

**CONTRACT AGREEMENT**TarpaulinThis contract is entered on June 21, 2023 between:

The **PHILIPPINE HEALTH INSURANCE CORPORATION REGIONAL OFFICE IVA**, a government owned and controlled corporation duly organized and existing by virtue of Republic Act No. 7875, as amended, with Regional Office at Lucena Grand Central Terminal, Brgy. Ilayang Dupay Lucena City, represented herein by its Regional Vice President **DANILO M. REYNES, MD, MPA**, who is authorized for this purpose through Corporate Order No. 2018-0026 New Delegation and Signing Authority (DSA), a copy of which is attached as Annex "A", hereinafter referred to as the "**FIRST PARTY**"

-and-

**PRINT&GO DIGITAL PRINTING SERVICES**, a sole proprietor registered with Department of Trade and Industry and existing under the laws of the Republic of the Philippines with business address at **PUROK AGAWIN VILLA JULIANA, IBABANG DUPAY, LUCENA CITY, QUEZON**, represented herein by its owner, **MARIELLE CASAREO SALVATUS**, hereinafter referred to as the "**SECOND PARTY**"

The **FIRST PARTY** and **SECOND PARTY** shall be individually referred to as "**PARTY**" and collectively referred to as "**PARTIES**".

## WITNESSETH

That the **FIRST PARTY** and **SECOND PARTY** in consideration of the mutual covenants and agreement made herein, by one to the other, by these presents enter into a Contract Agreement whereby the **FIRST PARTY** secure the services of the **SECOND PARTY** wherein the latter will undertake to perform such services on the following terms and conditions:

1. In this Agreement, words and expressions shall have the same meaning as are respectively assigned to them in the Technical Specification referred to.
2. The Supplier's Bid or filled-out Request for Quotation shall form and be read and construed as part of this Agreement and attached hereto as Annex "**B**" and hereby agrees to deliver:

Date of Delivery	<b>June to December 2023</b>
<b>Tarpaulin</b>	Total Size: 8,500 sq. ft. Color: Full Color Thickness: 10 ounces (oz)
<b>Tarpaulin with Standee</b>	Frame Material: Aluminum Type: Roll up Standee/Pull-up Standee Tarpaulin Size: 6.5 x 2.75 ft. Color: Full Color Thickness: 10 ounces (oz) Quantity: 70 pcs.

  
**ARON R. RIANO**  
Witness

  
**MARIELLE CASAREO SALVATUS**  
Witness, Second Party

  
**MARIELLE CASAREO SALVATUS**  
Owner

  
**DANILO M. REYNES, MD, MPA**  
Regional Vice President

PRO IV-A, Represented by:


  
**BENJIE A. CUVINAR**  
Division Chief, MSD

3. In consideration of the payments to be made by the **FIRST PARTY** to the **SECOND PARTY** as hereinafter mentioned, the **SECOND PARTY** hereby covenants with the **FIRST PARTY** to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The **FIRST PARTY** hereby covenants to pay the **SECOND PARTY** in consideration of the provision of the goods and services and the remedying of defects therein the Contract Price in the manner prescribed by the contract.
5. The contract price covers the costs of all Deliverables Items and Services and includes all applicable taxes, including the 12% Value-Added-Tax, customs duties, license fees, freight, insurance, cost of importation, transportation and delivery at the time and locations specified and other charges which may be imposed on the Product by foreign and local authorities.
6. The **SECOND PARTY** hereby covenants to serve in favor of the **FIRST PARTY** the **Procurement of Tarpaulin**, in accordance with the technical specifications as stated in Annex "C" of this contract.
7. This contract agreement shall be payable in the total amount of One Hundred Seventy One Thousand, Eight Hundred and Fifty Pesos (Php 171, 850.00). The **FIRST PARTY** shall pay the **SECOND PARTY** for each service rendered and accepted by **FIRST PARTY** within fifteen (15) working days through check upon submission of the **SECOND PARTY** of the **STATEMENT OF BILLING ACCOUNT** and other documentary requirements as may be required by the **FIRST PARTY** as condition for payment, provided that the same has been verified to be correct by the **FIRST PARTY**. Contract duration starts within one (1) day from receipt of signed Contract by **SECOND PARTY** and ends by December 31, 2023 or upon consumption of contract amount whichever may come first.
8. Both **PARTIES** hereby warrant that they have the authority and capacity to enter and sign in this contract.
9. All other terms, conditions and stipulations accompanying this Contract together with all proposals and all mandatory provisions of the 2016 Revised Implementing Rules and Regulations of R.A. No. 9184, shall form as integral parts of this contract between the **PARTIES** hereto.
10. Any dispute, claim, or controversy that may arise from or in relation to this Contract, involving but not limited to demands for the specific performance of the obligations as specified herein and/or in the interpretation of any provisions or clauses contained herein, shall, in the first instance, be settled through amicable means.

