

Republic of the Philippines  
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: GNS TIRE AND SERVICE CENTER, INC.

Work Order No.: 24\_51

Address: 006 Lucao District, Dagupan City, Pangasinan

Date: 9/24/2024

Tel. Fax No.: (075) 523-9828

Term of Payment: Charge

Supplier Registered with: 006-016-737-000 V

Mode of Procurement: Negotiated Procurement-  
Small Value Procurement

Please deliver to this office within 7 days from receipt hereof the following:

| NO. | QTY | UNIT | SERVICE DETAILS  | UNIT PRICE | TOTAL AMOUNT |
|-----|-----|------|--|------------|--------------|
|     |     |      | Repair and Maintenance of Isuzu Crosswind SAB 4454   |            |              |
| 1   | 4   | pcs. | Rotordisk and Brake Drum Reface  | 1,070.00   | 4,280.00     |
| 2   | 1   | set  | Brake Pad  | 2,100.00   | 2,100.00     |
| 3   | 1   | btl. | Grease   | 375.00     | 375.00       |
| 4   | 1   | btl. | Brake Cleaner  | 481.00     | 481.00       |
| 5   | 1   | lot  | Labor:   | 1,395.00   | 1,395.00     |
|     |     |      | Pulldown brake Drum, Rear & Rotor Disc, front,<br>including replace front brake pad & repack wheel<br>bearing, front LH & RH |            |              |
|     |     |      | XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX  |            |              |
|     |     |      | Less:  |            |              |
|     |     |      | VAT (5%/1.12)  |            | 385.31       |
|     |     |      | EWT (2%/1.12)  |            | 154.13       |
|     |     |      | PR No. 24-0919-0402 (50213060)   |            |              |
|     |     |      | Requesting Unit: LHIO Eastern Pangasinan   |            |              |
|     |     |      | TOTAL  |            | 8,631.00     |
|     |     |      | Total - Net of<br>Tax  |            | 8,091.56     |

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

By the authority of the MSD Chief: Very truly yours,

*SALLY S. GOMEZ*  
SALLY S. GOMEZ

HRMO III/Acting ASS Chief

*CYNTHIA S. SANTOS*  
CYNTHIA S. SANTOS

Division Chief IV / MSD Chief

BY THE AUTHORITY OF THE

Certified Budget Available: Funds Available in the amount of: 8,631.00

JOSE A. MONES  
Fiscal Controller II

EDWARD Q. ESPIRITU  
FC IV / FMS Chief

APPROVED:

DENNIS B. ADRE  
Regional Vice President

With in the COB:

Expense Code:

Budget:

Remarks:

BY THE AUTHORITY OF *the RVP*  
AYIMP. AQUINO *9/24/2024* By *Jackie*

MARICAR M. ARZADON, M.D.  
MOVI/CHIEF, E.C.O.D.

CONFORME:

Received copy of J.O. on

Date

COMMISSION ON AUDIT  
AUDIT TEAM RT-04 (PHIC Group)

OCT 02 2024

RECEIVED BY: *Jackie*