

CONTRACT AGREEMENT  
FIELD OPERATIONS DIVISION's (FOD) YEAR – END FORUM 2024

This contract is entered on DEC 13 2024 between:

The PHILIPPINE HEALTH INSURANCE CORPORATION REGIONAL OFFICE IVA, a government owned and controlled corporation duly organized and existing by virtue of Republic Act No. 7875, as amended, with Regional Office at Lucena Grand Central Terminal, Brgy. Ilayang Dupay Lucena City, represented herein by its Regional Vice President EDWIN M. ORIÑA, MD, who is authorized for this purpose through Corporate Order No. 2018-0026 New Delegation and Signing Authority (DSA), a copy of which is attached as Annex "A", hereinafter referred to as the "FIRST PARTY"

-and-

NAWAWALANG PARAISO RESORT AND HOTEL a corporation duly registered with the Securities and Exchange Commission (SEC) and existing under the laws of the Republic of the Philippines with business address at Along National Road, Brgy. Camaysa, Tayabas City, Quezon represented herein by its Owner, ANNETTE O. GONZALES hereinafter referred to as the "SECOND PARTY"

The FIRST PARTY and SECOND PARTY shall be individually referred to as "Party" and collectively referred to as "Parties".

WITNESSETH


That the FIRST PARTY and SECOND PARTY in consideration of the mutual covenants and agreement made herein, by one to the other, by these presents enter into a Contract Agreement whereby the FIRST PARTY secure the services of the SECOND PARTY wherein the latter will undertake to perform such services on the following terms and conditions:

- In this Agreement, words and expressions shall have the same meaning as are respectively assigned to them in the Technical Specifications referred to.
- The Supplier's Bid or filled-out Request for Quotation shall form and be read and construed as part of this Agreement and attached hereto as Annex "B" and hereby agrees to deliver:

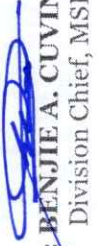
|              |  |
|--------------|--|
| Date:        | December 18-19, 2024   |
| Particulars: | Lease of Venue for 42 pax  |
|              | <div>I. Availability</div> <div>1. Availability of the air-conditioned Function Room for one and a half (1 1/2) day on the preferred date</div> <div>II. Location and Site Condition</div> <div>1. within Quezon Area</div> <div>2. Free parking space within the venue</div> <div>III. Neighborhood Data</div> <div>1. Proper waste management system such as regular garbage collection and with Sanitary permit from appropriate authority.</div> <div>IV. Venue</div> <div>1. Structural condition</div> <div>a. The foundation is made of concrete and structural steel materials or a combination of both.</div> <div>b. Compliance with the standards provided by the Building Code</div> |



  
ANNETTE O. GONZALES  
Owner

  
EDWIN M. ORINA, MD  
Acting Regional Vice President

PRO IV-A, Represented by: :

  
Recommended by: BENJIE A. CUVINAR  
Division Chief, MSD

|             |   |
|-------------|---|
|             | <p>of the Philippines</p> <p>2. Functionality:</p> <p>a. Continuous water supply and adequate clean comfort rooms for both male and female guests.</p> <p>b. Basic table set up and chair</p> <p>3. Room Arrangement</p> <p>2 days and 1 night accommodation for 42 pax</p> <ul style="list-style-type: none"><li>• Air-conditioned rooms</li></ul> <p>****With complimentary breakfast for all accommodations</p> <p>4. Light, ventilation, and air-conditioning</p> <p>a. Sufficient air-conditioning and adequate lighting facilities available from 8:00 AM-5:00 PM of day 1 and 8:00 AM-12:00 NN of day 2.</p> <p>5. Space requirements</p> <p>a. can accommodate at least 42 pax</p> <p>6. Facilities</p> <p>a. Water supply and toilet</p> <ul style="list-style-type: none"><li>• Continuous water supply &amp; adequate clean comfort rooms (for both male and female guests)</li></ul> <p>b. Fire Escapes</p> <ul style="list-style-type: none"><li>• Accessible emergency fire exit</li></ul> <p>c. Firefighting equipment</p> <ul style="list-style-type: none"><li>• With fire-fighting equipment</li></ul> <p>d. Internet and Telecommunications</p> <ul style="list-style-type: none"><li>• Dedicated Wi-Fi connection for Secretariat and Participants, bandwidth with at least 15 mbps</li></ul> <p>e. Audio visual equipment</p> <ul style="list-style-type: none"><li>• Basic sound system with at least three (3) microphones (preferably wireless) and technical staff</li><li>• Projector, Projector widescreen and table for LCD Projector</li><li>• Waived electricity charges for use of laptops and projectors</li></ul> <p>7. Other requirements</p> <p>a. Maintenance</p> <ul style="list-style-type: none"><li>• With on-call support staff within the venue</li></ul> <p>b. Security</p> <ul style="list-style-type: none"><li>• With security personnel within the premises</li></ul> <p>8. Catering Services</p> <p>Provide meals for 42 pax</p> <p>a. Meal Requirements</p> <p>Day 1:</p> <p>AM Snacks - pastry/sandwich and drinks</p> <p>Lunch (Managed Buffet) - Soup, rice, 2 viands, vegetable, dessert &amp; soda/juice</p> <p>PM Snacks - pasta/noodles and drinks</p> <p>Dinner - Soup, rice, 2 viands, vegetable dessert &amp; soda/juice</p> <p>**With Overflowing coffee and drinking water inside the venue</p> <p>Day 2:</p> <p>Lunch - Soup, rice, 2 viands, vegetable dessert &amp; soda/juice</p> <p>**With Overflowing coffee and drinking water inside the venue</p> |
| Total Price | Php 111,300.00  |

