

PURCHASE ORDER

OFFICE/DEPARTMENT: ADMINISTRATIVE SECTION, GENERAL SERVICE UNIT

Supplier: **IKF HOME FURNISHING & OFFICE FURNITURE**
Address: **Blk 7 Lot 7 Regent St., Pleasant Village, Bayanan Muntinlupa City, Metro Manila**
Tel. Fax No.: **8862-6536/ 8862-5785**
Supplier Registered with: **103-984-065-000 V**

PO No. **2023_183**
Date: **11/30/2023**
Terms of Payment: **COD**
Mode of Procurement: **Negotiated Procurement-
Small Value Procurement**

Please deliver to this office within/on upon completion of the required quantity from receipt hereof the following:

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	4	units	Filing Steel Cabinet Steel Drawer; 4-drawer filing cabinet, made of gauge No. 20 steel sheets, powder coated color light gray finish, each drawer is equipped with a slotted-type file divider, heavy duty bearings and rollers for smooth drawer operation, fit for legal size folders, all drawers shall be controlled by a centralized lock, detachable drawers, with handles and card holder. Minimum dimension: 52" H x 18" W x 28" D	8,398.00	33,592.00
2	1	unit	Vertical Filing Cabinet with Vault; Four (4) drawer cabinet, with vault at the top drawer and Three (3) drawers have each with slotted-type file divider, heavy duty bearings and rollers for smooth drawer operation, fit for legal size folders and detachable drawers shall have lock (Centralized or individual). Minimum Dimensions: 54.75" H x 18" W x 24.5" D	12,000.00	12,000.00
3	1	unit	Mobile Pedestal; made of gauge no. 20 cold rolled steel sheets, powder-coated finish, color light gray, three drawer pull-out with replaceable central locking system, base shall have anti-tip supports (front and back), with nylon caster	3,239.00	3,239.00
4	3	units	Storage Steel Cabinet; Storage Cabinet with at least Four (4) adjustable shelves with stiffeners, made of gauge No. 20 steel sheets, powder-coated color light gray finish, swing-out doors controlled by handle connected to a bar locking mechanism with keys	9,596.00	28,787.00
5	15	units	Clerical Chair for SG 17 and below; Ergonomic designed office chairs with removable armrest, adjustable seat height using gas-lift mechanism, with at least 50 mm thick seat and back cushion made up of high density foam in fully upholstered black fabric, 5 pronged nylon base heavy duty nylon casters, backrest shall be bolted with the sit and not welded, 350lbs min. weight capacity, can swivel 360degrees, flammability rest meets the CA117/ASTM E84 (or its equivalent) and performance rest meets the ANSI/BIFMA X5.1 (American National Standard For Office furnishing - General Purpose Office Chair) standards. Min. Dimensions: Overall height 35"; seat size, 19" w x 17" d; back size, 19" w x 20" h, seat height 15"	2,800.00	42,000.00
6	5	units	Conference Chair; Ergonomic designed chairs with armrest, lockable rocking/tilting and adjustable seat height using gas-lift mechanism, with at least 50 mm thick seat cushion made up of high density foam in fully upholstered black fabric, backrest made up of mesh fabric, 5-pronged nylon base on heavy duty nylon casters, backrest shall be bolted with the sit and not welded, can swivel 360 degrees, meets ANSI/BIFMA X5.1-2011 (American National Standard for Office Furnishing - General Purpose Office Chair) standards. Minimum Dimensions: Overall Height, 35"; seat size, 16" W x 16" d; back size, 19" W x 20" H; seat height, 15"	3,200.00	16,000.00
7	4	units	Frontliner's Chair for LHIO; Tilting backrest, Material: PU leather + Mesh Backrest + PVC Armrest and Base, Color: FOREST GREEN - for coordination with supplier on availability, Features: Gas lift, Semi Reclining, 360 degree swivel, 5 post base	4,100.00	16,400.00
8	1	unit	Junior Executive Chair for SG 24-25 and LHIO Heads, Ergonomic designed office chairs with armrest, lockable rocking/tilting and adjustable seat height using gas-lift mechanism, with at least 50 mm thick seat and back cushion made up of high density foam in fully upholstered black fabric, 5-pronged polished aluminum base on nylon casters, backrest shall be bolted with the sit and not welded, can swivel 360 degrees, meets ANSI/BIFMA X5.1-2011 (American National Standard for Office Furnishing - General Purpose Office Chair) standards. Minimum Dimensions: Overall Height, 42"; seat size, 19" w x 17" d; back size, 19" w x 25" h, seat height, 17"	3,800.00	3,800.00
9	2	units	Junior Executive Chair for SG 18-23 and LHIO Heads, Ergonomic designed office chairs with armrest, lockable rocking/tilting and adjustable seat height using gas-lift mechanism, with at least 50 mm thick seat and back cushion made up of high density foam in fully upholstered black fabric, 5-pronged polished aluminum base on nylon casters, backrest shall be bolted with the sit and not welded, can swivel 360 degrees, meets ANSI/BIFMA X5.1-2011 (American National Standard for Office Furnishing - General Purpose Office Chair) standards. Minimum Dimensions: Overall Height, 39"; seat size, 19" w x 17" d; back size, 19" w x 22" h, seat height, 17"	3,600.00	7,200.00