In case of failure to settle amicably the dispute upon the lapse of thirty (30) days from either party's request for good faith negotiations or discussions with a view to amicably settling the dispute (or upon the lapse of such extended period as the parties may agree in writing) shall be submitted to arbitration in accordance with Republic Act 9285 (Alternative Dispute Resolution Act of 2004).


Any legal action necessary to promote arbitration or ancillary to such arbitration shall be instituted in the proper courts in Lucena City to the exclusion of other

  
**MARIELLE CASAREO SALVATUS**  
 Owner

  
**DANILO M. REYNES, MD, MPA**  
 Regional Vice President

**PRO IV-A, Represented by:**

  
**BENJIE A. CUVINAR**  
 Division Chief, MSD

  
**MONETH MADRID**  
 Witness, Second Party

  
**N.R. RIANO**  
 SS


CONTRACT NO. 2023-03-033

IN WITNESS WHEREOF, WE have hereunto affixed our signatures this 21<sup>st</sup>  
day of June, 2023 at Lucena City.

**PHILIPPINE HEALTH  
INSURANCE CORPORATION**

**PRINT&GO DIGITAL  
PRINTING SERVICES**

Recommended by:

  
**BENJIE A. CUVINAR**  
Division Chief, MSD  
PRO IVA

Approved by:

  
**DANILO M. REYNES, MD, MPA**  
FIRST PARTY  
RVP, PRO IVA

by:

  
**MARIELLE CASAREO SALVATUS**  
SECOND PARTY  
Owner

SIGNED IN THE PRESENCE OF:

  
**ARON R. RIANO**  
Witness

  
MONETH MADRID CAYAT  
Witness

**ACKNOWLEDGMENT**

**REPUBLIC OF THE PHILIPPINES)**  
**CITY OF LUCENA CITY ) S.S.**

**BEFORE ME**, this \_\_\_\_\_ day of 21 JUN 2023 2023,  
personally appeared the following persons exhibiting to me their respective  
Government-issued IDs, to wit:

Identification Card and No.      Date/Place of Issue


**DANILO M. REYNES, MD, MPA**      PRC ID 0065439      Lucena City  
Philippine Health Insurance Corporation

**MARIELLE CASAREO SALVATUS**      103-060-176      Lucena City  
PRINT&GO Digital Printing Services

Known to me to be the same persons who executed the foregoing  
Agreement consisting of six (6) pages, including the annexes and this page on  
which the acknowledgment is written and they acknowledged that the same is  
their free act and deed and that of the corporations being represented.

**WITNESS MY HAND AND NOTARIAL SEAL** on the date and place  
first above written.

Doc No. 1;  
Page No. 1;  
Book No. I;  
Series of 2023.

