POMM-P-007

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

JOB ORDER
(Non - Inventoriable items)

OFFICE/DEPARTMENT: PRO 1

Supplier: BITSTOP, INC.
Address: 2F Eastgate Plaza, AB Fernandez East, Dagupan City
Tel. Fax No.: (075) 653-3247/ 523-6395
Supplier Registered with: 005-333-830-000 V

Work Order No.: 24_14
Date: 3/26/2024
Term of Payment: Charge
Mode of Procurement: Negotiated Procurement-Small Value Procurement

Please deliver to this office within if On-Stock 5 to 7 working days, if out of stock, order basis 45-90 working days from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			Repair and Maintenance of Panasonic KV-S5046 Scanner		
			Parts	500.00	500.00
			Service Charge	2,680.00	2,680.00
			xxxxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxxxx	TOTAL	3,180.00
			Less: TAX		
			VAT (5%/1.12)		141.96
			PR No. 24-0318-0141(5021305002)		
			Requesting Unit: GSU	Total - Net of Tax	3,038.04

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF)

All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City

4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods
5. Defective, incompatible, or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
6. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
7. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available Funds Available in the amount of: 3,180.00

JOSE A. MONES
Fiscal Controller III

EDWARD Q. ESPIRITU
FC IV / FMS Chief

APPROVED:

DENNIS B. ADRE
Regional Vice President

BY

OIC-ORVP

MAR 27 2024

With in the COB	2024
Expense Code	5021305002/ST0B9
Budget	₱2,180.00
Remarks	[illegible]

Received copy of J.O. on 4-1-2024
Date

CONFORME:
MARLYN GARCIA
Signature over Printed Name of Supplier / Representative

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)
APR 02 2024
RECEIVED BY: