

**BIDS AND AWARDS COMMITTEE  
RESOLUTION NO. 249 S, 2024  
BAC Meeting via MS Team**

**A RESOLUTION DECLARING THE BID PRICE OF QUARTZ BUSINESS PRODUCTS CORPORATION AS THE LOWEST CALCULATED RESPONSIVE BID FOR THE SUPPLY AND DELIVERY OF VARIOUS IT SUPPLIES (HP TONERS) FOR CY 2024 FOR PRO III 2024-002-G AND RECOMMENDING APPROVAL**

**WHEREAS**, on July 2, 2024, a Virtual Pre-Procurement Conference via MS Teams for the Supply and Delivery of Various IT Supplies (HP Toners) for CY 2024 was conducted;

**WHEREAS**, the following documents submitted by the End-User, Ms. Jackielyn S. Gonzales to the Bids and Awards Committee (BAC) were presented by the Deputy Head of the BAC Secretariat, Ms. Ma. Adelinda M. Morales:

1. Approved PMP No. GSU-2024-05-004-Supplies
2. Technical Specifications
3. Matrix of Pre-Canvass with three (3) pre-canvass quotations
4. Approved Budget for the Contract
5. Purchase Request with PR No: GSU-2024-05-004-Supplies

**WHEREAS**, the Approved Budget for the Contract (ABC) for the Supply and Delivery of Various IT Supplies (HP Toners) for CY 2024 is **EIGHT MILLION FOUR HUNDRED EIGHTY-ONE THOUSAND NINE HUNDRED FIFTY-EIGHT PESOS AND 80/100 (Php 8,481,958.80)**;

**WHEREAS**, the Invitation to Bid (ITB 2024-002-G) for the said procurement was posted in the PhilGEPS website, PhilHealth website and in a conspicuous place in the PhilHealth Building in compliance to Section 21.2 Advertising and Posting of Invitation to Bid/Request for Expression of Interest of 2016 RIRR of R.A. 9184;

**WHEREAS**, on July 19, 2024, during the Pre-Bid Conference, Ms. Morales, presented ITB and PBD 2024-002-G for the Supply and Delivery of Various IT Supplies (HP Toners) for CY 2024;

**WHEREAS**, on July 22, 2024, the BAC convened to address the letter received from Quartz Philippines;

**WHEREAS** a Supplemental Bid Bulletin was issued last July 23, 2024 for the following amendment and clarifications:

Particulars		Amendments	
Schedule of Requirements and Technical Specifications			
Item No. 17		Item No. 17	
TONER Cartridge, HP Officejet PRO 7720 Authentic/Original TONER Cartridge. HP 959XL, Black		TONER Cartridge, HP Officejet PRO 7720 Authentic/Original TONER Cartridge. HP 955XL, Black	
Invitation to Bid			
Total ABC: Php 8,481,958.80		Total ABC: Php 8,481,958.80	
Toner Cartridge, HP CF283A (HP 83A) Authentic/Original TONER Cartridge. HP CF283A (HP 83A) Yield requirement: At least 1500 pages		Toner Cartridge, HP CF283A (HP 83A) Authentic/Original TONER Cartridge. HP CF283A (HP 83A) Yield requirement: At least 1500 pages	
366,040.00		336,000.00	
Invitation to Bid			
Opening of Bids: July 31, 2024 @ 1:00PM		Opening and Evaluation of Bids: July 31,	
Bid Evaluation: August 1, 2024 @ 10:00AM		2024 @ 1:00PM	

**WHEREAS**, on July 31, 2024, during the Opening and Evaluation of Bids, only one bidder submitted a bid: Quartz Business Products Corporation;

**WHEREAS**, the BAC checked the submitted documents of the bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary "pass/fail" criterion, and after careful deliberation and evaluation of the Technical Components of the bid submitted, the bid evaluation resulted in the following:

Document	Details	Vote
<b>Legal</b>		
● PhilGeps Registration	March 1, 2025 SEC Cert - 28-Jul-1981 Mayors Permit - 31-Dec-2024 Tax Clearance -	Mr. Granali - Present/Pass Ms. Gonzales - Present/Pass

BAC Resolution No. 249 S,2024 - A Resolution Declaring the Bid Price of Quartz Business Products Corporation as the Lowest Calculated Responsive Bidder for the Supply and Delivery of Various IT Supplies (HP Toners) for CY 2024 for PRO III 2024-002-G and Recommending Approval