  
ARLENE H. LABORDO  
Witness, Second Party

  
ARON R. RIANO  
Witness

3. In consideration of the payments to be made by the **FIRST PARTY** to the **SECOND PARTY** as hereinafter mentioned, the **SECOND PARTY** hereby covenants with the **FIRST PARTY** to provide venue & meals for the conduct the Field Operations Division's (FOD) Year – End Forum 2024 and to remedy defects therein in conformity in all respects with the provisions of the Contract.



4. The **FIRST PARTY** hereby covenants to pay the **SECOND PARTY** in consideration of the provision of the goods and services and the remedying of defects therein the Contract Price in the manner prescribed by the contract.
5. The contract price covers the costs of all Deliverables Items and Services and includes all applicable taxes, including the 12% Value-Added-Tax, customs duties, license fees, freight, insurance, cost of importation, transportation and delivery at the time and locations specified and other charges which may be imposed on the Product by foreign and local authorities.
6. The **SECOND PARTY** hereby covenants to serve in favor of the **FIRST PARTY** the **goods and services** in accordance with the technical specifications as stated in Annex "C" of this contract.
7. This contract agreement shall be payable in the amount of **One Hundred Eleven Thousand Three Hundred Pesos (111,300.00)**. The **FIRST PARTY** shall pay the **SECOND PARTY** after fifteen (15) days through check upon submission of the **SECOND PARTY** of the **STATEMENT OF BILLING ACCOUNT** and other documentary requirements as may be required by the **FIRST PARTY** as condition for payment, provided that the same has been verified to be correct by the **FIRST PARTY**.
8. The updated BIR Tax Clearance shall be presented by the **SECOND PARTY** during the duration of the contract. Non – submission of such tax clearance entitled the **FIRST PARTY** to suspend the payment for the meals and lease of venue.
9. Both **PARTIES** hereby warrant that they have the authority and capacity to enter and sign in this contract.
10. All other terms, conditions and stipulations accompanying this Contract together with all proposals and all mandatory provisions of the 2016 Revised Implementing Rules and Regulations of R.A. No. 9184, shall form as integral parts of this contract between the **PARTIES** hereto.
11. Any dispute, claim, or controversy that may arise from or in relation to this Contract, involving but not limited to demands for the specific performance of the obligations as specified herein and/or in the interpretation of any provisions or clauses contained herein, shall, in the first instance, be settled through amicable means.

In case of failure to settle amicably the dispute upon the lapse of thirty (30) days from either party's request for good faith negotiations or discussions with a view to amicably settling the dispute (or upon the lapse of such extended period as the parties may agree in writing) shall be submitted to arbitration in accordance with Republic Act 9285 (Alternative Dispute Resolution Act of 2004).

Any legal action necessary to promote arbitration or ancillary to such arbitration shall be instituted in the proper courts in Lucena City to the exclusion of other courts of equal jurisdiction.

12. The **PARTIES** hereby certify that they have read or caused to be read to them each and every provision of this Contract and that they have fully understood the same.


