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 PO# 07/04
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REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
 709 Citystate Centre
 Shaw Blvd. Brgy. Oranbo, Pasig City
 Telefax No. 637-3158 637-4735

PURCHASE ORDER

Supplier: **BHIPOLITO OFFICE SUPPLIES**
 Address: 382 Sayo St. Paltao, Pulilan, Bulacan
 Contact Info: 0947-337-1868/ 0917-843-2428/
bhipolitoofficesupplies@gmail.com/buh_0189@yahoo.com

Purchase Order No.: **PO-2024-094**
 Date: December 17, 2024
 Term of Payment: On Account
 Mode of Procurement: Small Value Procurement - Section 53.9

Supplier Registered with: PhilGEPS Certificate Reference No.: 201901-60724-502487811

Gentlemen:
 Please deliver the following article(s), product(s), supplies, or materials listed below, subject to the terms and conditions contained herein:

Please deliver to this office within twenty (20) calendar days from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	2	boxes	ENVELOPE Mailing, White, window type with PHIC logo, 90gsm, 500pcs/box, Legal Size	750.00 ✓	1,500.00
2	4	boxes	ENVELOPE Mailing, White, ordinary, with PHIC logo, 90gsm, 500pcs/box, Legal Size	970.00 ✓	3,880.00
3	5	boxes	ENVELOPE, Mailing, White, window type with tint and PHIC Logo, 90 gsm, 500 pcs/box, Legal Size	770.00 ✓	3,850.00
4	1	unit	CORKBOARD, 18"x24" at 6mm thick sheet	358.65 ✓	358.65
5	12	units	INK, For stamp pad with applicator, color: Blue	46.00 ✓	552.00
6	6	units	DESK TRAY, Double wiremesh, 3 layer	411.00 ✓	2,466.00
7	10	pcs	CERTIFICATE HOLDER, A4 size	48.00 ✓	480.00
8	25	units	BINDER- EDP Binder, 11" x 14-7/8"	205.00 ✓	5,125.00
9	40	units	BINDER - EDP Binder, 11" x 9-1/2"	205.00 ✓	8,200.00
10	2	units	Number Stamp, Regular, 16 digits	460.00 ✓	920.00
11	1	unit	STAND, Backdrop, 260 cm x 300 cm or 8.5 ft x 10 ft adjustable backdrop stand, professional aluminum ally construction for durability and portability, solid safety 3 legs stages/holds canvas, muslin, or paper, width and height adjustable, premium quality fabric material carry bag	1,520.00 ✓	1,520.00
12	2	pcs	Self-Inking Stamp, Trodat Printy 5460 with rubber inscription	3,930.00 ✓	7,860.00
13	1	unit	Rubber Inscription, Ink Stamp, 4-6 Liner	749.35 ✓	749.35
					37,461.00
LESS: EWT 1% 334.47					
GMP 5% 1,672.37					2,006.84
					35,454.16
P.R. No./ Requesting Unit:			RFQ No.: 2024-237		
<small>PR # 24-0116-SVP (OCOO), 24-0082-SVP (FS-MMG), 24-0179-SVP (OCOO), 24-0237-SVP (HRD), 24-0308-SVP (HRD), 24-0355-SVP (INFOSEC), 24-0087-SVP (OCOO), 24-0078-SVP (OCOO), 24-0320-SVP (RM DEPT), 24-0352-SVP (INFOSEC), 24-0153-SVP (CORCOMM), 24-0226-SVP (HRD), 24-0227-SVP (HRD), 24-0085-SVP (OCOO), 24-0311-SVP (COMPTRON), 24-0163-SVP (CAG), 24-0063-SVP (CORSEC), 24-0072-SVP (FS-MMG)</small>					
Total Amount in Words: Thirty-Five Thousand Four Hundred Fifty-Four Pesos and Sixteen Centavos					

- Terms & Conditions:**
- BHIPOLITO OFFICE SUPPLIES holds PHIC free and harmless from any claims, obligation or liability that may be caused to any third party that may be injured or harmed due to the willful, unlawful or negligent act or omission of BHIPOLITO OFFICE SUPPLIES or any of its personnel or representative, without prejudice to any other legal action that PHIC may have against BHIPOLITO OFFICE SUPPLIES in relation to the implementation of the Contract.
 - The agency shall impose penalty in an amount equivalent to 1/10 of one (1%) percent of the total value of undelivered items for each day of the delay as liquidated damages.
 - If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.

CONFORME: Bryan Abaito Signature over Printed Name and Position of Authorized Representative
 Received copy of P.O.: Dec 26, 2024 Date

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Please deliver to this office within twenty (20) calendar days from receipt hereof the following

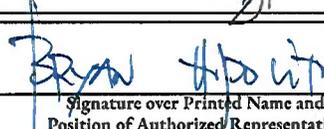
Terms & Conditions:

4. Delivery of the above item(s) shall be made within the prescribed schedule dates. Suppliers are advised to inform SBAC-Contract Management Team at least two (2) days before the delivery.
 Use of elevator shall only be from 09:00a.m. to 11:30 a.m. and 1:30p.m. to 3:00 p.m. during Monday to Friday. All item(s) delivered shall be accepted by the PSMD at 7th Floor, Room 708
5. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
6. Defective, incompatible or non-compliant goods as to specification when quoted shall be rejected and returned at the time of delivery with provision for a back-up unit in case of repair.
7. The contracting parties undertake to comply with Office Order No. 0018-2015 entitled (Reiteration of PhilHealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
8. In all cases, the request for extension should be submitted before the lapse of the original delivery date. The maximum allowable extension shall not be longer than the initial delivery period as stated in the original contract.
9. If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
 Any legal action, suit or proceeding arising out of or relating to the Contract shall be submitted to arbitration in the Philippines according to the provisions of R.A. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004".
 Whenever necessary to promote arbitration or to seek judicial relief, PHIC and BHIPOLITO OFFICE SUPPLIES agree that any legal action, suit or proceeding arising out of or relating to the Contract may be instituted in any competent court in Pasig City, to the exclusion of other courts of equal jurisdiction.
10. Attorney's Fees - In the event that PHIC is compelled to commence arbitration or to seek judicial relief to enforce the provisions of the Contract, it shall be entitled to attorney's fees and liquidated damages equivalent to ten percent (10%) and fifteen percent (15%), respectively, of the contract price or the amount claimed in the arbitration or judicial action, whichever is higher, aside from the cost of arbitration or litigation, whichever is applicable, and other expenses incidental thereto.
11. EFFECTIVITY CLAUSE. This agreement shall take effect upon signing hereof by the Parties and shall commence performance of its obligations upon the acceptance of PHIC Purchase Order.

12 27645

Very truly yours,

Joseph O. Vergara
JOSEPH O. VERGARA, DPh.
 Head, SBAC

Certified Budget Available:	Funds Available in the amount of:	37,461.00	APPROVED: <div style="text-align: center;">  ATTY. FRANCIS JAY E. REMIGIO Senior Manager, PRID HEAD OF THE AGENCY or Authorized Representative </div>
 LAURICE CHRISTINE G. DALUZ Fiscal Examiner A	 ROMMEL C. REYES Fiscal Controller III		
Within the COB:	2024		
Expense Code:	5020301001 / 5020322001		
Budget:	37,461		
Remarks:	Charge to Various Offices		
CONFORME:  Signature over Printed Name and Position of Authorized Representative			Received copy of P.O.: DEC 26, 2024 Date