

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: SOLIS APPLIANCE SERVICE CENTER

Address: Marcos Ave., Palamis, Alaminos City, Pangasinan

Tel. Fax No.: 0919-9933655

Supplier Registered with: 176-630-529-000 V

Work Order No.: 24_05

Date: 02/12/2024

Term of Payment: Charge

Mode of Procurement: Negotiated Procurement-
Small Value Procurement

Please deliver to this office within 15 days from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			Cleaning and Maintenance of Aircons of WP LHIO- Alaminos for the First (1st) Qtr. Of 2024		
	1	unit	Floor Mounted Airconditioner	1,300.00	1,300.00
	3	unit	Wall Mounted Airconditioner	1,000.00	3,000.00
			XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX	TOTAL	4,300.00
			Less: TAX		
			VAT (5%/1.12)		191.96
			PR No. 24-0207-0049 (5021305001)	Total - Net of Tax	4,108.04
			Requesting Unit: WP-LHIO Alaminos		

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 or one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
4. All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
5. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
6. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
7. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
8. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS

Division Chief IV / MSD Chief

Certified Budget Available:	Funds Available in the amount of: <u>4,300 -</u>	APPROVED:
<u>JOSE A. MONES</u> Fiscal Controller III	<u>EDWARD Q. ESPIRITU</u> FC IV / FMS Chief	<u>DENNIS B. ADRE</u> Regional Vice President
With in the COB: <u>CY 2024</u>		
Expense Code: <u>02120101/STOB 10</u>		
Budget: <u>4,300.00</u>		
Remarks: <u>LHIO WP</u>		
		<u>FEB 15 2024</u>
		<u>MARICAR M. ARZADON, M.D.</u> MO VII / OMS, ECCAD
		<u>CONFORME:</u> <u>Admin Asst</u>
Received copy of J.O. on	<u>02-20-24</u>	Signature over Printed Name of Supplier / Representative
COMMISSION ON AUDIT	Date	
AUDIT TEAM R1-04 (PHIC Group)		



FEB 21 2024

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