

**PURCHASE ORDER**

<b>Supplier:</b> UM Business Inc	<b>P.O. No.</b> P-24-009
<b>Address:</b> 12 Talisay St., Brgy San Juan, Taytay Rizal	<b>Date:</b> February 21, 2024
<b>TIN:</b> 008-498-705-000/SEC Registered/VAT Registered	<b>Mode of Procurement:</b> Small Value Procurement

Gentlemen:

Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the next page hereof:

<b>Place of Delivery:</b> SNOBT Bldg., 19 Leonard Wood Road, Baguio City	<b>Delivery Term:</b> 20 days from receipt of Notice to Proceed
<b>Date of Delivery:</b>	<b>Payment Term:</b> on account

Stock/Property No.	Unit	Description	QTY	Unit Cost	Amount
		<b>Biometric Finger Accesss &amp; Time Attendance Machine</b>			
1	unit	Area 1: 1,500 minimum user capacity, 50,000 transaction storage, TCP/IP/USB communication connectivity, power 5v 2A, Accessories: Software, AC Adapter, USB Cable, data cable	10	12,500.00	125,000.00

(Total Amount in Words)	One Hundred Twenty Five Thousand Pesos	P125,000.00
Less: 5% Final Tax	5,580.36	
1% EWT	1,116.07	6,696.43
<b>NET OF TAX</b>		P118,303.57
Retention Fee: 1% of Gross		1,250.00
<b>NET:</b>		P117,053.57

**TERMS AND CONDITIONS  
(PURCHASE ORDER)**

- The Agency shall impose Penalty in an Amount Equivalent to 1/10 of one (1%) Percent of the Total Value of undelivered order for each day of the delay as Liquidated Damages.
- If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item(s) shall be made within the prescribed scheduled dates. Supplier are advised to inform the General Services Unit (GSU) at least two (2) days before the delivery. Use of elevator shall only be from 9:00 to 11:30 a.m and 1:30 to 4:00 p.m during Mon to Fri. All item(s) shall be delivered and accepted by the GSU at 3rd floor, SNOBT Inc. Bldg., No. 19 Leonard Wood Road, Baguio City.
- Official Receipts/Sales Invoice shall be required after the completion of the services.
- Defective, incompatible or non-compliance of goods/services as to specification when quoted shall be rejected and returned for repair/replacement.
- The contracting parties undertake to comply with Officer Order No. 0018-2015 entitled (Reiteration of PhilHealth No Gift Policy (Revision 1) which is deemed incorporated into this contract. No PhilHealth personnel shall solicit, demand, or accept; directly or indirectly, any gift from any person, group or association, or judicial entity, whether from the public or private sector, at any time, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- Retention Fee of 1% of gross amount (GPPB Resolution No. 30-2017 of 2016 Revised IRR of RA 9184).
- Standard warranty period: (from date of acceptance by PhilHealth).

For Expandable Supplies: minimum of three (3) months / For Semi-expandable Supplies: minimum of one (1) year

- Supplier shall pay taxes in full and on time and that the failure to do so will entitle the government to suspend payment for any services delivered by Supplier.

(P-24-009 – UM Business Inc.)

