

## **NOTICE TO PROCEED**

Date Issued: DEC 10 2024

**MS. ANALYN Q. CAPOTE**

Sales Manager

**XITRIX COMPUTER CORPORATION**

23 Detroit St., Cubao,  
Quezon City

Dear Ms. Capote,

The attached Contract Agreement having been approved, notice is hereby given to **XITRIX COMPUTER CORPORATION**, that work may commence for the **Procurement of Laptop, Mid-Range** with **Invitation to Bid No. LAPTOP 2024-15-ITRA** effective upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement.


Please acknowledge receipt and acceptance of this notice by signing the copies in the space provided below. Keep one (1) copy and return the two (2) other copies to the Secretariat for the Bids and Awards Committees (SBAC) in the Head Office of Philippine Health Insurance Corporation (PhilHealth).

Very truly yours,



**EMMANUEL R. LEDESMA, JR.**  
President and Chief Executive Officer

Conforme:



**MS. ANALYN Q. CAPOTE**  
Sales Manager  
**XITRIX COMPUTER CORPORATION**

Date: DECEMBER 10, 2024