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)



DEC 28 2023

RECEIVED BY: *[Signature]*

10	15	units	Chair for training w/o armrest; plastic stackable; chair set & backrest injection molded polypropylene, gloss finish, round tubular chair frame in chrome finish	1,195.00	19,800.00
11	1	unit	Back Cabinet for SG 24-28, using at least 30mm thick HDF Board with light gray PVC/Rubber edge sidings, with footings, 20mm thick HDF board with HPL finish lockable sliding doors and concealed handles. Min. Dimension: 1600mm W x 450mm D x 750mm H	21,600.00	21,600.00
	5	units	Foldsable Table, versatile table with sleek and roller, easy to clean and heat resistant	4,560.00	22,800.00
XXXXXXXXXXXXXXXXXXXX Nothing Follows XXXXXXXXXXXXXXXXXXXX				TOTAL	227,228.00
Less: VAT (5%/1.12)					10,144.11
EWT (1%/1.12)					2,028.82
PR Nos: 23-0718-0224 (5020322001)				TOTAL - NET	215,055.07
WFOOSE: Funduses and Futures for PEO 1					

Terms & Conditions:

- In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.
- For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts should be submitted.
- The contracting parties undertake to comply with Office Order No. 0018-2015 entitled "Regulation of PhilHealth No Gift Policy (Revision 1)" which is deemed
- PhilHealth shall have the right to reject and return the items and cancel the corresponding PO if goods delivered are defective, incomplete or non-compliant in
- in case of returned/rejected items which cannot be replaced within seven (7) calendar days from notice, PhilHealth shall demand full refund of payment made in
- Deliveries should be made within 8:00AM - 12:00NN and 1:00PM - 3:00PM on working days on or before the date stipulated in the PO.
- Partial delivery per item will not be accepted.

Very truly yours,

CYNTHIA S. SANTOS
Division Director / MIS Chief

Fund Budget Available: _____ Funds Available in the amount of: <u>227,228.00</u> JONIA MONES Fiscal Controller EDWARD O. ESPIRITU SCN / FMS Chief 2023 5020322001 12/28/23 VALIDATION CONT. CANCEL Signature: <u>[Signature]</u> 12/28/23 Position of Authorized Representative: _____	APPROVED: DENNIS B. ADRE Regional Vice President, PRO1 By: <u>[Signature]</u> MARIA RICA M. BAUTISTA, MD. Medical Specialist III Date: <u>DEC 05 2023</u>
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