduate of Bachelor of Laws
Job Description:	 Assist in the conduct of collection activities and investigation; Draft pleadings, demand letters and other documents; Perform other additional tasks as may be deemed necessary.







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LIST OF VACANCY (Job Order Contractor)

Position, SG:	Anti-Fraud Legal Officers / SG-23
Organizational Unit: (Place of Assignment)	Legal Services Unit, PhilHealth Regional Office NCR
Minimum Qualification Standards:	 Education: Bachelor of Laws Experience: One year relevant experience Training: Eight hours of relevant training Eligibility: R.A. 1080/ Bar
Job Description:	 Provide technical legal support; Perform other additional tasks as may be deemed necessary.

