

**PURCHASE ORDER**

Supplier	<b>TACLOBAN TAP COMMERCIAL</b>	Purchase Order No.:	<b>PO-2023-07-007</b>
Address	26-28 P. Gomez St., Tacloban City	Date:	July 13, 2023
Tel.Fax No.	923602731 \ 321-2963	Terms of Payment:	On Account
Supplier Registered with:	PhilGEPS No. 5240 Business Tax Identification Number 004301284000	Mode of Procurement:	<b>Small Value Procurement - Section 53.9</b>

Gentlemen:

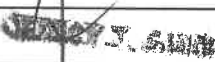
Please deliver the following article(s), product(s), supplies, or materials listed below, subject to the terms and conditions contained herein:

Please deliver to this office within **30 calendar days** upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	20	box	ENVELOPE - ENVELOPE, MAILING, white, window:glassine paper/plastic, plain, 105 mm x 241 mm (4x9-1/2), 80 gsm, 500 pcs/box	395.00	7,900.00
2	50	ream	PAPER - MULTICOPY, Legal, for laser printer 80gsm, size 216 mm x 330 mm, 500 sheets per ream, thickness: 0.09 mm min	220.00	11,000.00
3	200	pc	SIGN PEN - Sign pen 0.7, black, gel type	18.00	3,600.00
4	1,200	pc	SIGN PEN - Sign pen 0.7, blue, gel type	18.00	21,600.00
5	300	pc	SIGN PEN - Sign pen 0.7, red, gel type	18.00	5,400.00
6	200	roll	TAPE MASKING, Size 1 (24mm) 50M	37.00	7,400.00
*nothing follows*					56,900.00
LESS: EWT 1% 508.04 GMP 5% 2,540.18					3,048.21
P.R. No./ Requesting Unit: GSU RFQ No.:23-05-040 2023-05-083 dtd. 05/15/23					53,851.79
Total Amount in Words : Fifty-Three Thousand Eight Hundred Fifty-One & 79/100					

**Terms & Conditions:**

- TACLOBAN TAP COMMERCIAL holds PHIC free and harmless from any claims, obligation or liability that may be caused to any third party that may be injured or harmed due to the willful, unlawful or negligent act or omission of TACLOBAN TAP COMMERCIAL or any of its personnel or representative, without prejudice to any other legal action that PHIC may have against TACLOBAN TAP COMMERCIAL for, in relation to the implementation of the Contract.
- The agency shall impose penalty in an amount equivalent to 1/10 of one (1%) percent of the total value of undelivered goods/services for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- If applicable, Delivery of the above item(s) shall be made within the prescribed schedule dates. Suppliers are advised to inform GSU at least two (2) days before the delivery. All item(s) delivered shall be accepted by the GSU at PhilHealth Regional Office VIII, P. Burgos Street Tacloban City.
- If applicable, delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- If applicable, defective, incompatible or non-compliant goods as to specification when quoted shall be rejected.
- The contracting parties undertake to comply with Office Order No. 0018-2015 entitled (Reiteration of PhilHealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- In all cases, the request for extension should be submitted before the lapse of the original delivery date. The maximum allowable extension shall not be longer than the initial delivery period as stated in the original contract.
- If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

CONFORME:		Received copy of J.O.:
	Signature over Printed Name and Position of Authorized Representative	7/20/23 Date



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**PhilHealth Regional Office VIII**  
167 Padre Burgos St., Tacloban City, Leyte, 6500  
(053) 523-8285 www.philhealth.gov.ph  
PhilHealthRegion8 teamphilhealth

**JOB ORDER**  
(Non-Inventoriable Items)

Supplier	<u>TACLOBAN TAP COMMERCIAL</u>	Job Order No.:	<u>PO-2023-07-007</u>
Address	<u>26-28 P. Gomez St., Tacloban City</u>	Date:	<u>July 13, 2023</u>
Tel.Fax No.	<u>923602731 \ 321-2963</u>	Terms of Payment:	<u>On Account</u>
Supplier Registered with:	<u>PhilGEPS No. 5240</u>	Mode of Procurement:	<u>Small Value Procurement - Section 53.9</u>

Gentlemen:  
Please deliver the following article(s), product(s), supplies, or materials listed below, subject to the terms and conditions contained herein:

Please deliver to this office within 30 calendar days upon approval of the following:


Any legal action, suit or proceeding arising out of or relating to the Contract shall be submitted to arbitration in the Philippines according to the provisions of RA. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004".


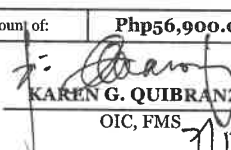


Whenever necessary to promote arbitration or to seek judicial relief, PHIC and TACLOBAN TAP COMMERCIAL agree that any legal action, suit or proceeding arising out of or relating to the Contract may be instituted in any competent court in Tacloban City, to the exclusion of other courts of equal jurisdiction.

10. Attorney's Fees - In the event that PHIC is compelled to commence arbitration or to seek judicial relief to enforce the provisions of the Contract, it shall be entitled to attorney's fees and liquidated damages equivalent to ten percent (10%) and fifteen (15%), respectively, of the contract price or the amount claimed in the arbitration or judicial action, whichever is higher, aside from the cost of arbitration or litigation, whichever is applicable, and other expenses incidental thereto.

11. EFFECTIVITY CLAUSE. This agreement shall take effect upon signing hereof by the Parties and TACLOBAN TAP COMMERCIAL shall commence performance of its obligations upon the acceptance of PHIC Job Order.

Very truly yours,

  
**ARCHIMEDES L. VILLASIN**  
OIC, MSD

Certified Budget Available:	Funds Available in the amount of:	<b>Php56,900.00</b>	APPROVED:
 <b>JOY ALVIN LAGADO</b> Budget Officer-Designate	 <b>KAREN G. QUIBRANZA</b> OIC, FMS		 <b>RONALD S. JABAY</b> Regional Vice President
Within the COB:			Date Approved: _____
Expense Code:			
Budget:			
Remarks:			
CONFORME:			Received copy of J.O.:
 _____ Signature over Printed Name and Position of Authorized Representative			<u>7-20-23</u> _____ Date