

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER
(Non - Inventoriable Items)
OFFICE/DEPARTMENT: PRO 1

Supplier: MOTORPLAZA, INC.

Address: Calasiao, Pangasinan

Tel. Fax No.: 523-1230

Supplier Registered with: 000-252-124-000 V

Work Order No.: 24_02

Date: 02/06/2024

Term of Payment: Charge

Mode of Procurement: Direct Contracting

Please deliver to this office within 1-2 weeks from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			Repair and Maintenance of Mitsubishi L300 FB 2022		
	8	ltrs	YON-140 & YOL-145		
	1	gal	Mineral Oil (Diesel)	295.00	2,360.00
	2	pcs	Mineral Oil (Diesel)	1,180.00	1,180.00
	1	pc	Oil Filter	410.00	820.00
	1	pc	Drain Plug Gasket	112.00	112.00
	1	pc	Coolshots	1,674.00	1,674.00
	1	pc	Diesel Purge	1,625.00	1,625.00
	2	unit	Engine Treatment	1,344.00	2,688.00
	1	unit	Diesel Treatment	645.00	645.00
	1	pc	3 Part Kit	2,800.00	2,800.00
	1	pc	Brake Cleaner	230.00	230.00
	1	pc	Sand Paper	15.00	15.00
	1	pc	Stop Squeal	595.00	595.00
	2	unit	Misc Fee	300.00	600.00
			Labor	950.00	950.00
			Regular Check Up	1,800.00	1,800.00
			XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX	TOTAL	18,094.00
			Less: TAX		
			VAT (5%/1.12)		807.77
			EWT (2%/1.12)		323.11
			PR No. 24-0123-0012 & 24-0104-0002(50213060)	Total - Net of Tax	16,963.12
			Requesting Unit: GSU		

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

By the authority of the

CYNTHIA S. SANTOS

Division Chief IV / MSD Chief

SALLY D. GOMEZ

HRMD III / Acting Head Ass.

FEB 06 2024

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Certified Budget Available:

Funds Available in the amount of: 18,094.00

JOSE A. MONES
Fiscal Controller III

EDWARD Q. ESPIRITU
FC IV / FMS Chief

APPROVED:

DENNIS B. ADRE

Regional Vice President

With in the COB:

2024

Expense Code:

50213060 / stop vo

Budget:

₱ 18,094.00

Remarks:

Ads / GSU

COMMISSION ON AUDIT - By
AUDIT TEAM R1-04 (PHIC Group)

MARIA RICA M. BAUTISTA, MD.

Medical Specialist III

CONFORME:

STANLEY CANDIANA

Received copy of J.O. on

Date

RECEIVED BY:

Signature over Printed Name

of Supplier / Representative