

REPUBLIC OF THE PHILIPPINES Philippine Health Insurance Corporation

709 Citystate Centre Shaw Blvd. Brgy. Oranbo, Pasig City Telefax No. 637-3158 637-4735

PURCHASE ORDER

Supplier:	BHIPOLITO OFFICE SUPPLIES		Purchase Order No.:	PO-2024-092	
Address:	382 Sayo St. Paltao, Pulilan, Bulacan		Date:	December 16, 2024	
Contact Info:	0947-337-1868/ 0917-843-2428/ bhipolitoofficesupplies@gmail.com/bul-	_0189@yahoo.com	Term of Payment:	On Account	
			Mode of Procurement:	Small Value Procurement - Section 53.9	
Supplier Registe	ered with: PhilGEPS Certificate	Reference No. 201901-60724-502487811			
Gentlemen:					
Please del	iver the following article(s), product(s), supplies, or materials listed below, subject to the term	ns and conditions contained	herein:	
Please deliv	er to this office within	fifteen (15) working days	from receipt l	hereof the following	

NO.	QTY	UNIT	ITEM DESCRIPTION			UNIT PRICE	TOTAL AMOUNT	
1	11	pcs	GLUE GUN, Big, Heavy Duty			320.00/	3,520.00	
2	8	pcs	GLUE GUN, Small				150.00 /	1,200.00
3	90	pcs	GLUE STICK, all purpose, safe and n	on-toxic, 15g			40.00	3,600.00
4	120	pcs	GLUE STICK, for Big Glue Gun				10.00/	1,200.00
5	65	pcs	GLUE STICK, for Small Glue Gun				10.00	650.00
6	68	bottles	GLUE, 130 grams				47.00	3,196.00
7	47	bottles	GLUE, White, 473				340.00	15,980.00
			PR No. 24-104-SVP					
8	8	pcs	FLASHLIGHT with extra batteries (small)			175.00	1,400.00	
9	27	pcs	DUCK TAPE, Size:P 2" x 50m, indoor and outdoor use, for general repairs, patching and mending, strong, sticky and waterproof			415.00 /	11,205.00	
10	15	bundles	RAGS, for disposal and warehouse, cotton, aprox. 203mm (8) in diameter, 1 kilo/bundle			85.00/	1,275.00	
11	2	pcs	TRASH BIN/CAN, Made of high quality plastic material PR No. 24-0263-SVP			290.00	580.00	
12	3	pcs	EXTENSION CORDS, 4-gang, 10 meters PR No. 24-0277-SVP			589.00	1,767.00	
			LESS	S: EWT	1%	406.90	;	45,573.00
				GMP	5%	2,034.51		2,441.41
								43,131.55
			P.R. No./ Requesting Unit:		RFQ No.: 2024	i-233		
			Total Amount in Words: Forty-Three The	ousand One l	Hundred Thirty-O	ne Pesos and Fifty N	ine Centavos	

Terms & Conditions:

- 1. BHIPOLITO OFFICE SUPPLIES holds PHIC free and harmless from any claims, obligation or liability that may be caused to any third party that may be injured or harmed due to the willful, unlawful or negligent act or omission of BHIPOLITO OFFICE SUPPLIES or any of its personnel or representative, without prejudice to any other legal action that PHIC may have against BHIPOLITO OFFICE SUPPLIES in relation to the implementation of the Contract.
- 2. The agency shall impose penalty in an amount equivalent to 1/10 of one (1%) percent of the total value of undelivered items for each day of the delay as liquidated damages.
- 3. If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- 4. Delivery of the above item(s) shall be made within the prescribed schedule dates. Suppliers are advised to inform SBAC-Contract Management Team at least two (2) days before the delivery.

 Use of elevator shall only be from 09:00a.m. to 11:30 a.m. and 1:30p.m. to 3:00 p.m. during Monday to Friday. All item(s) delivered shall be accepted by the PSMD at 7th Floor, Room 708
- 5. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- 6. Defective, incompatible or non-compliant goods as to specification when quoted shall be rejected and returned as the time of delivery with provision for a back-up unit in case of repair.

CONFORME:		Received copy of P.O.:
	BRYAN U. th DOUT	TEZ 26,2024
	Signature pver Printed Name and Position of Authorized Representative	Date

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Gentlemen: Please de	liver the following article(s), product(s)	supplies, or materials listed below, subject to the te	erms and conditions contained	herein:	
Please deliver to this office within		fifteen (15) working days	from receipt	from receipt hereof the following	

Terms & Conditions:

- 7. The contracting parties undertake to comply with Office Order No. 0018-2015 entitled (Reiteration of PhilHealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- 8. In all cases, the request for extension should be submitted before the lapse of the original delivery date. The maximum allowable extension shall not be longer than the initial delivery period as stated in the original contract.
- 9. If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

Any legal action, suit or proceeding arising out of or relating to the Contract shall be submitted to arbitration in the Philippines according to the provisions of RA. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004".

Whenever necessary to promote arbitration or to seek judicial relief, PHIC and BHIPOLITO OFFICE SUPPLIES agree that any legal action, suit or proceeding arising out of or relating to the Contract may be instituted in any competent court in Pasig City, to the exclusion of other courts of equal jurisdiction.

- 10. Attorney's Fees In the event that PHIC is compelled to commence arbitration or to seek judicial relief to enforce the provisions of the Contract, it shall be entitled to attorney's fees and liquidated damages equivalent to ten percent (10%) and fifteen percent (15%), respectively, of the contract price or the amount claimed in the arbitration or judicial action, whichever is higher, aside from the cost of arbitration or litigation, whichever is applicable, and other expenses incidental thereto.
- 11. EFFECTIVITY CLAUSE. This agreement shall take effect upon signing hereof by the Parties and shall commence performace of its obligations upon the acceptance of PHIC Purchase Order.

		Very	truly yours,
	12-27587		JOSEPHO. VERGARA, DPh.
Certified Budget Available:	Funds Available in the amount of:	45,573.00	Head, SBAC APPROVED:
LAURICE CHRISTINI Fiscal Examin	G.DALUZ R	DMMYL C. REYES Fisca Controller III	ATTY. FRANCIS JAY E. REMIGIO Senior Manager, PRID
Expense Code: 5010390	45,573	2117124	HEAD OF THE AGENCY or Authorized Representative
CONFORME:	Signature over Printed Name inc Position of Authorized Representa	24 217	Received copy of P.O.: Date