  
**ATTY. RUBY MARIE P. LEONEN**  
**NOTARY PUBLIC**  
**FOR LUCENA CITY & QUEZON PROVINCE**  
**Until December 31, 2024**  
**PTR No. 1260274, 5-10-23 Quezon Province**  
**IBP No. 334922, 5-3-23 Quezon Province**  
**TIN 308-727-725-000**  
**Attorney's Roll No. 86227**

## Annex "C"



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**PhilHealth Regional Office IV-A**  
 ☎ Lucena Grand Central Terminal, Brgy. Itayang Dupay, Lucena City  
 ☎ (042) 373-7554 🌐 www.philhealth.gov.ph  
 📱 PhilHealthRegion4A 🐦 teamphilhealth

## TECHNICAL SPECIFICATIONS

### Procurement of Tarpaulin

**End-user:** Office of the Regional Vice President - Public Affairs Unit  
**Purpose:** Sustain Information Awareness and Understanding on PhilHealth policies and benefits  
**Target Conduct:** May to December 2023  
**Budget Source:** Marketing and Promotions (PAU)

**SPECIFICATIONS:****TARPAULIN**

<b>Estimated Total Size of Tarpaulin for printing:</b>	8,500 square foot (sq. ft.) with eyelet (4 corners/ piece)
<b>Color:</b>	Full Color
<b>Thickness:</b>	10 ounces (oz)

**TARPAULIN with Standee**

<b>Frame Material:</b>	Aluminum
<b>Type:</b>	Roll up Standee/Pull-up Standee
<b>Size:</b>	6.5 x 2.75 ft.
<b>Color:</b>	Full Color
<b>Thickness:</b>	10 ounces (oz)
<b>Quantity:</b>	70 pcs.

**DEFINITION OF TERM/S**

**Actual Order** Refers to the specific design, actual size and quantity ordered which may vary upon request of the end-user.

**DELIVERY PERIOD**

Ten (10) days after confirmation of actual order. The end-user will inform the supplier of the order, which would include the design, quantity, and actual dimension, through email. Correspondingly, the supplier should acknowledge the order via email/ written letter to the end-user copy furnished by the Administrative Services Section (ASS) upon receipt of order confirmation.

Procuring Entity shall impose equivalent to 1/10 of one percent (1%) of the total value of the undelivered order for each day of delay as liquidated damages.

**CONTRACT DURATION**

Upon signing of the contract until December 31, 2023, or until full utilization of 8,500 sq. ft. tarpaulin and the 70 pcs. tarpaulin with standee whichever comes first. There will be no escalation of price within the duration of the contract.

Once the contract duration expires, including any time extension duly granted, and the contractor refuses or fails to satisfactorily complete the delivery, the Procuring Entity shall impose upon the contractor in default liquidated damages.

**OBLIGATIONS OF THE SERVICE PROVIDER**

1. Print the actual order sent by the end-user following the design, quantity, and dimension stated in the email.
2. Acknowledge the order through email or written letter addressed to the end-user, copy furnished the Administrative Services Section.
3. Deliver not more than 8,500 sq. ft. printed tarpaulin and 70 pcs. printed tarpaulin with standee during the contract period or until full utilization of order, whichever comes first.
4. Ensure availability of the printed tarpaulin 10 days after confirmation of the actual order.
5. Provide a Billing Statement/Sales Invoice for every order delivered to be accepted by End-user upon delivery.
6. Issue an Official Receipt (OR) upon acceptance of payment from PRO IVA.

**PAYMENT**

Processing of payment is 15 working days upon submission of complete documents, including proof of latest PhilHealth contribution.

The payments of incurred charges shall be upon every submission of statement of account by the service provider covering ACTUAL COST and subject to the usual accounting rules and regulations.

Payment will be made for each actual order delivered. PhilHealth will deduct the corresponding withholding tax on the total amount to be paid to the service provider.

Prepared by:

Recommending Approval:

  
**JANELLE KRIZKIE T. VILLANUEVA**  
Administrative Aide VI

  
**SHARYLL O. CARPIO**  
PRO III

☒ Approved ☐ Disapproved

By the Authority of the  
Regional Vice President Danilo M. Reynes, MD, MPA:

  
**ARTURO C. ARDIENTE**  
Division Chief IV, FOD