	Audited Financial Statement	Atty. Acosta – Present/Pass Mr. Maglalang – Present/Pass
<b>Technical</b>		
● Statement of All On-going Govt and Private Contracts	Provided 34 various IT under Government Contracts. No existing contracts for Private companies.	Mr. Maglalang – Present/Pass subject to validation of TWG Atty. Acosta – Present/Pass Mr. Granali – Present/Pass Ms. Gonzales – Present/Pass
● SLCC	Submitted 1 completed contract amounting to Php3,353,988.00 with PRO III for Procurement of Various Original/ Authentic HP, Lexmark and Epson Toner Cartridges / Ribbons 2023-06-G for PRO III – Lot 1 – HP Toner Cartridges	Atty. Acosta – Present/Pass Mr. Maglalang – Present/Pass Mr. Granali – Present/Pass Ms. Gonzales – Present/Pass
● Bid Securing Declaration (Notarized)	Project Identification No. 2024-002-G for the Supply and Delivery of Various IT Supplies (HP Toners) for CY 2024	Mr. Granali – Present/Pass Ms. Gonzales – Present/Pass Mr. Maglalang – Present/Pass Atty. Acosta – Present/Pass
● Conformity with the Technical Specifications	Remarks comply with all the requirements of the Technical Specification with attached Certificate of Product Authenticity from HP PPS Philippines Inc.	Dr. Reyes – Present/Pass Mr. Granali – Present/Pass Ms. Gonzales – Present/Pass Mr. Maglalang – Present/Pass
● Omnibus Sworn Statement	Notarized	Atty. Acosta – Present/Pass Mr. Granali – Present/Pass Ms. Gonzales – Present/Pass

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		Mr. Maglalang – Present/Pass Dr. Reyes – Present/Pass
● Net Financial Contracting Capacity		Ms. Gonzales – Present/Pass Mr. Granali – Present/Pass Mr. Maglalang – Present/Pass subject to validation of TWG. Dr. Reyes – Present/Pass

WHEREAS, having passed the Technical and Eligibility Component, the Financial Envelope of Quartz Business Products Corporation was opened. The originally signed and accomplished Financial Bid Form and Price Schedule were presented, and the details of their bid are as follows;

QTY	ITEM DESCRIPTION	ABC	BID PRICE
80	<b>Ink Cartridges, HP F6V27AA (HP 680), Black</b> Authentic/Original Ink Cartridges, HP F6V27AA (HP 680), Black	41,664.00	41,600.00
32	<b>Ink Cartridges, HP F6V26AA (HP 680), Tri-color</b> Authentic/Original Ink Cartridges, HP F6V26AA (HP 680), Tri-color	16,665.60	16,640.00
40	<b>TONER Cartridge, HP CF217A (HP 17A), Black</b> Authentic/Original TONER Cartridge, HP CF217A (HP 17A), Black Yield requirement: At least 1600 pages	173,250.00	173,200.00
400	<b>TONER Cartridge, CF237A (HP 37A), Black</b> Authentic/Original TONER Cartridge, CF237A (HP 37A), Black Yield requirement: At least 11000 pages	4,937,868.20	4,908,000.00
12	<b>TONER CARTRIDGES, HP CF281A (HP 81A) Laserjet, Black</b> Authentic/Original TONER CARTRIDGES, HP CF281A (HP 81A) Laser jet, Black Yield requirement: At least 10500 pages	146,248.20	146,244.00
80	<b>TONER Cartridge, HP CF283A (HP 83A)</b> Authentic/Original TONER Cartridge, HP CF283A (HP 83A) Yield requirement: At least 1500 pages	366,040.00	335,840.00
40	<b>TONER Cartridge, HP CE285A Black (HP 85A)</b> Authentic/Original TONER Cartridge, HP CE285A Black ( HP 85A) Yield requirement: At least 1500 pages	229,480.00	195,600.00

