

**BIDS & AWARDS COMMITTEE (BAC) – INFORMATION**  
**TECHNOLOGY RESOURCES A (ITR A)**  
**RESOLUTION NO. 275 s. 2024**

**RESOLUTION RECOMMENDING TO THE HEAD OF THE PROCURING ENTITY THE AWARD OF THE CONTRACT ON THE BIDDING FOR THE PROCUREMENT OF TONER CARTRIDGE, HP CF281A (HP81A) BLACK LASERJET WITH INVITATION TO BID NO. TONER 2024-30-ITRA TO QUARTZ BUSINESS PRODUCTS CORPORATION AS THE BIDDER WITH THE SINGLE CALCULATED RESPONSIVE BID**

**WHEREAS**, based on the approved Purchase Request (PR) No. 24-0044-PB, the Information Technology Management Department (ITMD) requested for the Procurement of Toner Cartridge, HP CF281A (HP81A) Black Laserjet through Competitive Bidding with an Approved Budget for the Contract (ABC) of Four Million Nine Hundred Fourteen Thousand Five Hundred Fifty Pesos (₱4,914,550.00) which is included in the 4<sup>th</sup> Batch CY 2024 Annual Procurement Plan (APP);

**WHEREAS**, on 17 September 2024, the Bidding Documents and the Invitation to Bid (IB) No. TONER 2024-30-ITRA for the subject procurement were posted at the Philippine Government Electronic Procurement System (PhilGEPS), PhilHealth website and conspicuous places located in the PhilHealth Head Office in compliance with Section 21 of the 2016 Revised IRR of Republic Act No. 9184;

**WHEREAS**, on 23 September 2024, a Notice was issued regarding the change of schedule of Pre-Bid Conference from 24 September 2024 to 02 October 2024 and that the deadline of obtainment and submission of bids as well as the opening of bids was extended from 07 October 2024 to 15 October 2024;

**WHEREAS**, on 02 October 2024, the Pre-Bid Conference for the subject procurement was conducted to address the inquiries and clarifications raised by the prospective bidders. Accordingly, the Bid Bulletin No. 01 was issued on 08 October 2024;

**WHEREAS**, in response to the posted procurement opportunity, only Quartz Business Products Corporation has obtained the bidding documents for the subject procurement;

**WHEREAS**, Quartz Business Products Corporation timely submitted its bid prior to the deadline for the submission and opening of bids on 15 October 2024;

**WHEREAS**, during the opening of bids and subsequent bid evaluation on 15 October 2024, Quartz Business Products Corporation passed the financial requirements with a bid of Four Million Nine Hundred Twelve Thousand Eight Hundred Eighteen Pesos (₱4,912,818.00) and was declared as the bidder with the Single Calculated Bid (SCB). Subsequently, Quartz Business Products Corporation was subjected to post-qualification process;

**WHEREAS**, the Technical Working Group – Information Technology Resources A (TWG-ITR A) conducted the post-qualification, evaluation and verification of the bid proposal and additional post-qualification requirements submitted by Quartz Business Products Corporation and conducted a site visit and ocular inspection on 28 October 2024;

**WHEREAS**, on 31 October 2024 BAC-ITR A Meeting, the TWG-ITR A presented its post-qualification report thru its Chairperson, Engr. Ronald E. Hantid stating that after inspection and evaluation of the eligibility, technical, financial and additional post-qualification requirements submitted by Quartz Business Products Corporation, it was found that the subject bid was “**COMPLIANT**” with all the requirements and conditions specified in the Bidding Documents of

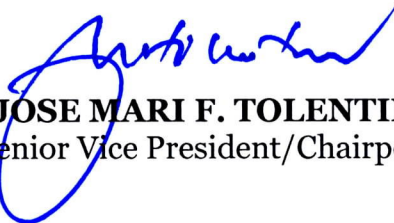
the subject procurement and the TWG-ITR A has consequently recommended that the bidder be declared as **“POST-QUALIFIED”**;

**WHEREAS**, after due deliberation on the report and having determined that the bidder with the Single Calculated Bid has passed all the criteria for post-qualification, the BAC-ITR A agreed with the recommendation of the TWG-ITR A to declare Quartz Business Products Corporation as the bidder with the Single Calculated Responsive Bid (SCRB);

**PREMISES CONSIDERED**, the BAC-ITR A **RESOLVES**, as it is hereby resolved, to recommend to the President and CEO, as the Head of the Procuring Entity, the award of the contract on the bidding for the **Procurement of Toner Cartridge, HP CF281A (HP81A) Black Laserjet** with Invitation to Bid No. TONER 2024-30-ITRA to **QUARTZ BUSINESS PRODUCTS CORPORATION** as the bidder with the Single Calculated Responsive Bid.

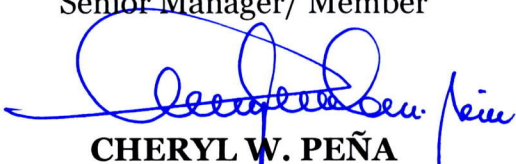
**IT IS SO RESOLVED.**

Signed this 31<sup>st</sup> day of October 2024 at Pasig City, Philippines.

  
**ATTY. JOSE MARI F. TOLENTINO, MNSA**  
Senior Vice President/Chairperson

*On Leave*  
**FRANCISCO Z. SORIA, JR., M.D.**  
Vice President/Vice-Chairperson

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**EDWIN M. ORIÑA, M.D.**  
Senior Manager/ Member

  
**CHERYL W. PEÑA**  
Senior Manager/Member

  
**ALLAN M. DE VILLA**  
Acting Senior Manager / Member/End-User

☒ APPROVED  
☐ DISAPPROVED  
☐ Others \_\_\_\_\_

  
**EMMANUEL B. LEDESMA, JR.**  
President and Chief Executive Officer

Date Signed: 12/9/24

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the subject procurement and the TWG-ITR A has consequently recommended that the bidder be declared as **“POST-QUALIFIED”**;

**WHEREAS**, after due deliberation on the report and having determined that the bidder with the Single Calculated Bid has passed all the criteria for post-qualification, the BAC-ITR A agreed with the recommendation of the TWG-ITR A to declare Quartz Business Products Corporation as the bidder with the Single Calculated Responsive Bid (SCRB);

**PREMISES CONSIDERED**, the BAC-ITR A **RESOLVES**, as it is hereby resolved, to recommend to the President and CEO, as the Head of the Procuring Entity, the award of the contract on the bidding for the **Procurement of Toner Cartridge, HP CF281A (HP81A) Black Laserjet** with Invitation to Bid No. **TONER 2024-30-ITRA** to **QUARTZ BUSINESS PRODUCTS CORPORATION** as the bidder with the Single Calculated Responsive Bid.

**IT IS SO RESOLVED.**

Signed this 31<sup>st</sup> day of October 2024 at Pasig City, Philippines.

**ATTY. JOSE MARI F. TOLENTINO, MNSA**  
Senior Vice President/Chairperson *J*

*On Leave*  
**FRANCISCO Z. SORIA, JR., M.D.**  
Vice President/Vice-Chairperson

*Edwin M. Oriña*  
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**ALLAN M. DE VILLA**  
Acting Senior Manager / Member/End-User

☐ APPROVED  
☐ DISAPPROVED  
☐ Others \_\_\_\_\_

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**EMMANUEL R. LEDESMA, JR.**  
President and Chief Executive Officer

Date Signed: \_\_\_\_\_

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