  
ANNENE O. GONZALES  
Owner

  
EDWIN M. ORINA, MD  
Acting Regional Vice President

PRO IV-A, Represented by: :

  
Recommended by: BENJIE A. CUVINAR  
Division Chief, MSD

  
ARLENE H. LABORDO  
Witness, Second Party


  
ARON R. RIANO  
Witness

IN WITNESS WHEREOF, WE have hereunto affixed our signatures this \_\_\_\_\_ day of DEC 13 2024, 2024 at LUCENA CITY City.

**PHILIPPINE HEALTH  
INSURANCE CORPORATION**

**NAWAWALANG PARAISO  
RESORT AND HOTEL**


Recommended by:

  
**BENJIE A. CUVINAR**  
Division Chief, MSD  
PRO IVA

Approved by:

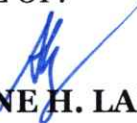
  
**EDWIN M. ORIÑA, MD**  
FIRST PARTY  
ARVP, PRO IVA

by:

  
**ANNETTE O. GONZALES**  
SECOND PARTY  
OWNER

SIGNED IN THE PRESENCE OF:

  
**ARON R. RIANO**  
Witness

  
**ARLENE H. LABORDO**  
Witness

**ACKNOWLEDGMENT**

**REPUBLIC OF THE PHILIPPINES)**  
**CITY OF LUCENA CITY ) S.S.**

**BEFORE ME**, this \_\_\_\_\_ day of \_\_\_\_\_ 2024,  
personally appeared the following persons exhibiting to me their respective  
Government-issued IDs, to wit:

Identification Card and No.      Date/Place of Issue


**EDWIN M. ORIÑA, MD**      Nat'l ID 5289-6157-3504-8709      8/12/2023  
Philippine Health Insurance Corporation

**ANNETTE O. GONZALES** \_\_\_\_\_  
Nawawalang Paraiso Resort and Hotel

Known to me to be the same persons who executed the foregoing Agreement  
consisting of \_\_\_\_ (\_\_\_\_\_) pages, including the annexes and this page on which the  
acknowledgment is written and they acknowledged that the same is their free act and  
deed and that of the corporations being represented.

**WITNESS MY HAND AND NOTARIAL SEAL** on the date and place  
first above written.

Doc No. 457 ;  
Page No. 93 ;  
Book No. 52 ;  
Series of 2024.

  
**RODOLFO R. ZABELLA, JR.**  
Notary Public  
Until December 31, 2024  
RC # 38321; April 6, 1990  
IBP Life Member No. 4348  
December 27, 2002; Lucena City  
PTR No. 1292784 1-2-2024, Lucena City  
MCLE Compliance No. VII-001395-4  
TIN # 122-1111111



## Notice to Proceed

December 16, 2024

**MS. CLAIRE DIANE O. BOBADILLA**

Sales and Marketing Head  
Nawawalang Paraiso Resort and Hotel  
Brgy. Camaysa, Tayabas City

Dear Ms. Bobadilla:

The attached **Contract No. 2024-03-142** having been approved, notice is hereby given to **Nawawalang Paraiso Resort and Hotel** that the contract for the **Lease of Venue for the Conduct of Field Operations Division's Year-End Forum 2024** shall commence on **December 18, 2024**.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule stated in the Contract.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to PhilHealth Regional Office IVA.

Very truly yours,



**EDWIN M. ORIÑA, MD**  
Acting Regional Vice President, PRO IVA

I acknowledge receipt of this Notice on Dec. 18, 2024

Name of the Representative of the Bidder: Arlene H. Laborda

Authorize Signature: 



65893  
Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**PhilHealth Regional Office IV-A**  
Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City  
(042) 373-7554 www.philhealth.gov.ph  
PhilHealthRegion4A teamphilhealth

## Notice of Award

November 18, 2024

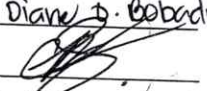
**MS. CLAIRE DIANE O. BOBADILLA**  
Sales and Marketing Head  
Nawawalang Paraiso Resort and Hotel  
Brgy. Camaysa, Tayabas City

Dear Ms. Bobadilla:

Please be informed that your price quotation for **Lease of Venue for the Conduct of Field Operations Division's Year-End Forum 2024** at a contract price of **ONE HUNDRED ELEVEN THOUSAND THREE HUNDRED PESOS ONLY (Php 111,300.00)** is hereby accepted.

Very truly yours,

  
**EDWIN M. ORIÑA, MD**  
Acting Regional Vice President, PRO IVA

|           |   |
|-----------|---|
| Name      | Claire Diane O. Bobadilla   |
| Signature |  |
| Position  | Sales & Marketing Head  |
| Date      | Dec 9, 2024   |

