

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
Akia Bldg. Old De Venecia Highway, Lucao, Dagupan City

PURCHASE ORDER

OFFICE/DEPARTMENT: ADMINISTRATIVE SECTION, GENERAL SERVICE UNIT

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)



MAY 09 2024
POMM-P-006

RECEIVED BY: [Signature]

PQ.No. 2024-075

Date: 5/3/2024

Terms of Payment: COD

Mode of Procurement: Negotiated Procurement
Small Value Procurement

Supplier: PANDAYAN BOOKSHOP, INC.

Address: Tapuac, Dagupan City

Tel.Fax No.: 09237438143

Supplier Registered with: 002-857-329-143 V

Please deliver to this office within 14 days from receipt hereof the following:

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	8	pcs.	Sash	130.00	1,040.00
2	4	pcs.	Corsage	159.00	636.00
3	4	pcs.	Flower Bouquet	700.00	2,800.00
4	8	pcs.	Token	225.00	1,800.00
5	86	pcs.	Sash letter	5.00	430.00
6	8	pcs.	Candidate Number	25.00	200.00
			XXXXXXXXXX Nothing Follows XXXXXXXXXXXXXXXXXXXX		
			Less:		
			VAT (5%/1.12)	TOTAL	6,906.00
			PR No. 24-0426-0208 (5029918002)		308.30
			PURPOSE: Conduct of CY 2024 Employees' Day Celebration	TOTAL - NET	6,597.70

Terms & Conditions:

- In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.
- For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts should be submitted by the supplier.
- The contracting parties undertake to comply with Office Order No. 0018-2015 entitled "Reiteration of PhilHealth No Gift Policy (Revision 1) which is deemed incorporate into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group, association, or judicial entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which may affect the functions of thier office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- PhilHealth shall have the right to reject and return the items and cancel the corresponding PO if goods delivered are defective, incomplete or non-compliant as specification when quoted.
- In case of returned/rejected items which cannot be replaced within seven (7) calendar days from notice, PhilHealth shall demand full refund of payment made "in cash" or "in check" three (3) calendar days.
- Deliveries should be made within 8:00AM to 3:00PM on working days on or before the date stipulated in the PO.

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available: Funds Available in the amount of: 6,906.00

JOSE A. MONES

EDWARD Q. ESPIRITU

Fiscal Controller III

FC IV / FMS Chief

With in the COB: 2024

Expense Code: 5029918002 / 180812

Budget: P 6,906.00

Remarks: NO SUPPORT

Conforme:

JAYUE DELA CRUZ ASE

Date: 5/8/24

Signature over Printed Name and Position of Authorized Representative

ASSISTANT EXECUTIVE

APPROVED:

DENNIS B. ADRE

Regional Vice President, PRO1

By: [Signature]
JOSHUA A. GUITAN
Division Chief - PRO1

OIC - PRO1

Date

MAY 06 2024