

PURCHASE ORDER

OFFICE/DEPARTMENT: ADMINISTRATIVE SECTION: GENERAL SERVICE UNIT

Supplier: MARIGOLD STORE
Address: A.B. Fernandez Avenue, Dagupan City, Pangasinan
Tel./Fax No.: 0939-4782325
Supplier Registered with: 157-686-860-000 V

PO No. 2024_022
Date: 03/07/2024

Terms of Payment: Charge
Mode of Procurement: Shopping

Please deliver to this office within/on 7-15 days from receipt hereof the following:

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	6	pcs	Folder Pressboard, plain, for legal size papers/documents, 242mm x 369 mm, color: cream, green or maroon, etc. 100 pcs/box	1,300.00	7,800.00
2	54	book	Record Book 300 pages, 55gsm, cover size: 278mm x 175mm (minimum), durable smyth sewn binding, with "Record Book" printed on the outside of front cover	85.00	4,590.00
3	50	book	Record Book 500 pages, 55gsm, cover size: 278mm x 175mm (minimum), durable smyth sewn binding, with "Record Book" printed on the outside of front cover	110.00	5,500.00
Less:				TOTAL	17,890.00
VAT (5%/1.12)					798.66
EWT (1%/1.12)					159.73
PR No. 24-0216-0077 (5020301001)					
PURPOSE: For PRO 1 use - 1st Quarter CY2024				TOTAL - NET	16,931.61

Terms & Conditions

- In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.
- For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts should be submitted by the supplier.
- The contracting parties undertake to comply with Office Order No. 0018-2015 entitled "Reiteration of PhilHealth No Gift Policy (Revision 1)" which is deemed incorporated into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group, association, or judicial entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- PhilHealth shall have the right to reject and return the items and cancel the corresponding PO if goods delivered are defective, incomplete or non-compliant as specification when quoted.
- In case of returned/rejected items which cannot be replaced within seven (7) calendar days from notice, PhilHealth shall demand full refund of payment made in cash or in check, three (3) calendar days.
- Deliveries should be made within 8:00AM to 3:00PM on working days on or before the date stipulated in the PO.

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

APPROVED:

DENNIS B. ADRE

Regional Vice President, PRO1

By: MARICAR M. ARZADON, M.D.
MOBILE CHIEF OF STAFF
DIC-ORVP

MAR 07 2024

Date

Certified Budget Available: Funds Available in the amount of: 17,890.00

JOSE A. MONES

Fiscal Controller III

EDWARD Q. ESPIRITU

PC IV / FMS Chief IV

With extra: 2024

Expense code: 5020301001

Project: P 13, P 40.00

Remarks: UNAPPORTIONED COST CERTIFICATE

Confirms:

MARLO D. NOVALES

Date: 03-21-2024

Signature over Printed Name and Position of Authorized Representative

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)



MAR 25 2024

RECEIVED BY: [Signature]