

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

JOB ORDER
(Non - Inventoriable Items)
OFFICE/DEPARTMENT: PRO 1

Supplier: **OPT TRAINING AND CONSULTING SERVICES**
Address: Unit 2018, The Amaryllis, E. Rodriguez Sr. Ave., Brgy. Mariana, Quezon City
Tel. Fax No.: **0917-119-7141**
Supplier Registered with: **110-179-921-000 NV**

Work Order No.: **24_24**
Date: **5/3/2024**
Term of Payment: **Charge**
Mode of Procurement: **Negotiated Procurement-
Small Value Procurement**

Please deliver to this office within/on June 25-26 & 27-28, 2024 from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	1	lot	Training Fee, 2 days/batch, 2 batches For the Conduct of Conflict Management Training-Workshop to PRO 1 Employees for XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX Less: TAX NVAT (3%) EWT (2%) PR No. 24-0206-0040 (5020201001) Requesting Unit: PRO 1 HRU	180,000.00 Total - Net of Tax	180,000.00 171,000.00

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Confirmed Budget Available:	Funds Available in the amount of: 180,000	APPROVED:
JOSE A. MONES Fiscal Controller III	EDWARD Q. ESPIRITU FC IV / FMS Chief	DENNIS B. ADRE Regional Vice President
With in the COB: 2024		MARICEL M. ARZADON, M.D. MO VII / Chief, HCSD
Expense Code: 5020201001 / 5067		CONFORME: Orlando P. Tugob
Budget: P 180,000.00		Signature over Printed Name of Supplier / Representative
Remarks: No surplus		
Received copy of J.O. on	May 21, 2024	
	Date	

