

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: GNS TIRE AND SERVICE CENTER, INC.
Address: 006 Lucao District, Dagupan City, Pangasinan
Tel. Fax No.: (075) 523-9828
Supplier Registered with: 006-016-737-000 V

Work Order No.: 24_12

Date: 3/19/2024

Term of Payment: Charge

Mode of Procurement: Negotiated Procurement-
Small Value Procurement

Please deliver to this office within 7 days from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	2	pcs.	Repair and Maintenance of Toyota Innova SLD-688 Rotor Disc	3,691.00	7,382.00
2	2	pcs.	Brake Drum	1,070.00	2,140.00
3	1	set	Brake Pad	2,247.00	2,247.00
4	1	pc.	Brake Cleaner	481.00	481.00
5	1	lot	Labor: Replacement of brakepads, rotor disc & pull down brake drum	1,070.00	1,070.00
XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX				TOTAL	13,320.00
Less: TAX					
VAT (5%/1.12)					594.64
EWT (2%/1.12)					237.86
PR No. 24-0314-0136 (50213060)				Total - Net of Tax	12,487.50
Requesting Unit: GSU					

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
4. All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
5. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
6. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
7. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
8. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available:	Funds Available in the amount of: <u>13,320</u>
JOSE A. MONES Fiscal Controller III	EDWARD Q. ESPIRITU FC IV / FMS Chief
With in the COB: <u>2024</u>	
Expense Code: <u>50213060</u> <u>502610</u>	
Budget: <u>P 13,320.00</u>	
Remarks: <u>Asst / GSA</u>	
Received copy of J.O. on <u>3-25-24</u>	Date

APPROVED:
DENNIS B. ADRE Regional Vice President
By: <u>Maricar M. Arzadon, MD</u> MO VII / CHIEF, HCMD
CONFORME: <u>Jackie Lou Aguirre</u> Signature over Printed Name of Supplier / Representative