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120	<b>TONER CARTRIDGES, HP CE390A (HP 90A), Black</b> Authentic/Original TONER CARTRIDGES, HP CE390A (HP 90A), Black Yield requirement: At least 10000 pages	752,724.00	752,640.00
140	<b>TONER Cartridge, HP CF500A (HP 202A), Black</b> Authentic/Original TONER Cartridge, HP CF500A (HP 202A), Black	596,085.00	587,720.00
40	<b>TONER Cartridge, HP CF501A (HP 202A), Cyan</b> Authentic/Original TONER Cartridge, HP CF501A (HP 202A), Cyan	200,844.00	195,960.00
40	<b>TONER Cartridge, HP CF502A (HP 202A), Yellow</b> Authentic/Original TONER Cartridge, HP CF502A (HP 202A), Yellow	200,844.00	195,960.00
40	<b>TONER Cartridge, HP CF503A (HP 202A), Magenta</b> Authentic/Original TONER Cartridge, HP CF503A (HP 202A), Magent	200,844.00	195,960.00
20	<b>Toner Cartridge, HP Color Laserjet HP CP5225DN (HP 307A), Black – CE 740A</b> Authentic/Original Toner Cartridge, HP Color Laserjet HP CP5225DN (HP 307A), Black	215,355.00	215,340.00
12	<b>Toner Cartridge, HP Color Laserjet HP CP5225DN (HP 307A), Magenta - CE 743A</b> Authentic/Original Toner Cartridge, HP Color Laserjet HP CP5225DN (HP 307A), Magenta	152,460.00	152,436.00
12	<b>Toner Cartridge, HP Color Laserjet HP CP5225DN (HP 307A), - CE 741A</b> Cyan Authentic/Original Toner Cartridge, HP Color Laserjet HP CP5225DN (HP 307A), Cyan	152,460.00	152,436.00
12	<b>Toner Cartridge, HP Color Laserjet HP CP5225DN (HP 307A), Yellow – CE 742A</b> Authentic/Original Toner Cartridge, HP Color Laserjet HP CP5225DN (HP 307), Yellow	152,460.00	152,436.00
4	<b>TONER Cartridge, HP Officejet PRO 7720</b> Authentic/Original TONER Cartridge, HP 959XL, Black	8,080.80	8,080.00
4	<b>TONER Cartridge, HP Officejet PRO 7720</b> Authentic/Original TONER Cartridge, HP 955XL, Cyan	5,678.40	5,676.00
4	<b>TONER Cartridge, HP Officejet PRO 7720</b> Authentic/Original TONER Cartridge, HP 955XL, Magenta	5,678.40	5,676.00
4	<b>TONER Cartridge, HP Officejet PRO 7720</b> Authentic/Original TONER Cartridge, HP 955XL, Yellow	5,678.40	5,676.00
8	<b>TONER Cartridge, HP Laserjet CF279A</b> Authentic/Original Toner Cartridge, HP 79A, Black Yield requirement: At least 1,000 pages	37,800.00	37,776.00

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	<b>TOTAL</b>	8,481,958.80	<b>8,480,896.00</b>
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**WHEREAS**, after careful evaluation of the submitted financial bids of Quartz Business Products Corporation, the BAC unanimously voted to declare the bid of Quartz Business Products Corporation as having the Single Lowest Calculated Bid (SLCB);

**WHEREAS**, on August 20, 2024, the TWG for Goods and Services presented to the BAC their Post-qualification and Evaluation Report, stating that Quartz Business Products Corporation passed all the verification done on the post-qualification documents, and finding them as Responsive for the Supply and Delivery of Various IT Supplies (HP Toners) for CY 2024 for PRO III 2024-002-G;

**WHEREAS**, the following members of the Bids and Awards Committee (BAC), after the presentation of the Post-qualification and Evaluation Report, unanimously voted to accept findings of the TWG and declared the bid price of Quartz Business Products Corporation as the Lowest Calculated Responsive Bidder for the Supply and Delivery of Various IT Supplies (HP Toners) for CY 2024 for PRO III 2024-002-G;


1. ROBERT C. PADRON – APPROVED
2. ATTY. RAE GENEVIEVE L. ACOSTA - APPROVED
3. DEXTER S. MAGLALANG - APPROVED
4. KINA MAE R. FERRERAS - APPROVED

**NOW, THEREFORE**, premises duly considered, we, the Members of the Bids and Awards Committee of PRO III, hereby **RESOLVE**, as it is **RESOLVED**:

1. To declare the bid price of Quartz Business Products Corporation as the Lowest Calculated Responsive Bidder for the Supply and Delivery of Various IT Supplies (HP Toners) for CY 2024 for PRO III 2024-002-G; and
2. To recommend to the Acting Vice President of Regional Office III the approval of the same.

**IT IS SO RESOLVED.**

**RESOLVED** at PhilHealth Bldg., City of San Fernando, Pampanga this 20<sup>th</sup> day of August 2024.

  
**KINA MAE R. FERRERAS**  
 Authorized End-User

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**ATTY. RAE GENEVIEVE L. ACOSTA**  
BAC Member


  
**ROBERT C. PADRON**  
Alternate BAC Member

  
**DEXTER S. MAGLALANG**  
Provisional Member for Goods and Services

  
**ANALEE Y. REYES, M.D.**  
BAC, Vice Chairperson

**ACTION TAKEN:**

- ☒ **APPROVED**
- ☐ **DISAPPROVED**
- ☐ **OTHERS**

  
**HENRY V. ALMANON**  
*Acting Vice President*  
PhilHealth Regional Office III