

POMM-P-006

## JOB ORDER

Supplier: **DARAYONAN LODGE**  
Address: **132 National Highway Barangay I (Pob) 5316, Coron, Palawan**  
Contact Details: **0917-881-5121**  
Mode of Procurement: **Negotiated Procurement - Lease of Real Property and Venue**

JO No: 2024-07-041

Date: July 10, 2024

Terms of Payment: On Account

Please deliver to this office the following item/s

No.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	Lot	<p><b>Lease of Venue including Meals for the Conduct of Mid Year Assessment and Planning Forum CY 2024 (2 days)</b></p> <p><b>VENUE</b></p> <ul style="list-style-type: none"> <li>• Foundation is made of concrete and structural steel materials, or combination of both;</li> <li>• Compliant with the standards provided by the by the Building Code of the Philippines;</li> <li>• Availability of function room and rooms during the activity;</li> <li>• Free use of Wifi;</li> <li>• Available free parking slots ; and Conference/Function rooms</li> </ul> <p><b>Other Conditions:</b></p> <ul style="list-style-type: none"> <li>• Conference Room/Function Rooms can accommodate at least 30 participants;</li> <li>• Well-lighted, ventilated and fully air-conditioned;</li> <li>• Amenities</li> <li><input type="checkbox"/> Free use of radio/visual equipment with four (4) microphones, LCD projector, white screen</li> <li><input type="checkbox"/> Table and chair for participants and secretariat;</li> <li><input type="checkbox"/> Restroom</li> <li>• Ambiance promote learning</li> </ul> <p><b>FOOD</b></p> <ul style="list-style-type: none"> <li>• Catering services with consideration to dietary requirements of some participants, such as but not limited to, Halal prepared menu, inenu for participants who have medical conditions (diabetic and vegetarian)</li> <li>• Location/set-up of the food shall be at the venue</li> <li>• Viands shall be as indicated in Annex "A" of the Technical Specification</li> <li>• Setting: Managed Buffet</li> </ul> <p><b>Delivery Period: July 16 - 17, 2024</b></p> <p><b>NOTHING FOLLOWS</b></p> <p>*Refer to Annex B of RFQ No. 2024-PRO4B-72 for the other technical requirements of the contract.</p> <p><b>Subtotal</b></p> <p>Less: CVAT 5% EWT 2%</p> <p><b>TOTAL</b></p> <p>PR No.: 2024-05-086 PR Date: May 8, 2024</p>		<p>46,200.00</p> <p>46,200.00</p> <p>2,062.50 825.00</p> <p>2,887.50 43,312.50</p>

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**Terms and Conditions:**

1. The Supplier shall deliver the supplies/goods on the schedule date and in accordance with the technical Specifications made as an integral part of this agreement and herein attached as Annex A.
2. The Supplier must provide Delivery Receipt (DR) and Sales Invoice (SI) on the day of delivery of the goods.
3. Defective, incompatible or non-compliant supplies/goods as to specifications when quoted shall be rejected and returned to the Supplier at the time of delivery.
4. PRO IV-B shall impose a penalty in an amount equivalent to 1/10 of one percent (1%) of the cost of delayed supplies/goods scheduled for delivery for every day of delays liquidated damages.
5. The authorized representative/s of the Supplier shall pick-up its payment at PRO IV-B place of business.
6. If the date receipt of PO by the Supplier is not indicated, it shall be deemed received on the day it was acknowledged to have been received by their representative/s either personally or by email.
7. The owner or authorized representative/s shall sign a mutual Non-Disclosure Agreement (NDA)
8. The individual/s representing the Supplier declares and states that he/she had been duly authorized by the entity's board of directors/trustees or owner to negotiate, enter and sign this Agreement. If such representation proves to be false, he/she shall fully understand that he/she can be held personally responsible for any legal consequences that may arise therefrom.
9. The contracting parties undertake to comply with office Order No. 0053-2015 "Reiteration of Philhealth No Gift Policy (Revision 2) which is deemed incorporated in this PO No Philhealth personnel shall solicit, demand or accept, directly or indirectly, any gift from any person, group or association or juridical entity, whether from public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees or create the appearance of a conflict of interest.

Very truly yours,

**JARACELI J. LAINEZ**  
Division Chief IV, MSD

Certified Budget Available: Funds Available in the amount of Php 46,200.00

**ANSHERINA B. ATIENZA**  
SIO II/Budget Officer Designate

**SHARMAINE PAULINE P. LACORTE**  
Fiscal Controller III

Within the COB:

2024 MOOE

Expense Code:

5029999005

Budget:

Php 46,200.00

Remarks:

68L# 2624 - 07-00102

Conforme:

**FRANCISCO P. FERNANDEZ JR.**  
Signature over Printed Name of Authorized Representative

Approved by:

**ATTY. JERRY F. IBAY**  
Regional Vice-President  
Date Approved:

Received copy of JO:

Date:

07/12/2024