

Republic of the Philippines  
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

**JOB ORDER**  
(Non - Inventoriable Items)  
OFFICE/DEPARTMENT: PRO 1

Supplier: GNS TIRE AND SERVICE CENTER, INC.

Address: 006 Lucao District, Dagupan City, Pangasinan

Tel. Fax No.: (075) 523-9828

Supplier Registered with: 006-016-737-000 V

Work Order No.: 24\_04

Date: 02/12/2024

Term of Payment: Charge

Mode of Procurement: Negotiated Procurement-  
Small Value Procurement

Please deliver to this office within 3-4 weeks from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			<b>Auto Detailing for PRO1 Service Vehicle: Toyota Innova SLD 690, Toyota Innova SLD-688, Toyota Hiace Grandia SHY-918, Mitsubishi Strada SLF-671</b>		
	2	units	Auto Detail (Toyota Innova)	4,820.00	9,640.00
	1	unit	Auto Detail (Toyota Hiace Grandia)	5,600.00	5,600.00
	1	unit	Auto Detail (Mitsubishi Strada)	4,820.00	4,820.00
			XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX	TOTAL	20,060.00
			Less: TAX		
			VAT (5%/1.12)		895.54
			EWT (2%/1.12)		358.21
			PR No. 24-0207-0048 (50213060)	Total - Net of Tax	18,806.25
			Requesting Unit: GSU		

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS

Division Chief IV / MSD Chief

Certified Budget Available: <u>JOSE A. MONES</u> Fiscal Controller III	Funds Available in the amount of: <u>20,060.00</u> <u>EDWARD Q. ESPIRITU</u> FC IV / FMS Chief	APPROVED:  <u>DENNIS B. ADRE</u> Regional Vice President
With in the COB: <u>2024</u>	Expense Code: <u>50213060 / STPB 10</u>	by: <u>my</u> <b>FEB 14 2024</b>
Budget: <u>P 20,060.00</u>	Remarks: <u>ANS/GSU</u>	<u>VARICAR MARZADON, M.D.</u> TO VII / CHIEF, HCDMD <u>mc-arr</u>
Received copy of J.O. on <u>5-18-24</u>	Date: <u>5-18-24</u>	CONFORME: <u>JACKIE</u> <u>ADRIANO</u>
	AUDIT TEAM R1-04 (PHIC Group)	Signature over Printed Name of Supplier / Representative

RECEIVED BY: an